



Kingston Bagpuize with Southmoor
Parish Council
The Village Hall
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26 July 2023

The next meeting of the Parish Council will be held on **31 July at 6.30pm** the **Jubilee Pavilion**, Edward Strauss Park.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out below. Public and press are welcome to attend. Members of the public wishing to speak during public participation must inform the clerk via email or in writing by 27 July including the subject matter: if they are unable to attend the meeting they will receive a written response from the clerk in the days following the meeting.

SARAH BATES
Parish Clerk

AGENDA

75. **Apologies:** council to receive apologies for absence and to approve reasons for absence where appropriate.
76. **Reports from** District Councillor Cllr Jill Rayner and County Councillor Juliette Ash.
77. **Public Participation: an adjournment of 20 minutes to allow the public to ask questions.**
78. **Approval of minutes of the meeting of 3 July 2023.**
79. **Clerk's report**
80. **Declarations of interest**
81. **Planning Applications for consideration:**
 - a. [P23/V1546/HH](#), Frax House, Faringdon Road, Kingston Bagpuize, Abingdon, OX13 5AW: construction of single storey front extension and associated roof works, stables conversion, demolition of chimney to lower roof, new porch and new 2 bay carport.
 - b. [P23/V1633/HH](#), 10 Draycott Road Southmoor Abingdon OX13 5BY, Ground floor rear extension
82. **Planning Applications results:** [P23/V1143/HH](#), Hamilton House, Charney Road, Longworth, Abingdon. Two-storey side extension to provide attached ancillary annex and triple bay garage with room above to provide a family room ancillary to the main house. (Description amended 4 July 2023- To include ancillary) – **application approved.**

83. Date to be set for next Planning Committee meeting

84. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

a. Payments

Councillors provided with a list of payments for the month for approval which will be shown on the minutes of this meeting.

b. Receipts

Date	Method of Receipt	From	Details	Amount (£)
13/07/2023	BACs	J Godfrey & Son	Burial ground fees	300.00
18/07/2023	BACs	HMRC	VAT refund (01 April-30 June)	1,855.64

85. Councillors to be appointed to authorise the month's online payments.

86. Quarterly verification of bank reconciliations: Cllr Steve Smith to confirm this has been carried out for April, May and June 2023 and the documents duly signed.

87. Budget report: clerk to present quarterly budget update for councillor inspection including:

- a. Year to date budget report and accompanying notes
- b. Detailed income and expenditure by budget code year to date
- c. Statement of earmarked reserves
- d. Copy of latest bank statements

88. CIL monies due: council to agree whether to receive CIL monies due from the district council by 28 October (sum calculated to be £18,061.47).

89. Training: council to consider approval of Cllr Swale and Cllr Kousari attending a play inspection course at a combined cost of £590. (Training budget is £750, of which £270 spent YTD. Budget allocated to switch of accounting software and training is £900 under budget with no further costs predicted so clerk proposes a virement Admin & Office to Training budget code).

90. Recreation and Play Facilities:

- a. Update from Recreation Facilities Committee
- b. Basketball court: Council to consider appointing a tree specialist to look at how best to tackle the root problem on the Basket Ball Court.
- c. Council to consider the quotations from Logs Unlimited (£176 + VAT) and Sorbus GC (£75 + VAT) for decompacting the safety surface at the Jubilee Fort in the Fir Tree Close play area.

91. Regulatory road markings around school: OCC Highways have requested survey conducted amongst local residents to ascertain whether there will be any opposition to these markings. Council to consider how to approach this.

92. Neighbourhood Development Plan: Cllr Grant to arrange a Zoom Meeting with Riccardo Rios, planning policy team leader (neighbourhood) for South and Vale, to discuss the merits and feasibility of proceeding with a Neighbourhood Development Plan, other councillors to indicate whether they wish to attend.

- 93. Speeding Working Group progress report**
- 94. Report from councillor member on Village Hall Committee (Cllr Smith)**
- 95. Council to vote whether to accept Joan Cooper onto the Environment and Climate Change Committee.**
- 96. Beacon for 80th Anniversary of the D-Day Landings, June 2024:** council to consider whether to facilitate a beacon for this event
- 97. Next meetings:**
 - Monday 4 September
 - Monday 2 October