



Kingston Bagpuize with Southmoor
Parish Council
The Village Hall
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26 June 2024

Dear Councillor

The next meeting of the Parish Council will be held on **Monday 1 July at 6.30pm** the Swallow Room, the Village Hall.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out below. Public and press are welcome to attend. Members of the public wishing to speak during public participation must inform the clerk via email or in writing by Thursday 27 June including the subject matter: if they are unable to attend the meeting they will receive a written response from the clerk in the days following the meeting.

Yours faithfully

SARAH BATES
Parish Clerk

AGENDA

56. **Apologies:** council to receive apologies for absence and to approve reasons for absence where appropriate.
57. **Reports from** District Councillor Cllr Jill Rayner and County Councillor Juliette Ash.
58. **Public Participation:** an adjournment of 20 minutes to allow the public to raise matters relating to the agenda or for council consideration at a future date.
59. **Approval of minutes of the meeting of 3 June 2024.**
60. **Clerk's report**
61. **Declarations of interest**
62. **Planning Applications for consideration:** [P24/V1226/HH](#): 2 Craven Villas, Faringdon Road Kingston Bagpuize Abingdon OX13 5AG: erection of single-storey outbuilding for use as a garden office. Decision made by Planning Committee to be reported.
63. **Accounts:** the council to approve payments presented by the clerk, and acknowledge receipts
 - a. **Payments:** Councillors provided with a list of payments for the month for approval which will be included in the minutes of this meeting.
 - b. **Receipts** – no receipts this month
64. **Councillors to be appointed to authorise the month's online payments.**

- 65. Engagement of internal auditor:** council to consider engaging Lisa Wilkinson for the 2024-25 internal audit, fee £300.
- 66. Amendment to Standing Orders, order 18c:** the sum of £25,000 to be updated to £30,000 in line with current legislation. Additional wording to be added: “Where the council is satisfied it is lawful not to advertise an opportunity and chooses not to advertise the opportunity at all (e.g. where quotations are sought, single tender action is being considered, a framework agreement or DPS is used, etc), the requirement to publish an opportunity notice on Contracts Finder does not apply to that procurement. Before concluding that an opportunity does not need to be advertised. This should be documented as part of the procurement records.”
- 67. Recreation and Play Facilities:**
- a. Update on inspection: D-shackles on the swings, red rocker, Jubilee Fort.
 - b. Update on tender arrangements to replace playground equipment. Plan of proposed layout circulated.
- 68. Relocation of litter bin at Wellington Way:** council to consider relocating the litter bin at Wellington Way from its current spot as it is being vandalised and misused. The cost of relocation by Shield Maintenance would be £168.60 including materials.
- 69. Wildflower meadow at council owned land, Kingston Park:** council to consider application for grant to create a wildflower meadow from Vale’s Climate Action Fund.
- 70. OALC councillor forum meeting:** 9 July, 2.30pm – councillor
- 71. Update on Neighbourhood Development Plan**
- 72. D-Day event raffle proceeds:** council to agree to allocation of funds raised by raffle at the event (total £714): proposed recipients (equal shares): RBL, South Central Ambulance Service and Central Ambulance Service.
- 73. Next meetings:**
- Monday 29 July
- Monday 2 September
- Dates of committee meetings: to be advised