



Kingston Bagpuize with Southmoor Parish  
Council  
The Village Hall, Draycott Road  
Southmoor  
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05 January 2022

Dear Councillor

The next meeting of the Parish Council will be held on **10 January at 6.30pm** the Swallow Room, the Village Hall.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out below. Public and press are welcome to attend. Members of the public wishing to speak during public participation must inform the clerk via email or in writing by Thursday 6 January including the subject matter: if they are unable to attend the meeting they will receive a written response from the clerk in the days following the meeting.

Yours faithfully

A handwritten signature in black ink that reads 'Sarah Bates'.

SARAH BATES  
Parish Clerk

## AGENDA

### 168. Apologies

169. Reports from District Councillor Cllr Eric Batts and County Councillor Juliette Ash.

170. Public Participation: an adjournment of 20 minutes to allow the public to ask questions.

171. Approval of minutes of the meeting of 6 December 2021.

172. Clerk's report

173. Declarations of interest:

174. Planning Applications for consideration:

- a. [P21/V3354/LB](#) Waggon And Horses, Faringdon Road, Southmoor OX13 5BG, external detached pergola and outdoor / detached bar & kitchen
- b. [P21/V3353/FUL](#) Waggon And Horses, Faringdon Road, Southmoor, OX13 5BG, external detached pergola and outdoor / detached bar & kitchen

175. Planning Applications results:

- a. [P21/V2960/HH](#), 5 Redwood Close Southmoor Abingdon OX13 5DH, single storey extension to rear elevation (corrected elevation plan received 3 December 2021)

– permission granted with conditions.

**176. Accounts:** the council to approve payments presented by the clerk, and acknowledge receipts

### Payments

Payee	Details	Invoice No(s)	Amount (£)	VAT (£)	Total payment to payee (£)	Date of Payment
<b>Payee</b>	<b>Details</b>	<b>Invoice No(s)</b>	<b>Amount (£)</b>	<b>VAT (£)</b>	<b>Total payment to payee (£)</b>	<b>Date of Payment*</b>
HP Instant Ink	Ink replacement service	Direct debit	2.91	0.58	3.49	12/12/2022
Village Hall	Office rental	Standing order	210.00	-	210.00	03/01/2022
GiffGaff	Mobile phone	Direct debit	5.00	1.00	6.00	06/01/2022
Autela Payroll services	Payroll services	7836	42.00	8.40	50.40	11/01/2022
BGG Garden Care	Litter picking		Awaited			11/01/2022
ElanCity	SID, solar panel & accessories	00525	1974.17	394.83	2369.00	11/01/2022
Spartan	Cleaning of bus shelters	1417	140.00		140.00	11/01/2022
Ubico	Dog bins		Awaited			11/01/2022
Clerk (salary)	Salary		Confidential			25/01/2022
OCC Pension Fund	Pension contributions		Confidential			25/01/2022

### Receipts

Date	Method of Receipt	From	Details	Amount (£)
06/12/2021	Cheque	Cllr	Repayment for Rem Sun meal	16.00
06/12/2021	Cheque	Cllr	Repayment for Rem Sun meal	20.25

**177. Councillors to be appointed to authorise the month's online payments.**

**178. Council to approve and budget and precept request for 2022-23, with reference to proposals from council meeting on 6 December 2021 and documents presented by the clerk.**

**179. Recreation and Play Facilities:**

- a. Report from Cllr Weeks, including December's parish council inspection.
- b. Monthly inspection – for information only: the Recreation Facilities Committee has now agreed a rota of councillors to carry out the inspection.

**180. Burial ground:**

- a. Council to consider the purchase of a commercial cordless leaf blower for use in

the burial ground (quote from Cannings of £239.16 including discount circulated with agenda).

- b. Council to consider proposal for purchase of hand tools for use in the burial maintenance up to £75.00.

**181. Decision to request boundary change:** council required to submit this request including supporting evidence by 21 January. Council to appoint councillor to approve submission by the clerk.

**182. Queen's Platinum Jubilee:** following the council's decision to put up to £2,500 of CIL monies towards celebrations, council to form a committee (which can include non-councillors) to organise matters, with terms of reference to be drawn up including how budgetary control will be managed.

**183. Pavilion build - electricity supply during build for contractors and sports club lighting:** The parish council is bound to provide electricity as part of its contract with LifeBuild (the building contractors) - council to consider reimbursing the Sports Field Association (the electricity consumer for the sports field) for any electricity costs during the period of the pavilion build (using the S106 monies awarded), which may include costs for lighting for the sports clubs.

**184. Next meetings:**

Monday 7 February

Monday 7 March