



Kingston Bagpuize with Southmoor
Parish Council
The Village Hall
Draycott Road
Southmoor
OX13 5BY

w: www.kbsparishcouncil.org.uk
e: clerk@kbsparishcouncil.org.uk
t: 07908 472827

29 November 2023

Dear Councillor

The next meeting of the Parish Council will be held on **4 December at 6.30pm** the Swallow Room, the Village Hall.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out below. Public and press are welcome to attend. Members of the public wishing to speak during public participation must inform the clerk via email or in writing by Thursday 30 November including the subject matter: if they are unable to attend the meeting they will receive a written response from the clerk in the days following the meeting.

Yours faithfully

SARAH BATES
Parish Clerk

AGENDA

- 170. Apologies:** council to receive apologies for absence and to approve reasons for absence where appropriate.
- 171. Reports from** District Councillor Cllr Jill Rayner and County Councillor Juliette Ash.
- 172. Public Participation: an adjournment of 20 minutes to allow the public to ask questions.**
- 173. Approval of minutes of the meeting of 6 November.**
- 174. Clerk's report**
- 175. Declarations of interest:**
- 176. General Power of Competence:** council to resolve whether it meets the conditions for GPC, namely:
 - a. The number of members of the council declared elected is greater or equal to two-thirds of the total number of members.
 - b. The clerk has successfully completed the Certificate in Local Council Administration.
- 177. Planning Applications for consideration:** as the planning committee will not have a quorum at its meeting of 29 November the responses to all applications will be decided by full council.
 - a. [MW.0161/23 \(OCC\)](#) Thames Water Utilities Ltd, Clearwater Court, Vastern Road, Reading, RG1 8DB for planning permission: A change of use of a parcel of land

adjoining Kingston Bagpuize Sewage Treatment Works to operational land. Installation of a security fence around the extended operational area. Installation of security gates. Within the extended operational area, the following development is proposed: Sludge holding tank; Transformer; Meter enclosure; Generator; Fuel tank; Activated sludge plant: feed pumping station, two way flow split chamber, tanks and motor control centre; Sludge Blending Tank; Thickener Enclosure; Enclosure; Blower Units and Areas of hard-standing and internal access road at Kingston Bagpuize Sewage Treatment Works, Rectory Lane, Kingston Bagpuize, OX13 5FE

- b. [P23/V2566/HH](#): Glen Eden, Faringdon Road, Southmoor, Abingdon OX13 5AF: Single storey rear extension.
- c. [P23/V1960/HH](#): Stone Haven, Bellamy Close, Southmoor, Abingdon OX13 5AB: Amendment to garage conversion to home office/gym (Reduced roof height as shown on drawings received 13 November 2023). Response required by 30 Nov (extension declined by VWHDC planning).
- d. [P23/V2428/S73](#): Springhill Farm Springhill Longworth Abingdon OX13 Variation of condition 2 (approved plans) - Design change to the garage on application P22/V1830/FUL Variation of condition 2 (Approved plans), 3 (Car Parking), 4 (Materials), 6 (Drainage Details), 8 (bin collection) in application P21/V0521/FUL. Development of two dwellings and relocation of field access. (Please respond by 30th November 2023).

178. Planning Applications results

179. Date for next Planning Committee meeting

180. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

a. Payments

Councillors provided with a list of payments for the month for approval which will be included in the minutes of this meeting.

b. Receipts

Date	Method of Receipt	From	Details	Amount (£)
29/11/2023	BACs	Abingdon Stone	Burial ground fees	105.00

181. Councillors to be appointed to authorise the month’s online payments.

182. Budget and precept for 2024-25: council to consider budget documents prepared by the clerk together with recommendations from the finance committee and vote on the following proposed expenditure (final figures will be ratified at the council’s January meeting in order to allow time if further research is needed): documents provided: budget report and proposed figures for 2024-25, explanatory notes for budget report, earmarked reserves report, CIL statement, precept comparison document.

- a. Appointment of an “outdoor officer” and agreed budget
- b. Budget for professional fees, in particular respect of the proposed engagement of a planning consultant:

- c. Resolution on proposal for spending from Speeding/Road Safety Committee.
- d. Recreational facilities: proposal to replace the Jubilee Fort and/or other play equipment, and if so, agreement in principle on a budget (sums from general resources, precept, CIL).
- e. Recreational facilities: if point 182d above is resolved, agreement on adjustment of maintenance budget for recreation & play as costs would be lower.
- f. Burial ground: proposal for spending/budget from Burial Ground Committee to be considered:
 - i. £2,000 to all for grass cutting and clearance and improvement of wild area to increase capacity.
 - ii. £2,000 for new shed, shrubs and raising sunken headstones
- g. Sports field and pavilion – repairs & renewals: new fencing – council to resolve whether it will fund this and if so the budget: if so proposal that remaining £1,500 from 2023-24 is put in earmarked reserve (EMR) and a further amount allocated to next year’s budget.
- h. Climate and Environment: council to agree sum to be allocated in the budget for proposed projects by the Climate and Environment Committee. Any expenditure under this budget heading will be agreed by the full council.

183. Recreation and Play Facilities:

- a. Update from committee.
- b. Council to consider quotes from Sorbus, Logs Unlimited and Vale Solutions to decompact bark safety surface under Jubilee Fort.

184. Legal representation in transfer of public open space from Taylor Wimpey:

council to consider acceptance of proposed fee of £950 from Wellers Hedleys for a single transfer of public open spaces from Taylor Wimpey and if agreed to instruct the clerk to place instructions on the parish council’s behalf.

185. Replacement of expansion vessel (in relation to water heater) in pavilion: council to consider approval of quote from MNT Engineering of £290.81 to replace this component as it is reported to have failed.

186. Bench trail using S106 monies: proposal to apply for funds towards initial two benches to be situated at Draycott Road crossroads (north west verge) and grassed area at Latton Close entrance (west side) using S106 funds from the Taylor Wimpey development, which has a deadline to be released by 1 March 2024. Benches to be designed using motifs linked to the local area by Greenspace.

187. Wellington Way public open space S106 arts monies – council to consider proposal for five boulders prepared and hand carved by Alex Wenham to be commissioned, and three to five trees – prices to be agreed. £11,638 available.

188. Date for receipt of applications for grants or donations: proposal to consider allocation of funds at the March ordinary meeting following publication of the application process by the clerk.

189. Neighbourhood development plan – update from Cllr Grant.

- 190. Grass cutting contract 2024-26:** council to consider tender(s) for grass cutting contract.
- 191. Clerk's salary – NALC statutory pay award for 2023-24:** council to acknowledge that notification of the statutory pay award has been received and that the clerk will duly receive back pay from 1 April – 30 November 2023.
- 192. Next meetings:**
- Monday 8 January – (first Monday of January is a bank holiday).
- Monday 5 February