



Kingston Bagpuize with Southmoor
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**KINGSTON BAGPUIZE WITH SOUTHMOOR PARISH COUNCIL
MEETING OF 2 SEPTEMBER 2024
6.30pm, Swallow Room, Village Hall**

AGENDA

- 93. **Apologies:** council to receive apologies for absence and to approve reasons for absence where appropriate.
- 94. **Reports from** District Councillor Cllr Jill Rayner and County Councillor Juliette Ash.
- 95. **Public Participation:** an adjournment of 20 minutes to allow the public to ask questions.
- 96. Approval of [minutes](#) of the meeting of 29 July 2024.
- 97. Clerk’s report
- 98. **Declarations of interest:**
- 99. **Planning Applications for consideration:**
 - a. [P24/V1637/HH](#), Burnside Beggars Lane Longworth Abingdon OX13 5BL, Conversion of existing garage with bay window to create habitable room.
 - b. [P24/V1817/HH](#): 4 Stone House Close, Kingston Bagpuize, Abingdon OX13 5BP. First floor side extension (over existing ground floor kitchen/ utility).
 - c. [P24/V1832/HH](#): 2 The Paddock, Longworth, Abingdon, OX13 5BX: Entrance porch extension.
- 100. **Accounts:** the council to approve payments presented by the clerk, and acknowledge receipts
 - a. **Payments**

Councillors provided with a [list of payments](#) for the month for approval which will be included in the minutes of this meeting.
 - b. **Receipts**

Date	Method of Receipt	From	Details	Amount (£)
23/08/2024	BACs	Artisan Memorial Ltd	Erection of headstone	135.00
Awaited	BACs	Boswell Funeral Services	Burial ground plot	500.00

- 101. **Councillors to be appointed to authorise the month’s online payments.**
- 102. **Recreation and Play Facilities:**

- a. **Report on monthly and quarterly inspections.**
 - b. **Appointment of Michael Carter to project manage playground upgrade** in addition to overseeing the tender process. Council to consider this proposal of 4% of the budget to be paid from the Professional Fees earmarked reserve (total fees would be £6,500-£6,900).
 - c. **Playground upgrade update:** revised tender document has been produced by Michael Carter for council approval. Proposals have been included to include a path and change to a [layout](#) designed for a more inclusive and efficient user experience. Council to consider the points and vote whether to accept:
 - i. Inclusion of path leading round swings to connect the two pedestrian gates. Council to consider the use of the funds allocated to the teen shelter (£10,000) which could be reconsidered in the budget for 2025-26 to allow for this path.
 - ii. To move the toddler/young child area to the northern section near the proposed path and northern gate.
 - iii. To remove the agility trail and locate the Jubilee Fort replacement unit in the central area. Agility equipment will be replaced if budget allows but won't be a required feature.
 - iv. New basket swing to be near the existing swings/central zone.
 - v. To create a sensory area in the southeastern section but away from the trees (as far as possible).
- 103. Bench trail using S106 arts monies:** council to consider whether to commission further benches using the remaining S106 arts monies (£13,795). Locations to be considered: on site of (now removed) stone bus shelter outside Hind's Head Co-op (OCC permission required), Orchard Gate, playground.
- 104. OALC subscriptions vote:** councillors to vote whether to accept proposed membership subscription level/method of calculation: for councils with an electorate in excess of 1,001 the fee will be a calculation 24.11p/elector, approximately £960 p.a. for KBS.
- 105. Review of [Grants & Donations policy](#)**
- 106. Borrowing of thermal imaging camera:** Climate and Environment Committee to seek parish council approval to apply to borrow this camera from the Vale to help local residents reduce their heating costs (to be used later in the year when the heating is in use).
- 107. Remembrance Sunday update**
- 108. Road Safety/speeding update**
- 109. Neighbourhood development plan meeting update**
- 110. OALC councillor forum meeting:** next meetings September 10, 10.30am, council to appoint representative to attend.
- 111. Next meetings:**
- a. Wednesday 4 September, 6.30pm, Neighbourhood Development Plan

- b. Monday 7 October (ordinary council meeting)
- c. Monday 4 November (ordinary council meeting)
- d. Date to be set for council forward planning meeting in late September.
- e. Dates of committee meetings