



Kingston Bagpuize with Southmoor  
Parish Council  
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**PARISH COUNCIL MEETING  
1 AUGUST 2022  
6.30pm, The Swallow Room, Village Hall**

**MINUTES**

**Present:** Cllr Forster, Cllr Grant, Cllr Smith, Cllr Warr, Cllr Weeks

District Cllr Eric Batts

4 members of the public

- 68. Apologies:** council to receive apologies for absence and to approve reasons for absence where appropriate. Apologies received and accepted from Cllrs Charlton and Pearce – ill health, Cllrs Swale and Bello - holiday
- 69. Reports from** District Councillor Cllr Eric Batts and County Councillor Juliette Ash. Report from District Councillor Eric Batts – copy document to follow – Reference to Ukraine Family crisis; Council Tax relief; £50K Fund for Climate Change was oversubscribed; Vale Lottery has granted £25k in funds. Cllr Batts also made reference to Lioncourt Application and KBSPC request for parish boundary change (see later agenda items)
- 70. Public Participation: an adjournment of 20 minutes to allow the public to ask questions.** Question received as to when the new pavilion would be ready to occupy: Cllr Warr outlined unforeseen refusal by Abbey Homes to allow connection to the foul water drainage which was understood to be a condition of the planning permission for the development. Cllr Warr is now awaiting developments following discussion with Thames Water who understood pavilion was to be connected to Abbey Homes sewage system and will not adopt the system until it is. Alternative is to install a cesspit which will need frequent emptying and be an additional cost which, given the shortfall in funds, and until the present discussions between Abbey and TW reach a conclusion the PC is reluctant to commit to this additional expense. Concern of additional cost to cricket club due to this delay was raised. Chairman gave a vote of thanks to Cllr Warr for his time, expertise and commitment to the project – seconded by Cllr Forster.
- 71. Approval of minutes of the meeting of 4 July 2022.** These were agreed to be a true and accurate record of the meeting and signed and dated by chairman.
- 72. Clerk's report:**
- a. Stile leading to footpath south of Springhill has been removed, with a gate to be installed by OCC (cost borne by landowner) by end of August.
  - b. Rotation of speed indicator devices – clerk has sought new contractor as previous one was unable to maintain commitment to moving.
  - c. Shortfall in funds for Pavilion build – meeting of finance committee to assess prior to September meeting.
- 73. Declarations of interest:** none received

#### 74. Planning Applications for consideration:

- a. **P22/V0248/O**, Land East of Kingston Bagpuize, Amendment : No. 2 - dated 5th July 2022A hybrid planning application comprising: 1) outline planning permission, with all matters reserved except for access, for development of up to 660 (use class C3), extra care development of up to 70 units (use class C2), a local centre of up to 0.5ha (use classes C2, E(a), E(b), E(c), E(d), E(e), E(f), E(g)(i), F1, F2), a one form entry primary school on an area for educational provision of up to 2.2ha, playing field and car parking, informal open space, landscape and sustainable drainage areas, access, footpaths, cycle ways, infrastructure and associated engineering works (including a noise attenuation bund and acoustic fence) and 2) full planning permission for construction of a three arm roundabout to the A420 (Oxford Road), a four arm roundabout to the A415 (Abingdon Road) and link road between (as amended by information received 22 June 2022 and 5 July 2022). (This was considered AFTER agenda items 80 & 81). Councillors raised concerns on several issues: 1. Thames water's ability to provide adequate services for water supply and sewage disposal: 2. The proposed Frilford Junction improvements do not address the matter of the proposed development contributing a potential increase of 1250+ car journeys a day through this junction; 3. The provision of the proposed primary school only having a single form per year group for such a large development - noting that John Blandy has it's full quota despite new classrooms; 4. Clarification as to the independent assessor of the latest air quality assessment report; 5. The negative impact on the infrastructure of KB&S with no precept funds as the development is within Fyfield and Tubney PC; 6. The Core Policy 8a of LPP2 '*Allocates the application site for 600 dwellings*'. In addition to 660 dwellings there are also 70 extra care home places. Councillors unanimously agreed that their objections as submitted should remain on record.
- b. **P22/V1757/FUL**, Street Record, Kingston Road Frilford Abingdon OX13 6QL, Improvement works to Frilford Junction incorporating (i) Widening of A415 Kingston Road and A338 Oxford Road with provision of 3 metre wide cycle way on the west side of the A338 and south side of the A415 Kingston Road and widening of the footway to east side of A338 to 2 metres. Widening of A415 Frilford Road with provision of 2 metre wide cycle feeder lane and relocated bus stop waiting area. (This was Considered AFTER agenda items 80 & 81). The proposal for an additional lane west-bound between the 2 sets of traffic lights on the A338 north-bound and for a short distance along the A415 westbound will not ease the traffic congestion at this junction and only marginally relieve the tail back from Marcham. There will be no benefit to east-bound queuing cars along the A415 and onwards. The addition of the cycle lane terminating only just beyond where the 2 westbound lanes will merge on the A415 opposite 2 entrances on the northbound side of the road was considered to be dangerous for both cyclists and vehicles. For the above reasons councillors voted unanimously to oppose this application.
- c. **P22/V1621/HH**, 37 Laurel Drive Southmoor Abingdon OX13 5DJ, demolition of existing detached garage and conservatory and subsequent construction of single storey rear and side extension. Single storey front extension to match adjacent property. The council voted no objection.
- d. **P22/V1706/LB**, Lamb and Flag House Faringdon Road Longworth Abingdon OX13 5HN, Proposed repair works to the roof structure and chimney, repair and replacement of rainwater goods and increase to ventilation to the roof. The council voted no objection.
- e. **P22/V1615/HH**, 4 Edward Strauss Park, Kingston Bagpuize, OX13 5GD: Proposed single storey extension and ancillary works. The council voted no

objection.

**75. Planning Applications results reported:** none received.

**76. Date for next Planning Committee meeting to be agreed:** Tuesday 30 August

**77. Accounts:** the council to approve payments presented by the clerk, and acknowledge receipts

**a. Payments**

Payee	Details	Budget Heading	Amount (£)	VAT (£)	Total payment to payee (£)	Date of Payment*
HP Instant Ink	Ink replacement service	GA, admin & office	5.41	1.08	6.49	11/07/2022
Excellent Accessories	Phone charger	GA, admin & office	12.41	2.49	14.90	13/07/2022
Village Hall	Office rental	GA, admin & office	210.00		210.00	03/08/2022
GiffGaff	Mobile phone	GA, admin & office				See below
Artisan print	Stickers for bins	Burial ground, maint.	30.00	6.00	36.00	04/08/2022
Autela Payroll Services	Payroll services	GA, admin & office	53.37	10.67	64.04	04/08/2022
BGG Garden Care	Litter picking	S&P, litter	270.00	54.00	324.00	04/08/2022
Clerk	Reimbursement for Giffgaff payment	GA, admin & office	5.00	1.00	6.00	04/08/2022
Clerk (salary)	adjustment for july	Staff salary (net)	30.01		30.01	04/08/2022
Glasdon	2 litter bins	GA, litter	835.84	167.17	1,003.01	04/08/2022
Logs Unlimited	Grass cutting	S&P grass cutting	429.00	85.80	514.80	04/08/2022
Oxford Architects	Architectural services	Pavilion build	2,193.00	438.60	2,631.60	04/08/2022
Spartan Cleaning	Cleaning of bus shelters	S&P, maintenance			-	04/08/2022
Sorbus Garden Care	Mowing, burial ground	Burial ground, maint.	65.63	13.13	78.76	04/08/2022
Timberplay	Resistograph testing	R&P, maintenance	745.00	149.00	894.00	04/08/2022
Ubico	Dog bins	Dog bins	346.19	69.24	415.43	04/08/2022
Wel Medical	Defibrillator pads	GA, Defibrillator	45.90	9.18	55.08	04/08/2022
Clerk (salary)	Salary	Staff salary			Confidential	25/08/2022
OCC Pension Fund	Pension contributions	Pension			Confidential	25/08/2022

**b. Receipts**

Date	Method of Receipt	From	Details	Amount (£)
08/07/2022	BACs	Vale of White Horse DC	S106 monies for pavilion build	120,937.20
12/07/2022	BACs	HMRC	VAT refund	19,838.19
19/07/2022	BACs	HMRC	VAT refund	29,206.35

**78. Councillors to be appointed to authorise the month's online payments.** Cllrs Weeks & Grant were duly appointed.

**79. Recreation and Play Facilities: Recreation and Play Facilities**

- Report from Cllr Weeks, including the July inspection Update on results following resistograph testing – all equipment safe to use. Waiting to hear when Shield will do cleaning of play equipment and benches as per July PC meeting.
- Council to consider the quote from Artisan for the replacement OGE disclaimer sign at the Millennium Green. Authorised and Cllr Weeks to inform Artisan and confirm purchase order will be sent.

**80. Comments on boundary review:** council to consider its response to the community governance review, change to boundary request by Kingston Bagpuize with Southmoor Parish Council. Confirmed some residents have written directly to Steven Corrigan at

VWHDC. Chairman reiterated the views expressed at the June meeting when VWHDC Cllrs first considered application. Cllr Batts also supports the application.

81. **(With regard to the application by Lioncourt to develop the “land east of Kingston Bagpuize)** proposal this council seeks clarification that the latest air quality submission presented by the applicant has been independent reviewed on behalf of the Vale of the White Horse planning department, as a comment in response to application P22/V0248/O. While sympathetic to the concerns expressed by Fyfield and Tubney PC. Cllrs agreed the only option on this matter is for them to submit an independent report.
82. **S106 agreement for “Land East of Kingston Bagpuize”:** the council has been asked to consider under this agreement whether it would be prepared to adopt the following areas of the proposed development in the event of the application being approved: postponed from July meeting pending advice from solicitor. The parish council’s solicitors have now confirmed that while it is possible for a parish council to own property within a neighbouring parish there would be no precept funds to support the upkeep once the maintenance funds provided in the S106 had been used up. As neither the cricket club nor the football club wish to take up the suggested facilities on the Lioncourt site reference was made to the suggestion made during the meeting in June with Stuart Walker and Dave Cookson (VWHDC) that instead of a sports pavilion a building be provided for youth facilities to serve both the Lioncourt development and the village of Kingston Bagpuize with Southmoor.
- a. Public open space: councillors voted unanimously not to accept the public open space.
  - b. Sports field: councillors voted unanimously not to accept the sports field.
  - c. Pavilion: councillors voted unanimously not to accept the pavilion, however, if there was a boundary change and a building for youth facilities was proposed the KBSPC would consider adopting this facility.
83. **Motion to instruct Wellers Hedleys Solicitors** to advise and possibly act in enforcing action from Abbey Homes with regard to providing access to the foul water drainage system in Edward Strauss Park for the new pavilion. Councillors agreed to this action if there is no positive outcome from the current discussions with Thames Water and Abbey Homes.
84. **Speeding concerns:** council to consider forming a working party to lobby on behalf of residents for traffic calming measures and address traffic safety on Faringdon Road. A working party has been set up comprising Cllr Forster (voted as chairman), Cllr Smith and Cllr Weeks together with village residents Garth Lewis and John Blackwell. Meeting to be arranged to set out primary aims.
85. **Recreation ground – land registry notification for alteration of register:** council to consider approval of application to alter register to indicate that small triangular parcel of land on northern boundary of the recreation ground in fact is within the curtilage of the property Martins, School Lane (as shown on the property’s deeds). Council voted to approve this application.
86. **Code of conduct:** council to consider adoption of code agreed by the Oxfordshire Secretaries and Monitoring Officers Group and promoted for county-wide use, to replace existing code of conduct (due for review August 2022). Council voted to adopt Code of Conduct - proposed Cllr Weeks, seconded Cllr Warr.
87. **Request from resident to plant a memorial tree at Orchard Gate POS:** council to consider request to plant a cherry tree as a memorial on the public open space.

Councillors agreed to request with proviso that responsibility for tree and care remains with the resident until the tree is established.

**88. Next meetings:**

Monday 5 September: Agenda Item request from Cllr Charlton: Remembrance Sunday (Nov 13) expenses and arrangements, authorisation of donation for 5 wreaths.

Monday 3 October

Meeting concluded at 8.25 pm

In the unavoidable absence of the clerk the meeting was recorded and minutes produced by the chairman.

Signed ..... Chairman    Dated .....