



Kingston Bagpuize with Southmoor  
Parish Council  
The Village Hall  
Draycott Road  
Southmoor  
OX13 5BY

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**MEETING OF THE PARISH COUNCIL  
2 OCTOBER 2023  
6.30pm SWALLOW ROOM, VILLAGE HALL**

Present: Cllr Robert Barnett, Cllr Oyebola Bello, Cllr Natalie Clements, Cllr Brian Forster, Cllr Virginia Grant (chairman), Cllr Kim Kousari, Cllr Behnoosh Sabah, Cllr Steve Smith, Cllr Dianna Swale

7 members of the public

**MINUTES**

- 119. Apologies:** council to receive apologies for absence and to approve reasons for absence where appropriate. District Cllr Jill Rayner and County Cllr Juliette Ash
- 120. Report from** District Cllr Jill Rayner – apologies received
- 121. Public Participation: an adjournment of 20 minutes to allow the public to ask questions.**
- 122. Approval of minutes of the meeting of 4 September 2023:** agreed to be a true and accurate record of the meeting.
- 123. Clerk's report:**
- a. Pavilion boiler serviced.
  - b. Committees requested to provide costings for proposed projects for next year before the next Finance Committee meeting.
  - c. A dead tree has been broken at Wellington Way, so Logs Unlimited asked to remove the stump and brash.
- 124. Declarations of interest:** none declared
- 125. Planning Applications for consideration:**
- a. **P23/1091/HH, The Cottage, Hanney Road, Southmoor Abingdon OX13 5HT.**  
Two-storey side extension. Ancillary single-storey side and front extension, attached via glazed link (as amended by plans submitted on the 01 September 2023). The planning committee voted to object on the ground that the proposed extensions equal or exceed the existing ground floor area of the house and the parish council considers this overdevelopment. The change in the ground level between the application site and the 2 adjoining property boundaries to the north is significant and a retaining wall would remedy the problem. The parish council are concerned that there seems to be no evidence of applications being made and granted both for the demolition of the previous extension and the change of roofing material from slate tiles to thatch which has been carried out since the initial application in June 2023.
  - b. **P23/V1140/O** – KBA, Little Dubbers, Beggars Lane, Longworth, Abingdon

**OX13 5BL.** Amendment to earlier application: Demolition of existing dwelling and erection of up to 3 dwellings and associated infrastructure (as amplified by arboricultural information received 30 May 2023, Preliminary Ecological & Roost Assessment received 15 June 2023 and Bat Emergence Survey and amended site plan received 7 September 2023). Council voted to object on the grounds that it considers this amended application for 3 instead of 4 new dwellings is still out of character for the location and is overdevelopment. The objections submitted on 6th June 2023 remain.

- c. **P23/V1960/HH, Stone Haven, Bellamy Close, Southmoor Abingdon, OX13 5AB.** Garage conversion to home office/gym – the planning committee voted to object on the same grounds as those submitted in April 2023 for P23/V0361/HH (garage conversion to form ancillary granny annexe) on the same site as it considers that little has changed other than relabelling the internal spaces.
- d. **P23/V1588/HH, 6 Buchan Place, Kingston Bagpuize, Abingdon OX13 5GE** New 2-storey side extension incorporating garage at ground floor and bedroom with en-suite at first floor. New single storey rear conservatory with 'Lantern' Roof. Conversion and extension of existing garage incorporating a swimming pool, plant room and 'chilling area'. The planning committee voted no objection to this application but would like the Vale to consult Thames Water regarding the supply of water required for the swimming pool and the matter of adequate contaminated water drainage.
- e. **P23/V2137/FUL, 18 Latton Close Southmoor Abingdon OX13 5AE,** New detached house and associated garage/office/gym building. The planning committee voted to object to this planning application on the grounds that the proposed dwelling is out of scale with the neighbouring houses and therefore detrimental to the local amenity, in terms of visual impact. Also there are concerns that the allocated space for parking 4 cars is inadequate given the significant upward slope from street level with no provision for turning on site.

**126. Planning Applications results (for information):**

- a. **P23/V1546/HH, Frax House, Faringdon Road, Kingston Bagpuize, OX13 5AW,** Construction of single storey front extension and associated roof works, stables conversion, demolition of chimney to lower roof, new porch and new 2 bay carport. **Permission granted**
- b. **P23/V1633/HH, Draycott Road, Southmoor, ground floor rear extension, permission granted.**

**127. Date for next Planning Committee meeting to be agreed:** Wednesday 1 November, 6.00pm, Elkins Room

**128. Accounts:** the council to approve payments presented by the clerk, and acknowledge receipts

- a. **Payments:** the council agreed to authorise payments as shown

Payee	Details	Budget Heading	Amount (£)	VAT (£)	Total payment to payee (£)	Date of Payment*
Giffgaff	Phone	Admin & office	5.00	1.00	<b>21.00</b>	
Post office	Postage	Admin & office	12.00			
Credit card fee		Bank charges	3.00			
Lloyds Bank	Multipay credit card	As above				

Payee	Details	Budget Heading	Amount (£)	VAT (£)	Total payment to payee (£)	Date of Payment*
WG Clay	Resurfacing path in BG	BG repairs & renewals & CIL 21/22	6,389.00	1,277.80	<b>7,666.80</b>	07/09/2023
Village Hall	Office rental	Admin & Office	220.50		<b>220.50</b>	03/10/2023
Anders Heating	Pavilion boiler service	Sp & Pav, maint	102.00	20.40	<b>122.40</b>	03/10/2023
Life Build Solutions	Pavilion build - final payment	Pavilion build	16,639.40	3,327.88	<b>19,967.28</b>	03/10/2023
Logs Unlimited	Grass cutting	S&P, grass cutting	988.00	197.60	<b>1,185.60</b>	03/10/2023
Moore	External audit fee	Audit fees	1,680.00	336.00	<b>2,016.00</b>	03/10/2023
Netwise	Website hosting/domain	Admin & office	460.00	92.00	<b>552.00</b>	03/10/2023
Royal British Legion	Purchase of wreaths & donation	Donation - S137	200.00		<b>200.00</b>	03/10/2023
Shield Maintenance	Dog bins	S&P, dog bins	112.66	22.53	<b>599.54</b>	03/10/2023
Shield Maintenance	Litter and litter bins	S&P, litter	386.96	77.39		
Sorbus Garden Care	Decompact bark chippings	R&P, maintenance	75.00	15.00	<b>90.00</b>	03/10/2023
Spartan	Cleaning of bus shelters	S&P, maintenance	140.00		<b>140.00</b>	03/10/2023
Young's Tree Services	Removal of dead trees, MG	Tree maintenance	140.00	28.00	<b>168.00</b>	03/10/2023
Clerk (salary)	Salary	Staff salary			-	25/10/2023
OCC Pension Fund	Pension contributions	Pension			-	25/10/2023

Total to be transferred from easy access savings a/c to current a/c (payment ref 775363834) - **17,731.76**

Approx balance to be retained in current a/c **10,054.58**

Approx balance to be retained in savings a/c **170,587.33**

## b. Receipts

Date	Method of Receipt	From	Details	Amount (£)
08/09/2023	BACs	VoWH DC	Precept (2 <sup>nd</sup> half)	52,778.50

**129. Councillors to be appointed to authorise the month's online payments.** Cllrs Grant and Bello were appointed.

**130. External auditor's report:** council to acknowledge receipt and respond to contents. The external auditor had noted that an error noted from the previous year's audit (that the exercise of public rights period was advertised as for only 26 working days instead of 30) had not been acknowledged on the forms for 2022-23. Otherwise there were no recommendations made. The council acknowledged the report.

## 131. Recreation and Play Facilities:

- Update: at the monthly meeting costings for next year's budget decided. Monthly inspection – no new findings.
- Offa's Dyke wooden support posts (playground):** council to consider the RFC's recommendation to remove this piece of apparatus (as cost of repair or replacement more than £3,300) and if agreed to consider the quotations from ARD Playgrounds (£275 + VAT) and Vale Site Solutions (£195 + VAT) for removal of the existing posts. Cllr Swale to ascertain whether Vale Site Solutions has quoted for the worst case scenario and that the cost will be revised if removal is easier than expected, and if so it was agreed that quote would be accepted. The council viewed a Home Front quote for Jubilee Fort gelcoating protection for £702 which had been provided for in the budget: council voted not to accept the quote at this point, as there will be a proposal to replace the whole fort next year and currently there is not a health and safety issue.

- 132. Grass cutting contract (end of 3-year current):** council to approve contract details and instruct clerk to advertise. The council approved the terms of the contract without revision and the clerk will advertise the tender.
- 133. Pavilion maintenance:** council to consider service of water heaters at a cost of £200 by MNT Engineering (servicing recommended not mandatory). The council agreed to pay for the service.
- 134. Biennial tree survey:** council to consider quote from Ringrose for this service. The council resolved to accept the quote.
- 135. Remembrance Sunday:**
- a. Council to consider approval of purchase of 4 Correx signs to indicate road closed during Act of Remembrance at £15 each (to be retained for future years). The council agreed to this expense.
  - b. Proposal to change traditional lunch at the pub to light refreshments for those contributing to the service and arrangements, to be funded from the chairman's allowance. The council agreed to these arrangements to take place either in the church or at Kingston Bagpuize House. Remembrance Sunday committee to make arrangements.
- 136. Registration for beacon for D-Day anniversary:** council to consider: the council agreed to register, to be actioned by the clerk with chairman
- 137. 20's Plenty:** council to confirm whether it wishes to apply for 20mph for the three stretches previously outlined, following consideration of the community survey results. C. 150 responses to the survey which was published in the August and September editions of KBS News and posted on Facebook. Small majority voted to implement 20mph on A415 and Hanney Road, slightly larger majority for Draycott Road and Blandy estate. Council to confirm application with survey results to be published in KBS News with information about the wig-wag lights and crossing on A415.
- OCC have agreed to carry out feasibility study and consultation on traffic calming at Spring Hill including speed cushions and build outs.
- Plans for signage/road markings for crossroads on Faringdon Road/Draycott Road/Hanney road supplied to council.
- 138. Outdoor officer:** council to consider appointment of officer to undertake weekly/monthly inspections of trees and facilities in the parish, with details to be determined. The council agreed to the proposal with advert to be place in KBS News/FB – remuneration level to be determined.
- 139. Update from Environment and Climate Action Group: see report, appendix 1**
- 140. Update from Cllr Smith from Village Hall committee:** £31,000 in bank, but £10,000 unpaid gas and electricity dating back to 2021. Full electrical refurbishment taking place in Oct. Maintenance man has been appointed. Decision taken to commission a website. Online booking system in the pipeline. Looking into grant for EV charging.
- 141. Update on behalf Sports Field Association:** meeting held on 19 Sept, snagging issues for pavilion resolved and now signed off. Connection to Klargester not available until Thames Water adopts the system. Flooding of access road raised, solutions to be sought but funds not currently available. Cricket had successful season, good handover with the Colts. Colts now have 2 men's clubs. 7 youth teams. Next meeting early Dec.

**142. Further meeting with Nicholas King Homes (NKH):** council to resolve whether it wishes to meet for a further time with NKH to discuss its proposed development. The council resolved that until the updated local plan was published there was no point in another meeting.

**143. Next meetings:**

Monday 6 November

Monday 4 December

Meeting concluded at 8.35pm

Clerk: Sarah Bates

Chairman ..... Date .....

## **Appendix 1: report from Environment and Climate Change Committee**

**Parish Council members:** Oyebola Bello, Natalie Clements, Behnoosh Sabah, Steve Smith

**Resident members:** Peter Evans, Joan Martin (Chair) Stuart Martin (Secretary) Peter Pool

### **New grant scheme opportunity for Electric Vehicle chargers**

A submission has been made by the Village Hall Trustees for 2 Electric Vehicle chargers at the Village Hall in Draycott Road. More information will be required by the Trustees relating to finance, how electricity is charged for etc but no doubt this sort of information will come out as things progress to the next stage.

### **Replacing dead trees with new trees**

Rather than seeking funds from the Parish Council, our Group is now seeking contact details for the Management Companies where trees are dead with a view to writing to them asking they replace them. We will be pointing out that many of these trees are clearly visible from the main road through the village.

### **Budget for 2024–25 financial year**

The group are working on estimated costs for activities we are planning for the coming financial year and these should be ready for consideration at the next Finance Committee meeting at the end of October 2023.

### **Linking up Nature, Hedgerows and Verges Conference**

Members of the group will be attending the above event at Kirtlington Village Hall on 28th October to learn as much as possible about the best way to plan for and create wildflower verges to help the biodiversity of the village. Whilst there, they hope to be able to seek advice from the group in Kirtlington who set up Hedgehog Streets. Their map from 2019 showed they had 60 gardens welcoming hedgehogs as well as the local school and church.