



Kingston Bagpuize with Southmoor
Parish Council
The Village Hall
Draycott Road
Southmoor
OX13 5BY

w: www.kbsparishcouncil.org.uk
e: clerk@kbsparishcouncil.org.uk
t: 07908 472827

31 May 2023

Dear Councillor

The next meeting of the Parish Council will be held on **5 June at 6.30pm** the Swallow Room, the Village Hall.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out below. Public and press are welcome to attend. Members of the public wishing to speak during public participation must inform the clerk via email or in writing by Thursday 1 June including the subject matter: if they are unable to attend the meeting they will receive a written response from the clerk in the days following the meeting.

Yours faithfully

A handwritten signature in black ink that reads 'Sarah Bates'.

SARAH BATES
Parish Clerk

AGENDA

- 25. Apologies:** council to receive apologies for absence and to approve reasons for absence where appropriate.
- 26. Report from John Blandy School headteacher Suzanne Elliott.**
- 27. Reports from** District Councillor Cllr Jill Rayner and County Councillor Juliette Ash.
- 28. Public Participation: an adjournment of 20 minutes to allow the public to ask questions.**
- 29. Approval of minutes of the meeting of 15 May 2023.**
- 30. Clerk's report**
- 31. Declarations of interest:**
- 32. Council to elect representatives for the following positions:**
 - a. OALC executive candidate
 - b. John Blandy Educational Foundation, parish council member
 - c. Village Hall committee member
- 33. Ratification of terms of reference for committees:**
 - a. Finance and internal control
 - b. Planning

- c. Recreational Facilities
- d. Burial Ground
- e. Speeding Working Group
- f. Staffing committee

34. Council to vote for chairmen of the above committees.

35. Planning Applications for consideration:

- a. **P23/V1091/HH**, The Cottage, Hanney Road, Southmoor, Abingdon, OX13 5HT, Ground and first floor extensions and internal alterations.
- b. **P23/V1140/O**, Little Dubbers, Beggars Lane, Longworth, Abingdon, OX13 5BL, Demolition of existing dwelling and erection of up to 4 dwellings and associated infrastructure
- c. **P23/V1156/HH**, 38 Storksbill Lane Southmoor Abingdon OX13 5FQ, Proposed two storey side extension. Proposed single storey rear extension and proposed porch extension. Partial conversion of existing single garage to form habitable accommodation.
- d. **P23/V1143/HH**, Hamilton House Charney Road Longworth Abingdon OX13 5HW, two-storey side extension and triple bay garage with room above.

36. Planning Applications results: none received

37. Date for next Planning Committee meeting to be agreed.

38. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

a. Payments

Councillors provided with a list of payments for the month for approval which will be shown on the minutes of this meeting.

b. Receipts

Date	Method of Receipt	From	Details	Amount (£)
17/05/2023	BACs	Cllr V Grant	Donations to Air Ambulance	10.00
19/05/2023	BACs	Elegant Cuisine	Donations to Air Ambulance	300.00

39. Councillors to be appointed to authorise the month's online payments.

40. Council to receive and note the signed Annual Internal Audit form and report.

41. Council to approve the Annual Governance Statement (AGAR part 3, section 1).
To be signed by the clerk and chairman.

42. Council to consider for approval the Accounting Statements (AGAR part 3, section 2). To be signed by the clerk and chairman

43. The clerk to set the commencement date for the exercise of public rights.

44. Review of risk assessment and internal controls

45. Traffic calming: council to consider, following response from OCC to eight proposals

for KBS roads, to submit a request for installation of 'Wig-Wag' flashing lamps and the associated '20mph when lights show' signage on Faringdon Road at school drop off and pick up times: cost c. £2,500 which may be borne by OCC if implemented in 2024-25. Council to consider whether to fund this work itself from CIL if carried out in 2023-24.

46. Funding of traffic regulation order (TRO) for road markings around John Blandy School: following concerns about the dangers of irresponsible parking and movement of cars around the school, the council to consider funding of the TRO at an estimated cost of £3,400 which could lead to signage and road markings around the school to be funded by OCC. As there are not funds in the budget for this, if agreed, council to decide whether to fund from CIL monies or from general reserves.

47. Burial ground:

- a. Council to consider the recommendation of the BGC to accept the quotation from W G Clay Contractors for the replacement of the gravel pathways with tarmac pathways at a cost of £6,389 + VAT.
- b. Council to consider the recommendation of the BGC to accept the revised table of fees for the burial ground.

48. Recreation and Play Facilities:

- a. Update from Recreational Facilities Committee.
- b. Council to consider quote of £800 from Timberplay for resistograph testing on wooden play equipment in the Fir Tree Close playground.

49. Lack of pavement on old Oxford Road: council to consider lobbying OCC for installation of pavement along the area next to Morris Drive.

50. Village fete rota: clerk to draw up rota of councillor volunteers to man council stand at fete on Saturday 24 June.

51. Council to consider proposal for the creation and trial of 'councillor surgeries' where appointments can be booked in advance to enable residents to discuss issues directly with members of the council.

52. Council to consider proposal to form a Climate Action committee.

53. Next meetings:

Monday 3 July

Monday 31 July or 7 August – to be decided. If 31 July to be held in Jubilee Pavilion.