



Kingston Bagpuize with Southmoor
Parish Council
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**PARISH COUNCIL MEETING
MONDAY 6 FEBRUARY 2023
6.30pm, Swallow Room, Village Hall**

AGENDA

197. **Apologies:** council to receive apologies for absence and to approve reasons for absence where appropriate.
198. **Reports from** District Councillor Cllr Eric Batts and County Councillor Juliette Ash.
199. **Public Participation: an adjournment of 20 minutes to allow the public to ask questions.**
200. **Approval of minutes of the meeting of 9 January 2023.**
201. **Clerk's report**
202. **Declarations of interest**
203. **Planning Applications for consideration:**
[P22/V2980/FUL](#): Tall Trees, 11 Rimes Close, Kingston Bagpuize, OX13 5AL:
Proposed erection of dwelling in side garden of 11 Rimes Close
204. **Planning Applications results:** none received
205. **Date for next Planning Committee meeting to be agreed.**
206. **Request by Catesby Estates to meet regarding potential development of land south of Springhill:** council to decide whether to meet and if so which councillors will attend.
207. **Accounts:** the council to approve payments presented by the clerk, and acknowledge receipts
 - a. **Payments**

Councillors provided with a list of payments for the month for approval which will be shown on the minutes of this meeting.

b. Receipts

Date	Method of Receipt	From	Details	Amount (£)
13/01/2023	BACs	Sarah Bates	Repayment of personal postage erroneously inc. in payment of PC postage	9.05
17/01/2023	BACs	Dell Corporation	Repayment of overpayment of laptop purchased in Nov (price reduced after payment)	20.40
23/01/2023	BACs	Sports Field Assoc	Repayment of gas bill	165.75

- 208. Councillors to be appointed to authorise the month's online payments.**
- 209. Council to review and accept quarterly financial reports from the clerk.**
- 210. Proposed amendments to Financial Regulation in light of current account switch and opening of savings account:** council to vote whether to accept the Finance Committee's recommendations on protocols for fund limit to remain in the current account (£10,000) and the procedure for transfer between the current and savings account: proposal is for agreed amount required to cover the month's payments to be transferred to the current account immediately before payments are authorised, or in the case of a surplus in the current account, to be transferred to the savings account. Amount figures and authorising councillors to be agreed at the monthly meeting.
- 211. Council to consider approval of business credit card for use by the clerk:** balance to be paid off in full each month. If agreed, application form to be signed at end of meeting.
- 212. Council accounting system change:** proposal to change from Receipts & Payments to Income & Expenditure system and associated costs of changing to new software and training for the clerk. Quote received from Rialtas Business Solutions which indicates first year costs of £1,614, thereafter £270 p.a.
- 213. Recreation and Play Facilities:** report from Cllr Weeks.
- 214. Speeding Working Party report and traffic calming proposals:** following meeting with OCC Highways officers the working party has drawn up proposals for traffic calming measures for the council to consider including stretches of 20's Plenty limit, an uncontrolled crossing on the east end of Faringdon Road and use of ANPR camera at Springhill. Maps detailing proposals circulated to councillors in advance.
- 215. Office rental to increase by 5% to £220.50 from April:** council to acknowledge notification of increase and authorise corresponding increase to monthly standing order payment.
- 216. Review of council's Standing Orders (policy)**
- 217. Wellington Way public open space landscape/art project:** council to consider forming working party (to include the Vale's Arts Development Officer, Abi Brown) to take this project forward as the S106 funds have already been received.
- 218. Caretaker for pavilion –** council to agree actions to be taken to appoint to this position.
- 219. Opening event for pavilion: council agree actions to be taken to organise this event.**

220. Next meetings:

Monday 6 March

Monday 3 April