



Kingston Bagpuize with Southmoor  
Parish Council  
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## **KINGSTON BAGPUIZE WITH SOUTHMOOR PARISH COUNCIL MEETING 1 JULY 2024, 6.30pm, Swallow Room, Village Hall**

Present: Cllr Robert Barnett, Cllr Natalie Clements, Cllr Brian Forster, Cllr Virginia Grant (chairman), Cllr Kim Kousari, Cllr Steve Smith, Cllr Dianna Swale

District Cllr Jill Rayner  
County Cllr Juliette Ash  
5 members of the public

### **MINUTES**

- 56. Apologies:** council to receive apologies for absence and to approve reasons for absence where appropriate. Cllr Sabah (work commitments), Cllr Bello (unwell)
- 57. Reports from** District Councillor Cllr Jill Rayner and County Councillor Juliette Ash. Congratulations on success of village fete (organised by the PCC). General election hustings held on 25 June, over 150 people turned up. Next consultation will be SEND (support for children and young people with special educational needs), users encouraged to take part to send feedback via Let's Talk Oxfordshire website, deadline is 12 July.

**County Cllr Juliette Ash (joined meeting at 7.45pm):** 20mph initiative raised with Cllr Ash for her confirmed support which she has now provided in writing. OCC does not support 20mph from Frax Close to A420 roundabout as is major through route. Parish council pointed out danger point at bus stop Petypher House with drivers overtaking while pedestrians use uncontrolled crossing to the north and requested Cllr Ash take this up with Highways for a proposed solutions. Cllr Ash was also requested to find out from Highways why agreed proposals to carry out a survey at Springhill because of excessive speeds has now been removed from the 24-25 budget as well as the proposed uncontrolled crossing at eastern end of Faringdon Road. Signage still awaited for crossroads (Faringdon Road, Draycott Road, Hanney Road).

- 58. Public Participation: an adjournment of 20 minutes to allow the public to ask questions.** Matter raised regarding the pavement on Faringdon Road opposite Waggon & Horses which has become difficult to pass due to growth of nettles and vegetation from the adjacent hedge. The clerk had already reported this on behalf of the parish council on FixMyStreet, as well as the same situation which has arisen on Springhill as pavements and roads are the responsibility of the county council.
- 59. Approval of [minutes](#) of the meeting of 3 June 2024.** Agreed to be a true and accurate report of the meeting.
- 60. Clerk's report:**
- a. Confirmation has been received from OCC that the 20mph proposal for Hanney Road, Draycott Road and the Blandy estate will go forward to public consultation, but that the stretch between Frax Close and A420 roundabout was not deemed suitable. Awaiting the written support from County Cllr Ash, now received.

- b. The clerk requested that councillors consider any proposals they would like to see included in next year's budget, whether research and detailed costings are required as forward planning meeting will be held in September (date to be agreed).
- c. Carved boulders at Wellington Way: the clerk had requested a report from RoSPA Play Safety as to whether the position of the boulders is creating a danger to pedestrians or causing a distraction to drivers on Faringdon Road or Wellington Way. Initial response received and formal report awaited.
- d. Cllr Grant expressed thanks to those involved in the D-Day event which was very successful. Thanks also received from member of the public for putting it on.

**61. Declarations of interest:** none declared.

**62. Planning Applications for consideration:** [P24/V1226/HH](#): 2 Craven Villas, Faringdon Road Kingston Bagpuize Abingdon OX13 5AG: erection of single-storey outbuilding for use as a garden office. Decision made by Planning Committee to be reported. Planning committee was not quorate at its meeting so decision deferred to full council. Council voted to accept the application.

**63. Accounts:** the council to approve payments presented by the clerk, and acknowledge receipts

- a. **Payments:** Councillors provided with a [list of payments](#) for the month for approval which will be included in the minutes of this meeting.

Payee	Details	Budget Heading	Invoice No(s)	Amount (£)	VAT (£)	Total amount to payee (£)	Date of Payment
Giffgaff	Mobile phone (June)	Admin & office	CC	5.00	1.00		
HP Instant Ink	Ink replacement service (June)	Admin & office	CC	4.57	0.92		
Amazon	Sticky dots for notice board	Admin & office	CC	10.48	2.10		
Sainsburys	Printer paper	Admin & office	CC	7.50			
Credit card fee		Bank charges	CC	3.00			
Lloyds Bank	Multipay credit card	Separate statement as above	DD				
ROSPA Playsafety	Quarterly inspection of play equipment	R&P, inspections	79796	270.00	54.00	<b>324.00</b>	04/06/24
Village Hall	Office rental	Admin & Office	Std order	220.50		<b>220.50</b>	03/07/24
Artisan Print	Litter posters x 3	Climate & environment	61472	102.75	20.55	<b>123.30</b>	02/07/24
Glasdon	Litter bin lock	S&P, litter	SI888785	132.57	26.51	<b>159.08</b>	02/07/24
KGB Property Services	Cleaning of bus shelters	S&P, maint (June)	484	140.00	28.00	<b>168.00</b>	02/07/24
Logs Unlimited	Pavilion fire safety checks	Sp & Pav, maint (June)	240105	126.00	25.20	<b>1,194.00</b>	02/07/24
Logs Unlimited	SIDs rotation	S&P, traffic calming/road safety	240106	54.00	10.80		
Logs Unlimited	Grass cutting	S&P, grass cutting (June)	240104	815.00	163.00		
Shield Maintenance	Dog bins	S&P, dog bins (June)	7772	112.66	22.53	<b>630.74</b>	02/07/24
Shield Maintenance	Litter and litter bins	S&P, litter (June)	7769	412.96	82.59		
Village Hall	Meeting room hire April-June	Admin & office	129	156.00		<b>156.00</b>	02/07/24
Clerk (salary)	Salary	Salary	July				25/07/24

HMRC	PAYE/NI	PAYE/NI	July				25/07/24
OCC Pension Fund	Pension contributions	Pension	July				25/07/24
Total to be transferred from easy access savings a/c to current a/c (payment ref 871326)						<b>5,746</b>	02/07/24

**b. Receipts – no receipts this month**

- 64. Councillors to be appointed to authorise the month's online payments.** Cllrs Clements and Cllr Swale were appointed.
- 65. Engagement of internal auditor:** council to consider engaging Lisa Wilkinson for the 2024-25 internal audit, fee £300. Council voted to agree to this engagement.
- 66. Amendment to [Standing Orders](#), order 18c:** the sum of £25,000 to be updated to £30,000 in line with current legislation. Additional wording to be added: "Where the council is satisfied it is lawful not to advertise an opportunity and chooses not to advertise the opportunity at all (e.g. where quotations are sought, single tender action is being considered, a framework agreement or DPS is used, etc), the requirement to publish an opportunity notice on Contracts Finder does not apply to that procurement. Before concluding that an opportunity does not need to be advertised this should be documented as part of the procurement records." Council agreed to this amendment.
- 67. Recreation and Play Facilities:**
- a. Update on inspection: D-shackles on the swings wearing, red rocker loose handle, Jubilee Fort – multiple defects to be looked at by S Aplin Playgrounds and quotes produced.
  - b. Update on tender arrangements to replace playground equipment. [Plan of proposed layout circulated](#). Three expressions of interest and estimation of costs produced. Other companies were interested but felt not enough time had been given. The RFC met and decided to advise that the tender document is written for approval at the council meeting on 29 July with a view to invitations to be sent out in early August.
- 68. Relocation of litter bin at Wellington Way:** council to consider relocating the litter bin at Wellington Way from its current spot as it is being vandalised and misused. The cost of relocation by Shield Maintenance would be £168.60 including materials. The clerk has ordered a new lid lock for the bin and as it was hoped this would prevent the lid being used by youth as a climbing aid, the council decided to leave it where it is for now and monitor further.
- 69. Wildflower meadow at council owned land, Kingston Park:** council to consider application for grant to create a wildflower meadow from Vale's Climate Action Fund. This grant has already been applied for by the Climate & Environment Committee.
- 70. OALC councillor forum meeting:** 9 July, 2.30pm – Cllr Grant to attend (Zoom).
- 71. Update on Neighbourhood Development Plan:** meeting on 20 June was not well attended (England were playing in the Euros). Further engagement at village fete to encourage residents to a further meeting on 23 July at 6.30pm in the hope to encourage participation in a steering group.
- 72. D-Day event raffle proceeds:** council to agree to allocation of funds raised by raffle at the event (total £714): proposed recipients (equal shares): Royal British Legion, South Central Ambulance Service Charity (SCAS) and The Ambulance Service Charity

(TASC). The council agreed to this. The money will be paid to them after next month's meeting once bank details are received.

**73. Next meetings:**

Monday 29 July

Monday 2 September

Dates of committee meetings: to be advised

Meeting concluded at 8.10pm

Clerk: Sarah Bates

Signed ..... Chairman Dated.....