



Kingston Bagpuize with Southmoor
Parish Council
The Village Hall
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**PARISH COUNCIL MEETING
7 FEBRUARY 2022
6.30pm Village Hall**

Present: Cllr Bello, Cllr Charlton, Cllr Forster, Cllr Grant, Cllr Pearce, Cllr Smith, Cllr Swale,
Cllr Warr, Cllr Weeks

14 members of public

MINUTES

185. Apologies: District Cllr Eric Batts, County Cllr Juliette Ash

186. Reports from:

District Councillor Eric Batts - written report sent, read to the meeting by Cllr Swale (Appendix 1)

County Councillor Juliette Ash – written all-parish report sent, read to the meeting by Cllr Grant (Appendix 2)

187. Public Participation: an adjournment of 20 minutes to allow the public to ask questions. Residents present put forward concerns regarding the proposed crossing on the A415 which would be sited just beyond their properties. Concerns were regarding the safety of accessing the properties, particularly exiting, which the residents feel would put them in danger of breaking the law. Resident raised problems with floodwater on Charney Road. The clerk will add this to collated report to be sent to the Vale. Resident raised speeding on Springhill but registered approval for the new SID. Resident raised problems with inconsideration and dangerous parking on Draycott Road. These problems have been raised with OCC Highways and the police. The Village Hall Committee to consider offering parking bays to Corne Motors for a fee.

188. Approval of minutes of the meeting of 10 January 2022. Agreed to be a true and accurate record of the meeting.

189. Clerk's report:

- a. Vale & South design guide for developments – survey email of 19 Jan, consultation which runs from Tuesday 18 January to 11.59pm on Tuesday 1 March 2022
- b. Mole hills have proliferated in the burial ground and the pest controller has attended to deal with the problem.
- c. Stone bus shelter – Co-op. Highways has agreed to remove the bus shelter and pay the costs, and provide a new clear bus shelter to replace it. The parish council will have to undertake to rebuild the section of wall behind (the back of the bus shelter is not part of the wall). Awaiting advice from Co-Op management on how they would like to proceed.

- d. Email received from Vale asking for details of areas which flood from surface water as a result of highways drains or public sewers. Councillors asked for knowledge and Cllr Swale to put request for information on Facebook. Clerk to collate results and send to the Vale for 18 February.
- e. Contact made by Bloor Homes regarding the transfer of land for community hut/licence to park for cost of £10,000: documents received from Bloor which have been passed to the council's solicitor.
- f. The Vale has advised that an outdoor table tennis table is available if the parish council is willing to install and insure. Cllr Swale to gauge public opinion via Facebook.

190. Declarations of interest: none declared.

191. Planning Applications for consideration:

- a. **P21/V3549/HH**: Rosemont, Hanney Road, Southmoor, OX13 5HT: alterations and single storey side and rear extensions. Council voted no objection.
- b. **P21/V3503/HH**: Hamilton House, Charney Road, Longworth, OX13 5HW: conversion of 2 bay garage into en-suite guest bedroom/annexe. Conversion of 3 bay garage and workshop into the pool room, games room and gym. Addition of an outdoor swimming pool and pump house south of this building. Council voted no objection.
- c. **P22/V0039/HH**: 4 Fir Tree Close, Southmoor, OX13 5DQ; Resubmission of previously approved application - Two storey extension and enlargement of existing drive - ref P18/V2804/HH: Council voted no objection.
- d. **P21/V2015/FUL**: S19 Kingston Bagpuize Business Park, Kingston Bagpuize: siting of a shipping container for storage of materials and machinery. Council voted no objection.
- e. **P22/V0042/FUL**: Land at Oxford Close Oxford Road Kingston Bagpuize OX13 5AP: Subdivision of existing two bedroom flat (plot 6 of planning approval P19/V0953/FUL) to create 2 x 1 bedroom flats, with associated operations including provision of additional parking space. Council voted no objection.
- f. **P22/V0134/HH**: 43 Blandy Avenue, Southmoor, Abingdon OX13 5DA: rear gable extension and loft conversion. Single storey rear extension with oak frame. Increase eaves by 800mm with increased roof pitch. Upgrade external finish with white render and timber cladding where specified. Council voted no objection.

192. Planning Applications results:

- a. **P21/V3390/HH**: **6 Storksbill Lane Southmoor Abingdon**: Single storey rear extension, garage conversion and single storey front extension. **Permission granted.**
- b. **P21/V3059/FUL**: Webbs Barn Cottage Witney Road Kingston Bagpuize Abingdon: Construction of new 3 bedroom detached 2 storey dwelling with 2 bay carport. **Permission granted.**

193. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

Payments

Payee	Details	Invoice No(s)	Amount (£)	VAT (£)	Total payment to payee (£)	Date of Payment
HP Instant Ink	Ink replacement service	DD	2.91	0.58	3.49	11/01/2022
Zoom	Annual subscription	127569437	119.90	23.98	143.88	13/01/2022
Life Build	1st payment – pavilion build	BACs	6,308.95	1,261.79	7,570.74	18/01/2022
Village Hall	Office rental	SO	210.00	-	210.00	03/02/2022
GiffGaff	Mobile phone	DD	5.00	1.00	6.00	06/02/2022
AKS Ward	Structural engineer (pavilion build)	36028	220.00	44.00	264.00	09/02/2022
BGG Garden Care	Litter picking	1123/22	270.00	54.00	324.00	09/02/2022
Caloo	Basketball court markings	2846	395.00	79.00	474.00	09/02/2022
Cllr Brian Forster	Repayment for tools for burial ground	Email	26.89	126.22	26.89	09/02/2022
Greenbarnes Ltd	Parish noticeboard	16466	631.10		757.32	09/02/2022
Oxford Architects	Architect services (pavilion build)	18140-105	2,322.00	464.40	5,419.20	09/02/2022
White Horse Pest Control	Mole control in burial ground	18140-106	2,194.00	438.80	150.00	09/02/2022
Parish Online	Mapping service annual subscription	38UE036-0006	135.00	27.00	162.00	09/02/2022
Spartan Cleaning	Cleaning of bus shelters	1430	140.00	-	212.00	09/02/2022
Spartan Cleaning	Installation of SID and solar panel and brackets on remaining poles	1431	72.00	-		
Ubico	Dog bins	60049282	346.19	69.24	415.43	09/02/2022
White Horse Pest Control	Mole control in burial ground	31 Jan	150.00	-	150.00	09/02/2022
Clerk (salary)	Salary	Feb 2022	Confidential		1,148.97	25/02/2022
OCC Pension Fund	Pension contributions	Feb 2022	Confidential		366.32	25/02/2022

Receipts

Date	Method of Receipt	From	Details	Amount (£)
24/01/2022	Ch	Edward Carter Funeral Directors	Burial ground fees	85.00
24/01/2022	BACs	HMRC	VAT reclaim	2,323.68

194. Councillors to be appointed to authorise the month's online payments: Cllr Weeks and Cllr Warr were appointed to authorise payments before 5pm on Wednesday 9 February.

195. Virements: ratification of proposed virements of sums into earmarked reserves:

- a. Council to approve £15,000 to be taken from general reserves to be put in an earmarked reserve to cover shortfall in funds for pavilion build. Council resolved to approve this virement.
- b. Council to approve £10,000 (£6,289 from general reserves, £3,711 from code 130/4410, Recreation & Play/Repairs & Renewals) to be transferred into an earmarked reserve to fund replacing the Jubilee Fort play equipment. Council resolved to approve this virement.
- c. Next year's budget – division of budget for tree maintenance to be split between Trees & Parks and Sports Field codes according to the costs indicated on the tree survey. Council agreed to this proposal.

196. Appointment of internal auditor: council to consider appointing David Cuthbertson of Shilton Accounting as internal auditor (as per last year), at a fee of £250. The council resolved to appoint David Cuthbertson.

197. Tree maintenance: council to consider approval of tree works as outlined on Ringrose's tree survey of November 2021 as needing work within 3 months, to the cost of £350.00 (Ringrose) and £450.00 (Young's Tree Services). Sum to be taken from the 2022-23 tree maintenance budget. Council resolved to accept this proposal.

198. Pavilion build – payments: council to acknowledge payment schedule to Life Build Solutions and approve payments to be made between meetings in order to comply with the schedule. The council resolved to accept this proposal. Chairman and vice-chairman to approve all payments, which will then be duly reported to the full council at the next ordinary council meeting.

199. Proposed zebra crossing on A415: OCC Highways has confirmed the location for the proposed crossing is immediately to the north of the entrance to Appletrees on Abingdon Road and has requested that parish council support for the crossing is confirmed in order to progress the project: motion to decide, with reference to documents and details provided by OCC Highways, whether to support the installation of the crossing. The council resolved that in order to make this decision it would like to know if the recent changes to the Highway Code mean that the crossing could be moved further north and could the bus stop be removed. Council requested that the clerk arrange another meeting with Highways. Cllr Grant, Cllr Swale, Cllr Bello to be present.

200. Recreation and Play Facilities: report from Cllr Weeks:

- January's monthly inspection was carried out by Cllr Weeks and Cllr Forster; five new findings were identified.
- The basketball court thermoplastic markings have been completed.
- Logs Unlimited have confirmed that work will commence in earlier February to fit goal nets to a single goal post in the recreation ground and both goal posts in the Millennium Green.
- Caloo confirmed that following the inspection of the Chest Press/Lat Pull in January 2022, their engineer reported that although there is a faint 'rattle' there is nothing wrong with the equipment. The engineer believes the rattle is being caused by a 'foreign object' that has fallen off inside the equipment during the power coating process. Caloo's Operation Manager has confirmed that the above

finding does not affect the warranty of the equipment. Caloo's findings have been passed onto David Yearley at RoSPA Play Safety, who originally identified the issue.

- The northern goal area at the Millennium Green has been levelled with sand as a temporary measure, with plans to apply for a grant from the Football Foundation to lay artificial turf in the goalmouths. Cllr Weeks to report further on this at a future meeting.

201. Grant & donation requests (total related council budget £4,000: balance £3,525):

- a. Kingston Bagpuize Cricket Club**, application form completed for grant for temporary accommodation/facilities during new pavilion build and permanent storage facilities, amount requested: £8,000 (LG(MP)A 1976 s.19(3)). The requested grant amount was more than remains in the budget. Queries raised by councillors as to forward planning by the cricket club for this eventuality and the need to raise funds from other sources. Cllr Grant proposed a donation of £1,000, seconded by Cllr Pearce, motion carried. Cllr Bello and Cllr Swale requested it noted that they objected to this proposal.
- b. Southmoor Baby & Toddler Group**, application form completed for a donation towards apparatus, amount requested: £250 (LG(MP)A 1976 s.19(3)). The council voted to award this donation.
- c. Citizen's Advice**, application form completed for donation towards general costs, amount requested: £525 (LGA 1972 s.142(2A)). The council voted to award this donation.
- d. Cedar Club**, application form completed for donation towards general running costs, amount requested: £1,000 (LGA 1972, s139). The council voted to award this donation.

202. Queen's Platinum Jubilee: committee to appoint chairman. Committee voted to appoint Cllr Bello as chairman. Cllr Bello will contact committee members regarding a date to meet, during which a list of actions to be drawn up with deadlines, with committee members assigned to the actions. Committee to report back monthly to the full council.

203. Dogs on sports field: council to consider whether signage is sufficient to deter dog walkers or whether larger or extra signs required. The council voted to replace the existing signs with larger ones.

204. Street naming: council to consider approval of proposal by developer of properties at Webbs Barn Cottage to name the street "Webbs Orchard". The council voted to approve this proposal.

205. Thames Water and Lioncourt application: update for information from Cllr Grant. MP David Johnston has been very helpful in liaising with Thames Water re foul water odour apparent along A415 and along Rimes Lane. The holding tanks installed in 2018 have now been cleaned removing 1 ton of rag (solids such as nappies, wet wipes). The Thames Water Technical Manager overseeing the cleaning has also identified problems in sewage moving from the Bloor development and investigations are planned. This raises questions about the adequacy of the current sewer system should the Lioncourt application, for development on the eastern boundary of the village for up to 660 dwellings and a 70 bed care home, be granted.

206. Public Transport (S6) used by school children – update for information from Cllr Swale. Cllr Swale and a parent, whose children attend Faringdon Community College,

have been in touch with Cllr Ash highlighting the problem of the erratic service for children attending school in Faringdon. Cllr Ash in turn contacted officers at OCC who pointed out that the S6 has no contractual arrangements for the majority services (except for the first and last 2 buses on a Sunday) so OCC have no influence how Stagecoach operate their services. Cllr Swale contacted the CEO of Stagecoach stressing that this is a safeguarding issue. The Operational Director of Stagecoach replied back apologising for the disruption and will be working hard to resolve this matter urgently.

207. Parking problems, Draycott Road: Council to consider supporting the Village Hall Committee's proposal to offer specific parking spaces to Corne Motors in response to parking problems caused on Draycott Road. Following discussion during public participation it was proposed that it was not for the parish council to advise the Village Hall Trust on its governance, however most members expressed support for the village hall taking advantage of the opportunity to create extra revenue.

208. Sports pavilion build: motion to authorise the chairman and vice-chairman to sign the JCT Intermediate Form of Contract in respect of the sports pavilion project having thoroughly reviewed its contents. The council resolved to authorise. The chairman and vice-chairman duly signed the contract with the clerk as witness.

209. Next meetings:

Monday 7 March
Monday 4 April

Meeting concluded at 9.10pm

Clerk: Sarah Bates

Signed..... Chairman Date

Appendix 1, Report from District Cllr Eric Batts

District Councillors Report Kingston Bagpuize with Southmoor Parish Council February 2022.

Vale Related Local Issues: Councillors will be aware that Vale Cabinet at its meeting on Friday 4th February agreed to recommend to full Council on the 16th the release of the S106 monies for the pavilion, I know members will be disappointed that the money will not be paid in a lump sum and that there are several legal agreements to be signed between the Parish and Vale to allow the draw down to commence. I am also aware that disappointment has been expressed that no further funds are available to meet the shortfall of funds and the Vale have indicated that the Parish will have to find it from reserves of CIL monies.

If the parish wish to me follow up on this please let me know and I will try my best to reverse this decision, also please let me know if you encounter any problems with drawing up the legal agreement

Land to the East of the Village: The developer has or is about to submit a revised application in relation to the highways issues that lead to the application refusal, I understand that the applicant has been in contact with the Chairman and Clerk to discuss these revised proposals. I at the time of writing am not sure if this will have to be a complete re consultation on just a consultation on the revised matters.

New Scout Hut: Resolution of the OCC Highways objection is still on going and therefore no decision can be made which I know is a cause of concern to all parties involved in the application. I have asked our County Councillor to speak to Highways.

Crossroads Site: Whilst the parking on Draycott road is outside the Vales and Parishes remit I do note you have an agenda item this evening in relation to allowing garage staff to use the village hall car park. As I have an interest in this matter as Chairman of the village hall committee I will leave it there, some members of the council and residents in Draycott road are aware of my views and I am sure they would be happy to pass them on to you.

In relation to the parking for the flats above the Coop, as I have already stated at the time of the application I did raise the issues inefficient parking but OCC, did not accept it as the site was near to a bus stop with a regular service

I am still following through the enforcement issues relating to the approved application not being fully implemented.

Vale Wide Issues: The Councils has produced its budget proposals for 2022/23 and full details can be found on the website, along with the budget they have made a recommendation of an equivalent increase of £5.00 council tax per annum on a band D property in the district this will be on top of County, PCC and Parish Council increases

The Vale budget and council tax level will be set at our full council meeting next Wednesday 16th

Car Parking: Included in the agenda for the meeting above is a recommendation to end the current 2 hour free parking in Vale car parks, the recommendation is to replace this with 1 hour free parking and the next hour at a charge of £1.50 followed by an increase in all current fees, if approved these changes will come into place before the summer.

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Electric Vehicles: : The first of EV charging points are being installed in Port Way car park in Wantage , details of when installation of the other points in other Vale car parks will be released soon and it is anticipated that they will all have been installed by the end of March

Joint Local Plan: The joint local design guide is now out for public consultation the deadline for submission of comments is Tuesday 15th March
I am still waiting for the list of sites in the village submitted in the call for site process last year.

Climate Emergency Committee: The committee held its last meeting on January 10th and made several recommendations to cabinet and council, minutes of the meeting can be found on the Vale website.

Reservoir: You will be aware that Thames Water have recommenced consolation of their proposal. The Vale remain opposed to it as do many local residents and Parish Councils in the area; I leave it to you to make your own decision.

As always please contact me if your have questions /comments on my report of wish to raise other matters with me.

Eric
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County Councillor Juliette Ash REPORT- All parishes- Feb 2022

Covid-19

Rising cases in the County.

The numbers show cases in Oxfordshire have **increased by 25 per cent over the past week**, with a particularly sharp rise in children. Face coverings are now no longer legally required in most indoor places as Plan B restrictions come to an end. However, **Ansaf Azhar, OCC Director of Public Health**, has advised people to remain cautious in the wake of rising cases and has urged everyone to [continue to take sensible precautions](#) – wearing a face covering in indoor public areas, taking regular tests, ventilating spaces and washing hands regularly.

Road safety. Twenty's plenty scheme.

Wallingford Central has become the third of the 20mph pilot schemes in Oxfordshire. The work was completed in Jan and I continue to be in favour of our villages introducing a 20mph limit where suitable and when supported by local residents.

I have now supported applications for around half of our villages. The majority have selected specific roads whilst a couple have requested that the whole village move to 20mph. Please get in touch if your village is interested in signing up for the scheme.

South East Strategic Reservoir proposal.

I have been liaising with colleagues at the County Council regarding serious objections that we have and that we continue to hear from residents over this enormous proposal from Thames Water. It is hugely concerning that it is being proposed again in the same form despite multiple objections over the many years that it has been considered.

I will be meeting with both Members of Parliament and other Cllrs this month to discuss our concerns.

In addition, a number of public meetings will be taking place over Feb and you are welcome to attend them to have your say.

Current OCC consultations: HAVE YOUR SAY:

The following consultations are currently live. All residents are invited and very welcome to have their say by accessing the Let's Talk Oxfordshire site below.

Oxford United (OU) request land near Kidlington for a new stadium

OU Football Club has requested land to develop a new 18,000-capacity football stadium, with linked leisure and commercial facilities, on land owned by OCC near Kidlington. The club has asked to lease 18 hectares of land at Stratfield Brake for 250 years. Cabinet discussed the proposal at its meeting on 18 January. You can [read more](#) about the proposal online.

Several residents have already been in touch from our division to support the proposal and I am interested to hear from others. I am broadly supportive of the scheme for the health, well-being and commercial benefits that it would bring whilst making sure any negative effects for residents, such as parking capacity, are carefully mitigated against in the proposals.

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Consultation	Link to consultation	Closing date
Oxford United's request to lease land (Kidlington)	Let's Talk Oxfordshire	22 February
Location of cameras to enforce traffic regulations	Let's Talk Oxfordshire	2 March
Special educational needs and disabilities (SEND)	Let's Talk Oxfordshire	10 March
Library and heritage services	Let's Talk Oxfordshire	18 March

Oxford City Council moves face-to-face customer services to Westgate Library

With effect from 31 January, Oxford City Council's face-to-face customer services will move to Westgate Central Library. The 12-month pilot is aimed at delivering improved services to all residents by co-locating more face-to-face customer services provision with easy to access services. The face-to-face customer services includes County as well as Council business.

Unauthorised encampments update: South and Vale.

Nothing to report.

Cllr Juliette Ash
01/02/22