



Kingston Bagpuize with Southmoor
Parish Council
The Village Hall
Draycott Road
Southmoor
OX13 5BY

w: www.kbsparishcouncil.org.uk
e: clerk@kbsparishcouncil.org.uk
t: 07908 472827

01 November 2023

Dear Councillor

The next meeting of the Parish Council will be held on **6 November at 6.30pm** the Swallow Room, the Village Hall.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out below. Public and press are welcome to attend. Members of the public wishing to speak during public participation must inform the clerk via email or in writing by Thursday 02 November including the subject matter: if they are unable to attend the meeting, they will receive a written response from the clerk in the days following the meeting.

Yours faithfully

SARAH BATES
Parish Clerk

AGENDA

144. **Apologies:** council to receive apologies for absence and to approve reasons for absence where appropriate.
145. **Reports from** District Councillor Cllr Jill Rayner and County Councillor Juliette Ash.
146. **Public Participation: an adjournment of 20 minutes to allow the public to ask questions.**
147. **Approval of minutes of the meeting of 2 October 2023.**
148. **Clerk's report**
149. **Declarations of interest:**
150. **Planning Applications for consideration:**
 - a. [P23/V1986/O](#), Walnut Tree House, Witney Road, Kingston Bagpuize, Abingdon OX13 5AN: Description - infill development of two detached dwellings.
 - b. [P23/V2241/FUL](#): Lower Lodge Farm, Charney Road, Longworth, Abingdon OX13 5HW. Removal of a section of hedgerow and formation of a new vehicle access point for hay cutting machinery and grazing purposes. To be resolved by the planning committee under its delegated powers at its meeting of 1 November 2023 – resolution to be reported.
 - c. [P23/V2336/HH](#): 12 Bellamy Close, Southmoor, Abingdon, OX13 5AB. Proposed garage roof extension to facilitate conversion and external enhancements. To be resolved by the planning committee under its delegated powers at its meeting of 1 November 2023 – resolution to be reported.
 - d. [P23/V2346/S73](#): Frax House, Faringdon Road, Kingston Bagpuize, Abingdon

OX13 5AW: Variation of condition 2(approved plans) on application P23/V1546/HH to have the 2-bay carport as a standalone structure and not abutting the proposed refurbished gym roof. (Construction of single storey front extension and associated roof works, stables conversion, demolition of chimney to lower roof, new porch and new 2 bay carport).

- e. [P23/V2408/HH](#): Elm Cottage, Springhill, Longworth, Abingdon OX13 5HL. Retrospective planning application for the conversion from single garage / storeroom to annex, together with the deletion of conditions 3 and 5 of planning permission reference P05/V0514 (insofar as they related to the converted accommodation), the addition of a roof dormer and the removal of external stairs.

151. Planning Applications results (for information only):

- a. **P23/V1749/HH** Overbrook Cottage, Bullockspit Lane, Longworth, Abingdon OX13 5HJ: Proposed single storey front extension to create a utility and log store together with new porch over front entrance. New three bay garage with guest/hobby room over– **permission granted.**
- b. **P P23/V1140/O**: Little Dubbers, Beggars Lane, Longworth, Abingdon: Demolition of existing dwelling and erection of up to 3 dwellings and associated infrastructure: **permission granted.**
- c. **P23/V1588/HH**: 6 Buchan Place Kingston Bagpuize Abingdon OX13 5GE: New 2-storey side extension incorporating garage at ground floor and bedroom with en-suite at first floor. New single storey rear conservatory with 'lantern' roof. Conversion and extension of existing garage incorporating a swimming pool, plant room and 'chilling area' – **permission granted.**

152. Date for next Planning Committee meeting to be agreed:

153. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

a. Payments

Councillors provided with a list of payments for the month for approval which will be included in the minutes of this meeting.

b. Receipts

Date	Method of Receipt	From	Details	Amount (£)
16/10/2023	BACs	HMRC	VAT refund	3,796.75
27/10/2023	BACs	VoWH DC	CIL monies	18,295.29
27/10/2023	BACs	J Godfrey & Sons	Burial ground fees	180.00
31/10/2023	BACs	Edward Carter Funerals	Burial ground fees	30.00

154. Councillors to be appointed to authorise the month’s online payments.

155. Quarterly verification of bank reconciliations: Cllr Steve Smith (non-signatory) to confirm verification and signing of the documents for July, August and September 2023.

156. Appointment of Internal Auditor: council to consider appointment of new internal auditor (background and details of prospective engagements provided by the clerk).

157. S106 of £16,085 towards provision of dog bins and litter picking in area of

Kingston Park: council to resolve whether to instruct the clerk to apply for these monies in order to extend litter picking up Oxford Road and retrospective provision of dog bins in the area.

158. **Burial ground:** council to consider proposal for an additional green waste bin at a cost of £60 p.a.
159. **Benches trail using S106 arts monies:** council to resolve on delegation of the project to two councillors to move project forward.
160. **OCC “Lane Rental” scheme survey:** council to consider delegation of member to respond to OCC survey (details circulated via email).
161. **Renaming of Speeding Working Group:** council to consider renaming the group to Speeding/Road Safety Committee.
162. **Recreation and Play Facilities:** update
163. **Update from Climate & Environment Committee.**
164. **Neighbourhood development plan:** update from Cllr Grant.
165. **Lioncourt (Land east of Kingston Bagpuize) S106:** update from Cllr Grant
166. **Update on the Town and Parish Council Charter summit by Cllr Grant**
167. **Council to consider closing the meeting to the public to discuss item 168 (under the Public Bodies (Admission to Meetings) Act 1960).**
168. **Clerk’s hours and salary review:** council to agree terms as circulated by chairman.
169. **Next meetings:**

Monday 4 December 2023

Monday 8 January 2024