



Kingston Bagpuize with Southmoor
Parish Council
The Village Hall
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31 January 2024

Dear Councillor

The next meeting of the Parish Council will be held on **5 February at 6.30pm** the Swallow Room, the Village Hall.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out below. Public and press are welcome to attend. Members of the public wishing to speak during public participation must inform the clerk via email or in writing by Thursday 1 February including the subject matter: if they are unable to attend the meeting they will receive a written response from the clerk in the days following the meeting.

Yours faithfully

A handwritten signature in blue ink that reads 'Sarah Bates'.

SARAH BATES
Parish Clerk

6.30pm before start of meeting agenda: presentation by Julian Sayers, Land Manager, on behalf of his clients, on proposal to build a development of 9 houses on land south of Wellington Way and to transfer a parcel of land to the parish council as public open space.

AGENDA

215. **Apologies:** council to receive apologies for absence and to approve reasons for absence where appropriate.
216. **Reports from** District Councillor Cllr Jill Rayner and County Councillor Juliette Ash.
217. **Public Participation: an adjournment of 20 minutes to allow the public to ask questions.**
218. **Approval of minutes of the meeting of 8 January 2024.**
219. **Clerk's report**
220. **Declarations of interest**
221. **Planning Applications for consideration, if resolution not passed at the planning committee meeting of 31 January 2024:**
 - a. **P24/V0170/FUL:** 1 Cherry Tree Close Southmoor Abingdon OX13 5BB. Change of use from a beauty clinic to a pizza takeaway. Two internal walls to be removed, new kitchen installed, new commercial extractor system to be installed.

- b. [P24/V0194/HH](#) and [P24/V0173/LB](#), Lamb And Flag House, Faringdon Road, Longworth, Abingdon, OX13 5HN: Proposed part loft conversion to form ensuite bathroom and dressing area, addition of dormer windows to South, West and North Elevations, proposed two new windows to ground floor north elevation, internal modifications to internal layout including the repositioning of stairs. Single storey rear extension to rear (North) elevation, creation of rear roof terrace including guarding and garden access/egress stair.
- c. [P23/V2137/FUL](#): 18 Latton Close Southmoor Abingdon OX13 5AE: New detached house and associated garage/office/gym building. New vehicular access off Latton Close to serve the existing dwelling (as amended by plans, application form and description received on 30 January 2024).

222. Planning Applications results (for information only): P22/V2587/FUL: Land North of Stonehill Lane Southmoor Abingdon OX13 5HU: Erection of 3no. new dwellings, conversion of an existing agricultural /storage building and the localised widening of Stonehill Lane to facilitate the development (as amended by plans received 21 March 2023 and as amplified by additional information received 18 September 2023).

223. Date for next Planning Committee meeting

224. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

a. Payments

Councillors provided with a list of payments for the month for approval which will be included in the minutes of this meeting.

b. Receipts

Date	Method of Receipt	From	Details	Amount (£)
10/01/2024	BACs	HMRC	VAT refund	4,961.95
25/01/2024	BACs	Dignity Funerals	Burial ground fees	125.00
29/01/2024	BACs	Village Hall	Refund of overpayment for room hire	6.00

225. Councillors to be appointed to authorise the month's online payments.

226. Quarterly verification of bank reconciliations: Cllr Steve Smith (non-signatory) to confirm verification and signing of the documents for October, November and December 2023.

227. Financial report: the clerk to provide the latest budget report and financial position to the council to comply with Standing Order 17c. Council to acknowledge receipt. Documents provided to councillors:

- a. Budget report to 31 January 2024 including projected figures to year end.
- b. Income & expenditure to 31 January 2024 including % budget spent so far.
- c. Earmarked reserves figures at 31 January 2024.
- d. Bank statements for January for current account and easy access savings account.

228. Review of Standing Orders (last reviewed February 2023):

229. Recreation and Play Facilities:

- a. Update on inspections.
 - b. Council to consider acceptance of goalposts: Kings Colts are offering the parish council two 21ft x 7ft goals for the use at MG football pitch: the inspection and any maintenance/repairs of the goals would be the responsibility of the parish council. The RFC is seeking approval from the full council in accepting the football post.
- 230. Tree survey:** council to consider authorising clerk to engage a tree surgeon (following receipt of quotes) to carry out urgent work advised on the recent tree survey. Councillors provided with filtered copy of tree survey showing recommended urgent works.
- 231. Pavilion fire and safety checks/maintenance:** council to consider quotes for fire alarm panel maintenance and security alarm panel maintenance.
- 232. D-Day commemoration:** update and date to be set for committee meeting. **Council approval sought to engage** Wantage Silver Band, £380 and Sisters of Swing £300 as entertainment.
- 233. Village fete:** council to consider taking a stall for council promotion, cost £15.
- 234. Update from Village Hall committee by Cllr Smith.**
- 235. Next meetings:**
- Monday 4 March
- Monday 8 April