



Kingston Bagpuize with Southmoor  
Parish Council  
The Village Hall  
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**PARISH COUNCIL MEETING**  
**MONDAY 8 APRIL 2024, 6.30pm, Swallow Room, Village Hall**

**Present:** Cllr Robert Barnett, Cllr Oyebola Bello, Cllr Natalie Clements, Cllr Brian Forster, Cllr Virginia Grant (chairman), Cllr Behnoosh Sabah, Cllr Steve Smith, Cllr Dianna Swale

6 members of the public

**MINUTES**

- 259. Apologies:** council to receive apologies for absence and to approve reasons for absence where appropriate. Cllr Kim Kousari (unwell)
- 260. Reports from** District Councillor Cllr Jill Rayner and County Councillor Juliette Ash. Cllr Rayner sent apologies. Cllr Ash did not attend.
- 261. Public Participation: an adjournment of 20 minutes to allow the public to ask questions.** Damaged wall reported on path going south from Town Pond Lane which appears dangerous – advised to put on FixMyStreet as OCC have power to enforce owner to act.
- 262. Approval of minutes of the meeting of 4 March 2024.** Agreed to be a true and accurate record of the meeting.
- 263. Clerk's report:**
- a. Thanks received for the grants/donations awarded last month from Apple Blossoms WI, Millennium Green Trust, Village Hall trustees, The Abingdon Bridge, Southmoor Baby & Toddler Group, no response from Gardening Club.
  - b. Reported one of the SIDs mounting bars is broken – temporarily repaired by Logs Unlimited but a new one needed at a cost of £53.73 – to be ordered and installed by Logs Unlimited (no charge).
  - c. Committees – clerk advise to committees that upcoming committee meetings should be announced at full council meetings and agendas made available in advance to the clerk so that they can be made public.
  - d. Environment and climate group: report
- 264. Declarations of interest:** none declared
- 265. Planning Applications for consideration:**
- a. **P24/V0394/LDE**: Walnut Tree Cottage, Kingston Bagpuize, Abingdon, OX13 5AW. Certificate of Lawfulness for a loft conversion including dormer window and rooflights. This application does not invite comments to support or object, only submission of any relevant information if available. Considered by planning committee on 4 April which voted no objection.

- b. [P24/V0461/HH](#): 6 Buchan Place, Kingston Bagpuize,, OX13 5GE: Two storey rear extension with pitched roof. Single side extension to existing garage. New outdoor swimming pool. New outbuilding including changing room and toilet with shower. Considered by planning committee on 4 April which voted no objection.
- c. [P24/V0387/HH](#): The Willows, Springhill, Longworth, Abingdon OX13 5HL Single storey extension to existing garage. Considered by planning committee on 4 April which voted no objection.

**266. Date to be set or reported for next planning committee meeting:** Tuesday 30 April, 6pm, Elkins Room

**267. Accounts:** the council to approve payments presented by the clerk, and acknowledge receipts

a. **Payments:** the council approved the payments listed below.

Payee	Details	Budget Heading	Amount (£)	VAT (£)	Total to payee (£)	Date of Payment	Legislative power to spend
Giffgaff	Phone (Mar)	Admin & office	5.00	1.00			LGA 1972 s.111
WH Smith	Stationery	Admin & office	22.96				LG(FP)A 1963 s.5
HP Instant Ink	Ink replacement	Admin & office	4.57	0.92			LGA 1972 s.111
Credit card fee		Bank charges	3.00				LGA 1972 s.111
Lloyds Bank	Multipay credit card	See above			<b>37.45</b>	02/04/24	LGA 1972 s.111
Village Hall	Office rental	Admin & Office	220.50		<b>220.50</b>	03/04/24	LGA 1972 s.111
Artisan Print	Labels for bins at burial ground	BG, maintenance	55.00	11.00	<b>66.00</b>	09/04/24	LGA 1972 s.214(6)
Autela Payroll Services	Payroll services (quarterly)	Admin & Office	61.44	12.29	<b>73.73</b>	09/04/24	LGA 1972 s.111
KBS News	Advert for D-Day event	Admin & office	25.00		<b>25.00</b>	09/04/24	LGA 1972 s.111
KGB Property Services	Removal of graffiti from TT table	R&P, maintenance	105.00		<b>245.00</b>	09/04/24	LG(MP)A 1976 s.19(3)
KGB Property Services	Cleaning of bus shelters	S&P, maint	140.00				LGA (Misc) 1953 s. 4
Logs Unlimited	Removal of goal posts on rec	R&P, maintenance	168.00	33.60	<b>1,346.40</b>	09/04/24	LG(MP)A 1976 s.19(3)
Logs Unlimited	SIDs rotation	S&P, speeding/road safety	54.00	10.80			LG & Rating Act 1997, s. 26
Logs Unlimited	Pavilion fire safety checks	Sp & Pav, maint (Mar)	112.00	22.40			LGA 1894 s.8(1)(i)
Logs Unlimited	Grass cutting	S&P, grass cutting	788.00	157.60			HA 1980 s.96
Pyrotec	Alarm system maintenance & testing	Sp & Pav, maintenance	510.00	102.00	<b>612.00</b>	09/04/24	LGA 1892 s.8 (1)(i)
Rialtas	Accounting annual software licence	Admin & office	192.00	38.40	<b>230.40</b>	09/04/24	LGA 1972 s.111
Shield Maintenance	Dog bins	S&P, dog bins	112.66	22.53	<b>599.54</b>	09/04/24	Env Protection Act 1990
Shield Maintenance	Litter and litter bins	S&P, litter	386.96	77.39			Litter Act 1983, ss 5
Sorbus Garden Care	Repair slat on Jubilee Fort	R&P, repairs & renewals	27.00	5.40	<b>32.40</b>	09/04/24	LG(MP)A 1976 s.19(3)
Vale Site Solutions	Repaint basketball posts	R&P, maintenance	234.25	46.85	<b>281.10</b>	09/04/24	LG(MP)A 1976 s.19(3)

Village Hall	Q1 room hire (Elkins & Swallow)	Admin & office	88.50		<b>88.50</b>	09/04/24	LGA 1972 s.111
Young's Tree Services	Urgent/3 month tree work, hedge MG	Tree maintenance/MG maintenance	2,870.00	574.00	<b>3,444.00</b>	09/04/24	LGA 1892 s.8 (1)(i)
Clerk (salary)	Salary	Staff salary				25/04/24	LGA 1972 s 112(2)
HMRC	PAYE/NI Month 1	PAYE/NI				25/04/24	LGA 1972 s 112(2)
OCC Pension Fund	Pension contributions	Pension				25/04/24	LGPSR 2013 (SI 2013/2356)

## b. Receipts

Date	Method of Receipt	From	Details	Amount (£)
31/03/2024	BACs	Unity Trust Bank	Bank interest	1,161.86
04/04/2024	BACs	Vale of White Horse DC	Precept (first half)	55,769.00

**268. Councillors to be appointed to authorise the month's online payments.** Cllrs Bello and Grant were appointed.

**269. Recreation and Play Facilities:** update from committee. Basketball posts have been repainted. Next committee meeting to be held on 11 April.

### 270. Section 106 arts monies – bench trail:

- a. Update from Cllrs Grant and Clements: Greenspace Designs has provided preliminary designs for the first two benches (crossroads opposite Co-op and Latton Close entrance) which depict current and previous historic buildings and distinctive local landmarks and features which will be etched into the wooden seat backs.
- b. Council to consider quotes from Drayton Construction (£2,993.33) and David Beecroft Ltd (£4,854.38) for the installation of concrete pads for two benches. Council voted to accept quote from Drayton Construction.

**271. Land south of Wellington Way:** council to consider revised plans for proposed development and to instruct the clerk to place any arising queries with the land manager. Several queries relating to the parking and play area shown on the revised plan. Council agreed that Cllrs Grant, Barnett, Forster would seek to meet the land agent to raise these, with other councillors to feed questions in.

**272. Burial ground groundworks:** council to consider quotes received for the ground works and shed installation planned at the burial ground to increase efficacy of maintenance and extend the usable areas for burial and interments of ashes. Specification for work was sent out to five companies, one of which withdrew and only one of the remaining (Muddy Spades) returned a quote by the deadline - £4,948.09. Midwinter Landscapes provided a quote beyond the deadline which was significantly higher than Muddy Spades (£14,605). The quote from Muddy Spades is higher than the amount budgeted for, however the council considered that the work is essential to maximise the usable areas of the burial ground which is running out of space. It therefore agreed to accept the quote and extend the budget from either general reserves or CIL monies.

**273. Proposal for lighting in the recreation ground:** council to consider clerk's preliminary report on solar powered lighting and to decide whether to take further steps (ref item ???, 8 January 2024). The clerk provided outline details and costings for column lamps and ground lighting (both solar). The problem would remain that the path between the recreation ground and Fir Tree Close is unlikely to be suitable for

solar lighting due to the overhanging vegetation. Column lighting is considerably more expensive than ground lighting (£11,500/£3,100) and more intrusive but the ground lights are designed more for tarmac than self-binding gravel and would be likely to become dirty, reducing efficacy. Questions were raised on regarding the ground lights regarding the length of time they produce light and whether they can withstand a bit of flooding. The clerk to find out and report back.

**274. Sports field Association:**

- a. Council to consider Kingston Colts' request to install catch nets at the sports field. Council voted to approve this request.
- b. Council to consider proposal to donate £1,000 to Sports Field Association towards resurfacing the driveway to parking area which is regularly flooded, making it difficult to approach the pavilion or gate on foot. Kingston Colts propose to remove the pile of building spoil and to build up the driveway with hardcore and gravel, the cost of which (in the region of £3,500) will be divided between the football and cricket clubs. Council voted to accept the proposal from Cllr Grant, seconded by Cllr Swale to contribute £1,000 towards the cost as this path is well used by local residents. Payment to be made in May.

**275. D-Day 80 event update:** poster has been designed by Elizabeth Grant and banners designed. Elegant Cuisine providing food and bar (attendees to pay). Sisters of Swing, Wantage Silver Band providing entertainment. First responders organised. Beacon application – to be lit immediately after the international tribute which is to be read out (reader yet to be engaged). Event to start at 6pm and end at 9.30pm. Display of KBS photos during the war. Two bouncy castles provided from 123 Bounce – pay per go. Raffle – offered a flight in a 2-person aircraft over the village. All flags to be flown on the day at the memorial green, to be organised by Cllr Forster.

**276. Neighbourhood development plan update:** the area designation agreed with Fyfield and Tubney has been agreed by the Vale. Awaiting next steps from the Vale.

**277. Road Safety/Speeding Committee update:** committee split into working groups which will be looking at different measures to be reported back at June meeting. These are around ANPR, how to deal with OCC Highways and engendering support, liaising with TVP Mr Hutton-Smith, Cllr Forster to lobby the local MP. Education re road safety for young people with potential reward, via John Blandy Education Trust.

**278. Next meetings:**

Wednesday 24 April, Finance Committee

16 April, Speeding/Road Safety Committee

Tuesday 7 May (annual meeting of the parish council)

Monday 20 May (annual parish meeting)

Monday 3 June

Meeting concluded 8.10pm

Clerk: Sarah Bates

Signed ..... Chairman

Dated.....