



Kingston Bagpuize with Southmoor
Parish Council
The Village Hall
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28 February 2024

Dear Councillor

The next meeting of the Parish Council will be held on **4 March at 6.30pm** the Swallow Room, the Village Hall.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out below. Public and press are welcome to attend. Members of the public wishing to speak during public participation must inform the clerk via email or in writing by Thursday 29 February including the subject matter: if they are unable to attend the meeting they will receive a written response from the clerk in the days following the meeting.

Yours faithfully

SARAH BATES
Parish Clerk

AGENDA

- 236. Apologies:** council to receive apologies for absence and to approve reasons for absence where appropriate.
- 237. Report from** District Councillor Cllr Jill Rayner
- 238. Public Participation:** an adjournment of 20 minutes to allow the public to ask questions or comment on agenda items.
- 239. Approval of minutes of the meeting of 5 February 2024.**
- 240. Clerk's report**
- 241. Declarations of interest**
- 242. Planning Applications for consideration:**
 - a. [P24/V0208/HH](#) 29 Wellington Way Southmoor Abingdon OX13 5FG Construction of single storey extension. To be considered by planning committee and result reported.
 - b. [P24/V0291/HH](#), 1 Little London Lane Southmoor Abingdon OX13 5GH: New garden building
 - c. [P23/V2697/FUL](#) (amendment), 1 Farm Cottages Stonehill Lane Southmoor Abingdon OX13 5HU: Conversion of two existing cottages into one dwelling with addition of single and two storey extensions, erection of new detached double garage with home office above, plus change of use of a strip of land to residential curtilage

243. Planning Applications results: P23/V2694/HH: 6 Buchan Place, OX13 5GE
Application proposal, including any amendments: New two-storey side extension incorporating garage at ground floor and bedroom with en-suite at first floor. New single storey rear conservatory with 'Lantern' Roof. Construction of an indoor swimming pool, plant room and 'Chilling Area'. Demolition of existing garage: Permission REFUSED

244. Date for next Planning Committee meeting to be confirmed/agreed.

245. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

a. Payments

Councillors provided with a list of payments for the month for approval which will be included in the minutes of this meeting.

b. Receipts

Date	Method of Receipt	From	Details	Amount (£)
08/02/2024	BACs	Tonks Funerals	Burial ground fees	60.00
09/02/2024	BACs	Vale of White Horse DC	S106 monies towards dog bins and litter picking in area of Kingston Park	16,795.85

246. Councillors to be appointed to authorise the month's online payments.

247. Receipt of CIL monies from district council: council to resolve whether to receive any CIL monies due or request retainment by the district council (total due: £4,292.67).

248. Recreation and Play Facilities:

- a. Quotes for repainting of basketball posts: council to consider quotes to repaint the basketball posts in the recreation ground received from Vale Site Solutions (234.25 to include labour, materials and protective fencing) and David Fell (£240 – labour only – request to quote including materials and fencing received no response).
- b. Logs Unlimited for the removal and disposal of both goal posts from the School Lane recreation ground, cut down the metal support sleeves as low as possible and then replace the astro turf. Cost £168 + VAT
- c. S J Aplin Playgrounds for the following scope of work: Remove the top beam from the seesaw, transport back to base, strip it down, reassemble in the right environment and reinstall on site. Remove the seat boards on Sputnik roundabout, strip back the seat supports, prime and repaint. Fit the crotch straps to the cradle seats on the swings: Total cost £979.00 + VAT

249. Grant and donation requests: the council to consider the following requests informed by completed grant/donation application forms – overview provided:

- a. **KBS Drama Group:** grant towards new LED lighting system at Southmoor village hall: total cost £22,000, already raised £11,250, unspecified sum requested.
- b. **Millennium Green Trust:** grant towards replacement fencing along Oxford Road: total cost £3-4,000, funds raised already £1,500, grant requested £2,000.
- c. **Oxon South & Vale Citizens' Advice:** grant towards maintaining local presence and recruitment and training of specialist advisors: unspecified amount.
- d. **S&KB Gardening Club:** grant towards costs of putting on village show:

- estimated cost £1,150, funds raised/promised: £650, sum requested £500.
- e. **Southmoor Baby and Toddler Group:** donation towards animal Easter visit: amount requested £250.
 - f. **Thames Valley Air Ambulance:** general request via email, no application form submitted.
 - g. **The Abingdon Bridge:** (young person's mental health and wellbeing charity): general donation requested.
 - h. **Southmoor Village Hall:** grant towards remedial work in men's toilet and refurbishment of main disabled toilet: overall cost £3,446.11, amount requested: £1,723.
 - i. **Southmoor Village Hall:** grant towards purchase of radio microphone: overall cost £452.42, amount requested £226.21.
 - j. **KBS WI:** grant towards supplies to improve food hygiene standards: total cost £150, amount requested £150.
- 250. Burial ground:** Council to consider the recommendation of the burial ground committee to accept the quote from Artisan for adhesive labels for the new brown wheelie bin, cost £55.
- 251. D-day commemoration event update.**
- 252. Review of council's publication scheme.**
- 253. Request to meet with David Locke Associates (on behalf of Hallam Land)**
- 254. OALC councillor forum, next date 12 March, 2.30pm via:** council to appoint a member to attend.
- 255. Environment & Climate Committee:**
- a. **Hedgehog Street:** – council to consider request from the ECG to purchase an amount of hedgehog food at a cost to be agreed, to be stored and distributed by Cllr Smith to the first 70 respondents to agree to include their property in the hedgehog street. If agreed council to instruct the clerk to make the purchase in April, and to post details and hedgehog street map on the council's Facebook page and website.
 - b. **The Keep Britain Tidy, Great British Spring Clean 15 – 31 March:** council to consider proposal to purchase 4 aluminium signs at £29.95 each to encourage drivers to take their rubbish home with them - for intermittent re-use. If agreed council to instruct the clerk to liaise with the group to purchase. Group to liaise with clerk to advertise community litter pick on Facebook.
- 256. Tree 202 (false acacia), recreation ground:** council to consider request from Mr David Warr (with reference to the council's tree management policy and the recent tree survey carried out in January) to remove tree 202 which is next to his property and which he fears might damage it. Mr Warr has indicated he is willing to consider paying for its removal. If agreed, clerk to write letter of permission for Mr Warr to present to tree surgeon.
- 257. Employer discretionary pension policies:** council to resolve to accept the policies as provided in a template and required by Oxfordshire County Council local government pension administration. Policies reviewed and discussed by the staffing committee with the clerk ahead of the meeting.
- 258. Next meetings:**

Monday 8 April

Tuesday 7 May