



Kingston Bagpuize with Southmoor
Parish Council
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**KINGSTON BAGPUIZE WITH SOUTHMOOR PARISH COUNCIL
MEETING OF 6 MARCH 2023 6.30pm
Swallow Room, Village Hall**

Present: Cllr Bello, Cllr Forster, Cllr Grant, Cllr Pearce, Cllr Smith, Cllr Swale, Cllr Warr, Cllr Weeks

District Cllr Eric Batts

7 members of the public

MINUTES

221. Apologies: council to receive apologies for absence and to approve reasons for absence where appropriate. Received and approved from Cllr Ian Charlton.

222. Reports from District Councillor Cllr Eric Batts

Cllr Batts confirmed that he will be standing down in May as district councillor. Council tax is going up. Increase in budget from £50,000 to £100,000 for climate action. Encouraged public to forward ideas in relation to climate action. Photographic ID will be required to vote in council elections. County council are asking waste to be pre-sorted before taking to tip. Lioncourt development application has been approved.

223. Public Participation: an adjournment of 20 minutes to allow the public to ask questions. Cllr Grant reported email received from Suzanne Elliott, headteacher of John Blandy School regarding inconsiderate and possibly dangerous parking and driving around the school. Requested note in KBS News to remind people. To be raised with County Cllr Juliette Ash. Cllr Forster to invite Mrs Elliott to the next NAG meeting to report on this matter.

224. Approval of minutes of the meeting of 6 February 2023. Agreed to be a true and accurate record of the meeting.

225. Clerk's report:

- Stile on footpath starting next to 17 Norwood Avenue: report that the stile is dilapidated. Clerk has contacted the footpaths officer at OCC to request liaison with the landowner to replace the stile with a gate to allow access to a greater number of users.
- Dog bins at Beggars Lane and the Paddocks: reports received that these are overflowing. As these are not owned/managed by the parish council, the Environmental Health Dept at the Vale has been contacted to liaise with the developers to get the bins emptied.
- Request for information received from the administrator of an independent village survey on allowing dogs on the Millennium Green relating to cost to the public, via the precept, of maintaining the parish council owned areas, or other areas of the green. Clerk produced figures which showed that in 2022-23 the cost to a band D household was roughly £1.80.
- Thames Water requesting to make a presentation about their water treatment

works update and will be attending next month's council meeting. Public will be able to ask questions.

- Village fete – stall for parish council will cost £15.
- Caretaker/safety monitoring of pavilion: Logs Unlimited approached as agreed in last month's meeting. Interest expressed in taking on the role – to be on the April agenda.

226. Declarations of interest: none declared

227. Planning Applications for consideration:

- a.** [P22/V3022/HH](#), Stonechats, Faringdon Road, Southmoor, Abingdon OX13 5BH, Proposed porches, replacement garage and internal alterations (deadline for comments, 24 Feb). No objection.
- b.** [P23/V0435/LDP](#), Kingston Bagpuize Business Park, Kingston Bagpuize, OX13 5AS. This application seeks confirmation that a material start, in accordance with the terms of the extant planning permission (LPA ref P20/V0200/FUL), has been made and the planning permission has therefore been preserved in perpetuity. No objection.
- c.** [P23/V0431/HH](#), 18 Cherry Tree Close Southmoor Abingdon OX13 5BE, Reinstate the balcony that was removed approximately 10 years ago to make roof repairs with an additional cladded screen. No objection.

228. Planning Applications results: P22/V0248/O Land East of Kingston Bagpuize, update. Following confirmation from District Cllr Batts that this has been approved, Cllr Grant reported that although monies towards health care will form part of the S106 agreement, this cannot be guaranteed to be spent in Kingston Bagpuize as the primary health care service could decide to spend the monies to increase or improve existing provision elsewhere.

229. Date for next Planning Committee meeting to be agreed. 6pm, 30 March, Elkins Room.

230. Request for further meeting from Nicholas King Homes: council to resolve whether to set up a meeting in light of expression of intention to submit a planning application on land north of Springhill. Intention of meeting is to find out whether the plans are now more detailed, and if so engage planning consultant. Council voted for the meeting to be arranged. Initially with Cllr Grant, Cllr Warr and clerk, going forward to arrange public meeting.

231. Meeting with Catesby Estates: council to consider reversal of decision not to meet with Catesby Estates following advice from senior planning officer. Council voted for the meeting to be arranged to determine at what stage the developers are, as before.

232. Transfer of parcel of land at Bloor Homes (for youth hut). Council to acknowledge offer to transfer land and if so instruct clerk to engage solicitor to act for parish council (fees to be covered by Bloor Homes). Council acknowledged the offer and requested the clerk to instruct the solicitor to act on its behalf.

233. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

- a. Payments**

Payee	Details	Budget Heading	Amount (£)	VAT (£)	Total payment to payee (£)
Village Hall (standing order)	Office rental	Admin & Office	210.00		210.00
British Gas (direct debit)	Gas supply to pavilion	Spo & Pav, maint	117.21		117.21
KBS News	Advertising	Admin & Office	45.00		45.00
OALC	Annual subscription	Subscriptions	680.67	136.13	816.80
ROSPA Play Safety	Operation inspection	R&P, inspections	255.00	51.00	306.00
Shield Maintenance	Dog bins	S&P, dog bins	95.33	19.07	578.75
Shield Maintenance	Litter and litter bins	S&P, litter	386.96	77.39	
SLCC	Membership for clerk	Subscriptions	177.00		177.00
Spartan	Cleaning of bus shelters	S&P, maint	140.00		140.00
St John The Baptist Ch PCC*	Stall at village fete	Admin & Office	15.00		15.00
Clean Slate*	Donation (S137)	Grants & donations	100.00		100.00
Southmoor Baby & Toddler Gp	Grant	Grants & donations	500.00		500.00
Clerk (salary)	Salary	Staff salary			
HMRC	PAYE/NI Q4	PAYE/NI			
OCC Pension Fund	Pension contributions	Pension			
Transfer from instant access savings to current account					3640.43
* Agreed under item 244					

b. Receipts

Date	Method of Receipt	From	Details	Amount (£)
28/02/2023	BACs	Sports Field Assoc	Repayment for gas bill	117.21

234. Councillors to be appointed to authorise the month's online payments. Cllr Warr and Cllr Grant.

235. Recreation and Play Facilities:

- a. Report from Cllr Weeks: Operational inspection Rospa 10 Feb, 6 new findings raised, all low risk. Letters of invitation to quote sent for various open actions. A quote was received for a piece of equipment called a Super Climber aimed at slightly older children, but the committee were unconvinced on its merits.
- b. Council to consider the recommendations of the recreational facilities committee for quotations that address several open actions: top up bark for Jubilee Fort £749 (Webbs Builders Merchants); various repairs, Home From Outdoor Play, £550; various maintenance works, ARD Playgrounds (other supplier declined to quote) £771; removal of goalposts and nets and disposals, Logs Unlimited, £87. Council agreed to all quotes. Pitches – awaiting new quote for reseeding of goal areas.

236. Pavilion opening: update on timings and arrangements. Signage design and quotes to be approved. Open to visitors from 11am to 1pm, official opening at 12 by Jane Cranston, Deputy Lieutenant of Oxfordshire. Tea/coffee and cakes from 11. Bar open at 12pm. A men's football match starts at 2pm a men's so changing rooms will be closed at that point. **Signage:** two signs required - outside and inside. Quotes received from: Artisan Print - £261 including fitting; City & County Graphics £210 plus £90 fitting. Councillors viewed the proposed designs and voted to accept the quote from Artisan.

237. Fire safety policy (pavilion): council to consider adopting the policy as advised in the fire safety audit and as prepared by the clerk. Council resolved to adopt the policy.

238. Proposal to install further dog bin on corner of Witney Road/Collington Way: council to consider this proposal for dog waste provision for those walking through or out of Kingston Park development. Council resolved to accept this proposal. Clerk to

arrange delivery and installation of bins.

- 239. Wellington Way public open space garden project:** council to resolve whether to accept redesign and proposals for landscaping and features. The design has been simplified for maintenance reasons and to be able to afford trees that are more mature so less liable to damage. Council resolved to accept the design.
- 240. S106 art monies: proposal for bench trail through villages, to use funds allocated for the purpose of public art.** £23,000 available with more to be used on development site. Cllr Grant has obtained designs from artisans at Sylva Way. Locations to be decided. Council agreed to the trail in principle. Siting of benches and designs/quotes to be circulated for agreement at a future meeting. Proposal that two of the five benches be sited at Wellington Way as part of the wider design.
- 241. Data protection policy review:** no amendments were deemed necessary.
- 242. Speeding working party:** update from Cllr Smith on the forthcoming zoom meeting with Charles Pedrick about the use of ANPR cameras, showing live data, with the reports and how the system works. Zoom meeting to be held on 22 March, 11am for 40 minutes. Anyone who is interested can attend – email Cllr Smith at ssmith@kbsparishcouncil.org.uk.
- 243. Coronation event: council to agree budget and whether this can be taken from CIL monies. Update on arrangements to be given by Cllr Grant.** 12-4pm on Sunday 7 May, entertainment from Wantage Silver Band, two bouncy castles which will be pay per go. Fourteen local groups who are going to provide activities or stalls. Raffle ticket – profits to Air Ambulance. Proposal for a budget of £1,500 from CIL from Cllr Grant, seconded by Cllr Pearce, motion carried.
- 244. Donation application for consideration:**
- a. Clean Slate (unspecified amount), Cllr Grant proposed a donation of £100, seconded by Cllr Pearce, motion carried. To be paid under section 137.
 - b. Southmoor Baby & Toddler Group (£250, £50 for Coronation event), proposal by Cllr Grant to donate £500, seconded by Cllr Bello. Motion carried.
- 245. New footpath:** council to consider re-opening contact with the relevant landowner in respect of a proposed new footpath between Hanney Road and the existing path at Swannybrook farm linking up with Rectory Lane (268/3) as originally proposed by the Working Party in spring 2021. Clerk to write to landowners set up meeting to discuss creation of permissive footpaths.
- 246. Next meetings:**
- Monday 3 April
- Annual meeting of the parish council. Monday 15 May (to comply with rules regarding meeting following an election and notice period).
- Annual parish meeting - agreed Monday 22 May.

Clerk: Sarah Bates

Chairman

Dated.....