



Kingston Bagpuize with Southmoor
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PARISH COUNCIL MEETING
4 SEPTEMBER 2023, 6.30pm, SWALLOW ROOM, VILLAGE HALL

Present: Cllr Robert Barnett, Cllr Oyebola Bello, Cllr Natalie Clements, Cllr Brian Forster, Cllr Virginia Grant (chairman), Cllr Behnoosh Sabah, Cllr Steve Smith, Cllr Dianna Swale

4 representatives from Nicholas King Homes
District Cllr Jill Rayner
14 members of the public

Presentation by Nicholas King Homes on the proposed application to build 249 homes on land north of Springhill. Background meetings held in the last year attended by Cllr Grant, (now-ex) Cllr Warr and Sarah Bates, clerk. Local plan is progressing, in meantime informative website set up though this has not had much traffic and received no comments. Public consultation will be held when ready to submit planning application. Working with district council planning department on this as the area would have to be an allocated site. Currently no planning application has been submitted and this will be held back until local plan review. Stressed that Nicholas King Homes is a traditional housebuilder rather than volume developer. Long terms agreement with the landowners to promote but stated that engagement with community is important. Questions raised regarding housing market and number of affordable housing, which was stated at 40%. Points were raised by councillors about the feared negative impact of more housing developments and strain on limited infrastructure. Assured these would be addressed but stated that ultimate decision lay with the district council.

98. Apologies: council to receive apologies for absence and to approve reasons for absence where appropriate. Cllr Kousari's apologies were accepted by the council.

99. Reports from: District Councillor Cllr Jill Rayner and County Councillor Juliette Ash (Cllr Ash was not in attendance). Cllr Rayner – stated that she will not be speaking direct to developers/builders as not appropriate, instead enquiries will be directed to the planning department. Has received complaints re parking on pavements and enquiries regarding commercial responsibilities for litter on premises in residential areas which are being followed up. Trying to arrange meeting with neighbourhood policing. Weekly councillor surgery has been light on attendees but to be continued as planned until Christmas. Writing to various shops to ask where recycling for vaping equipment is in order to encourage it. Local hub for community assets – to inform local plan.

100. Public Participation: an adjournment of 20 minutes to allow the public to ask questions. Jill Rayner asked on consultation on local plan, information should be forthcoming by October.

101. Approval of minutes of the meeting of 31 July 2023. Agreed to be a true and accurate record of the meeting.

102. Clerk's report:

- a. Owners of land south of Wellington Way have submitted application to OCC that prevents unrecorded public rights of way from being legally recorded on the basis

of presumed dedication in the future. The landowner has also submitted a statement under section 15A(1) Commons Act 2006 which prevents the land from being registered as a town or village green in the future. No opportunity for parish council comment.

- b. Parish Council email upgrade on 5 September for increased data allowance.
- c. Burial ground – the holm oak against the back wall has had the crown raised and canopy reduced. The new path surface has now been completed.

103. Declarations of interest: none declared.

104. Planning Applications: report of decisions made at Planning Committee meeting of 22 August 2023 (all applications were designated “Household”).

- a. [P23/V1749/HH](#): Overbrook Cottage, Bullockspit Lane, Longworth Abingdon, OX13 5HJ: proposed single storey front extension to create a utility and log store together with new porch over front entrance. New three bay garage with guest/hobby room over. Consultation deadline 18 August. Planning committee had voted no objection at its meeting of 22 August (minuted).
- b. [P23/V1830/HH](#): 21 Blandy Avenue, Southmoor, Abingdon, OX13 5DA: demolition of existing conservatory and garage, and construction of rear and side extension. Planning committee had voted no objection at its meeting of 22 August (minuted).
- c. [P23/V1641/HH](#): Tythe Barn, Rectory Lane, Kingston Bagpuize, Abingdon OX13 5DS, single storey oak framed garden room extension to side. Planning committee had voted no objection at its meeting of 22 August (minuted).
- d. **Planning Applications results: P23/V1496/HH**: Appleby Cottage, Witney Road, Kingston Bagpuize Abingdon – application for current internal oil boiler to be removed, along with existing boiler flue and the plasterboard partition wall used to conceal the existing boiler, all located in the downstairs kitchen. To be replaced with a new, more efficient, external oil boiler; located on the east side of the property. Application approved.

105. Date for next Planning Committee meeting to be agreed. Wednesday 27 September, 6.30pm Elkins Room

106. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts: council approved payments

a. **Payments:**

Payee	Details	Budget Heading	Invoice No(s)	Amount (£)	VAT (£)	Total payment to payee (£)	Date of Payment
Giffgaff	Phone	Admin & office	CC	5.00	1.00	9.00	06/08/2023
Credit card fee		Bank charges	CC	3.00			31/08/2023
Lloyds Bank	Multipay credit card		DD				31/08/2023
Village Hall	Office rental	Admin & Office	SO	220.50		220.50	03/09/2023
Logs Unlimited	Grass cutting	S&P, grass cutting	230263	992.00	198.40	1,432.43	05/09/2023
Logs Unlimited	Pavilion fire safety checks	Sp & Pav, maint (5 weeks)	230254	140.00	28.00		
Logs Unlimited	SIDs rotation	S&P, traffic calming	230253	61.69	12.34		
Netwise	Upgrade premium (website)	Admin & Office	3026	14.47	2.89	17.36	05/09/2023
Rospa Play Safety	Annual play area inspection	Rec inspections	73839	255.00	51.00	306.00	05/09/2023

Payee	Details	Budget Heading	Invoice No(s)	Amount (£)	VAT (£)	Total payment to payee (£)	Date of Payment
SSE Networks	Diversion of cable in burial gnd	Burial ground R&R/Gen Res	FAR575	772.50	154.50	927.00	05/09/2023
Shield Maintenance	Dog bins	S&P, dog bins	6857	112.66	22.53	599.54	05/09/2023
Shield Maintenance	Litter and litter bins	S&P, litter	6851	386.96	77.39		
Spartan Cleaning	Cleaning of bus shelters	S&P, maint	1966	140.00		140.00	05/09/2023
Young's Trees	Tree surgery burial ground	Tree maintenance	5292	380.00	76.00	456.00	05/09/2023
Clerk (salary net)	Salary	Staff salary	Sept				25/09/2023
OCC Pension Fund	Pension contributions	Pension	Sept				25/09/2023

b. Receipts - none

- 107. Councillors to be appointed to authorise the month's online payments.** Cllr Swale and Cllr Grant were appointed.
- 108. Parking restrictions around school – letter to residents:** (Further to agenda item 91 of meeting of 31 July.) Council to consider instructing clerk to write letters to the households directly leading on to the proposed restricted areas to assess their support as advised by OCC. The council resolved to instruct the clerk to do so.
- 109. Date for council pre-budget planning meeting to be set.** Wednesday 20 September, 6.00pm
- 110. Meadow maintenance, Millennium Green:** council to consider quote from Logs Unlimited to cut and clear this area for £431.75.
- 111. Recreation and Play Facilities:** update, been pushing for quotes – Offa's Dyke, eye watering so will be reviewed by committee to come back in October. David and Brian did inspection, no new findings. Rospa did inspection, findings. Survey – 91 responders. Teenagers – skate park,
- 112. Speeding working group – update.** Cllr Barnett - considering at a combination of speed reduction (signage/electronic) and traffic calming (physical) measures. Clerk wrote to OCC to request installation of speed cushions on Springhill, followed up more than once but no response yet received.
- 113. Burial ground – re-routing of underground cable:** council to consider the quotations from Scottish & Southern Electricity Networks (£772.50 + VAT) and G L Tyler Ltd (£380) for the cost of re-routing of the underground power cable discovered in the burial ground, in order to avoid losing a number of potential burial plots. If agreed clerk will set up payment to SSE for authorisation to commence work. The council resolved to accept the quotes. The council were advised by the clerk that this would take the Burial Ground budget heading over budget, council resolved to authorise this.
- 114. D-Day anniversary, Thursday 6 June 2024:** council to appoint a committee to organise an event around the beacon (agreed at meeting of 31 July 2023). Cllr Forster, Cllr Grant, Cllr Clements, Cllr Barnett volunteered and were appointed to the committee. Committee will meet to discuss plans and propose a budget.

115. Remembrance Sunday, 12 November:

- a. Council to decide on number of wreaths to be ordered and donation amount (to be paid using S137). 6 wreaths, donation of £200
- b. Remembrance Sunday committee meeting to be arranged, to include church warden. Cllr Grant to arrange.

116. Neighbourhood development plan:

- a. Cllr Grant to report to full council following the Teams meeting of 4 August with and presentation by Ricardo Rios of VWHDC planning regarding Neighbourhood Development Plans: 6 councillors and David Warr attended. The new procedure does not cost the parish council anything and can be halted at any stage. Eight steps involved first of which is area designation, usually parish boundary but proposals are to include two extra areas to the east within Fyfield & Tubney parish where potential development sites could occur.
- b. Council to decide whether to commence to process of applying for a Neighbourhood Development Plan with the first action being to designate to area. The council resolved to commence the process by contacting Ricardo Rios to confirm. Regular updates at parish council meeting to be scheduled for whole council involvement.

117. Environment and Climate Action Group:

- a. New members to be agreed by council. Peter Evans, Peter Pool, Stuart Martin to be elected – council agreed to inclusion on the group.
- b. Update from recent meetings. 3 meetings held so far for brain storming, members going to come back with proposals that they want to take forward and work with the community (especially children). Proposals considering so far are crocodile to school, removal and replacement of dead trees around the village, working party to plant. Electrical vehicle charging points using county council grant.

118. Next meetings:

- a. Monday 2 October
- b. Monday 6 November

Meeting concluded at 8.37pm

Clerk: Sarah Bates

Signed Chairman Dated