



Kingston Bagpuize with Southmoor Parish
Council
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KINGSTON BAGPUIZE WITH SOUTHMOOR PARISH COUNCIL MEETING 6 DECEMBER 2021, 6.30pm, VILLAGE HALL

Present: Cllr Charlton, Cllr Forster, Cllr Grant (chairman), Cllr Pearce, Cllr Smith, Cllr Swale, Cllr Warr

County Cllr Juliette Ash
District Cllr Eric Batts
4 members of the public

MINUTES

149. Apologies: Cllr Weeks, Cllr Bello

150. Reports from District Councillor Cllr Eric Batts and County Councillor Juliette Ash.

Cllr Batts: confirmed delay in approval of the drawdown of S106 funds for the pavilion build, which will now not go before full council until 16 February. District Council code of conduct is being reviewed. Responses to previous queries: footpaths from new developments – need to be granted a licence by OCC so this awaited. Tree works due at Latton Close – these are listed in the Vale’s programme, work to start once the berries have gone. Planning enforcement team are reviewing process for dealing with complaints (800 currently outstanding) but will be prioritising the major infringements. Christmas tree recycling – those with brown bins can put the tree (cut up) in this. Otherwise there will be collection points at Milletts Farm, Buckland car park, Charlton Park Garden Centre, Wantage until 17 January. Other locations are listed on the Vale’s website.

Cllr Ash: Kassam Stadium covid boosters – cannot support dropins, so please make appointment: Approval has been given for 40mph buffer zone on A415 between Sunrise Nursery and the business park. Cllr Warr raised OCC objection to access to proposed community centre at the Kingston Park development from Oxford Road and requested this is looked into. Proposed crossing on A415 has stalled although it has been approved, clerk to send the latest details to Cllr Ash so she can chase up. Cllr Swale raised problems with Stagecoach bus company, which is providing an erratic service causing difficulties for those children going to school in Faringdon. Cllr Ash advised that this as this is not a publicly run service/company it would need a complaint made by the parish council initially to allow her to follow up. Cllr Swale to take forward. Cllr Ash also provided a generic written report (Appendix 2).

151. Public Participation: an adjournment of 20 minutes to allow the public to ask questions.

Update requested on pavilion build: Cllr Warr advised there has been a delay to start caused by SSE who need to move the electricity pole before existing pavilion can be safely demolished, now date given is 21 December. Demolition and building will start 4/5 January.

152. Approval of minutes of the meeting of 1 November 2021. Agreed to a true and

accurate record of the meeting.

153. Clerk's report

SIDs – the three extra poles have now been installed with costs met by OCC. Delivery of the third speed radar plus extra solar panels and accessories are due this week. Once installed radars will begin being circulated or turned every 6 weeks to comply with traffic regulations.

Tree survey was carried out on 16 November. There were no urgent findings, but a number of recommendations to be carried out within 3, 6 and 12 months. Ringrose Trees have provided a quote for the work along with the survey, which indicates an overall expenditure of more than £25,500 is needed. Clerk has been in touch with Youngs Trees to request a further quote for the works and will report back at the January meeting.

Footpaths – Cllr Grant, Cllr Smith, Cllr Charlton and the clerk met the Carter family's land agent to discuss the possibility of creating a footpath and recreation area on land south of Wellington Way. He will discuss with his clients and return with a proposal for the parish council in the new year. OCC footpaths officer requested and agreed to look at the stile at Springhill on footpath leading south and contact landowner to arrange repairs. The clerk, Cllr Grant and Cllr Charlton met with senior footpaths officer re the stile near Bellamy Close on the path leading to Rimes Lane. He is keen to promote replacing stiles with gates to increase accessibility and would support the parish council funding this at this site. Advised of possibility of getting a grant from Trust For Oxfordshire, once this has been investigated and quotes received it will be added to a council meeting agenda.

154. **Declarations of interest:** none declared

155. **Planning Applications for consideration:**

[P21/V3059/FUL](#): Webbs Barn Cottage, Witney Road Kingston Bagpuize Abingdon OX13 5AN: Construction of new 3 bedroom detached 2 storey dwelling with 2 bay carport: council voted no objections to this application.

156. **Planning Applications results:**

P21/V2457/FUL, land at Springhill Farm, Southmoor: erection of a detached double garage for ancillary use to dwelling being built on plot 6 of planning application. Permission granted.

157. **Accounts:** the council to approve payments presented by the clerk, and acknowledge receipts

a. Payments

Payee	Details	Invoice No(s)	Amount (£)	VAT (£)	Total payment to payee (£)	Date of Payment
Post Office	Postage	DC	40.92		40.92	05/11/2021
HP Instant Ink	Ink replacement service	DD	2.91	0.58	3.49	12/11/2021
Waggon & Horses	Remembrance Sunday – entertaining visiting dignitaries	9 – parish council	320.00 + 52.25*	40.00	412.25	14/11/2021
Vale of White Horse	Planning application (new pavilion)	DC	116.00	-	116.00	23/11/2021
Adobe	Adobe Acrobat Export PDF	DC	17.62	3.52	21.14	25/11/2021

Payee	Details	Invoice No(s)	Amount (£)	VAT (£)	Total payment to payee (£)	Date of Payment
	annual					
Village Hall	Office rental	SO	210.00	-	210.00	03/12/2021
GiffGaff	Mobile phone	DD	5.00	1.00	6.00	06/12/2021
BGG Garden Care	Litter picking	907/21	270.00	54.00	325.00	06/12/2021
EJH Legal	Legal services	263	672.00	-	672.00	08/12/2021
Logs Unlimited	Grass cutting	210656	724.00	144.80	868.80	08/12/2021
Ringrose Tree Services	Tree survey	12217	1600.00	320.00	1920.00	08/12/2021
Rospa Play Safety	Operational inspection	59861	240.00	48.00	288.00	08/12/2021
S J Applin Playgrounds	Playground equipment maintenance/repair	4016	1021.00	204.20	1225.20	08/12/2021
Sorbus Garden Care	Maintenance – Recreation & Play	2741	87.50	17.50	105.00	08/12/2021
Spartan	Cleaning of bus shelters	1350	140.00	-	280.00	08/12/2021
Spartan	Cleaning of bus shelters	1373	140.00	-		
Ubico	Dog bins	60047751	346.19	69.24	415.43	08/12/2021
Clerk (salary)	Salary	Dec			Confidential	24/12/2021
OCC Pension Fund	Pension contributions	Dec			Confidential	24/12/2021
HMRC	PAYE/NI Q3	Q3			Confidential	24/12/2021

* Amount to be repaid by councillors

- b. **Council to resolve how payment for Millennium Green path will be met (from Community Infrastructure Levy (CIL) monies or general reserves).** Council resolved to pay from CIL monies.

c. **Receipts**

Date	Method of Receipt	From	Details	Amount (£)
05/11/2021	BACs	HMRC	VAT refund	10,511.85
09/11/2021	Cheque	Godfreys Funerals	Burial ground income	66.00
01/12/2021	BACs	Councillor	Repayment to Chairman's allowance (Rem Sun)	16.00

158. Councillors to be appointed to authorise the month's online payments: Cllr Grant and Cllr Warr were appointed to authorise the payments by 5pm on Wed 8 December. Clerk to provide copies of the invoices and list of payments.

159. Council to consider budget proposal for 2022-23 presented by the clerk: documents circulated in advance:

- Budget proposal
- Notes on budget proposal
- Community Infrastructure Levy (CIL) statement
- EMR report

The council examined the proposed budget. The main items set to increase the expenditure for next year were:

- Increase in budget for legal fees
- Provision of two extra litter bins and a dog bin, including emptying.
- An increase of £6,500 for tree maintenance following the tree survey.
- Resurfacing the path at the burial ground (c. £6,000).

- Repairing the wall at the burial ground (c. £5,000).
- Repairing the fence at the sports field (c. £3,000).
- Setting up a fund to replace the Jubilee Fort in the playground (extra £4,000) for which the total cost is likely to be c.£45,000.

Calculation of these costs demonstrates a required precept of c. £107,500 for 2022-23. This would be a cost of £64.20 p.a. for a band D property, an increase of £9.23 per annum or 16.8%. The council resolved to delay resurfacing the path at the burial ground, to reduce the budget for grants and donations from £4,000 to £3,000, and purchase only one new litter bin resulting in a **proposed precept of £100,000 which would be an increased cost of £4.83 per annum to £59.72, or 8.8% for a band D property**. The projected cost of the new pavilion is likely to be between £25,000-50,000 more than the S106 funds available, so the council resolved to put £15,000 of general reserves into an earmarked reserve to put towards this, with the rest to be taken from monies received through Community Infrastructure Levy. The revised figures will be ratified at the council's January meeting.

- 160. Council to appoint a nominated user (the clerk) for the business debit card to comply with Bank of Ireland usage changes (form to be signed by existing signatories).** This is to set up a security system for use of the debit card online where an activation code is required to complete a payment. The council agreed to this measure and the required form was signed by those signatories present.
- 161. Council to ratify email approval to appoint Frances Webster to act for the council with regard to the grant funding agreement for the new pavilion.** Proposed by Cllr Forster, seconded by Cllr Pearce, voted to accept.
- 162. Taylor Wimpey public open space:** council to consider advice from solicitor and Vale Planning Dept to accept previously rejected identified areas of land as part of the open space, which would be unrealistic for Taylor Wimpey to offer to householders. Council voted to accept these areas, subject to pre-transfer inspection. Decision awaited from Taylor Wimpey on the new proposals for transfer.
- 163. Recreation and Play Facilities:**
- a. Report from Cllr Weeks, including November's RoSPA and parish council inspections. As Cllr Weeks was not present, Cllr Grant delivered his written report: Appendix 2.
 - b. Councillors to be appointed to conduct this month's inspection.
- 164. Stone bus shelter:** council to consider proposal to demolish stone bus shelter on A415 on safety grounds (poor visibility for drivers and pedestrians at the entrance/exit of Co-op) – cost estimated at c. £5,000 (£3,000 in current budget). Council voted to carry out the work. Clerk to initiate.
- 165. Boundary change:** council to consider requesting boundary change to take in land currently within Fyfield & Tubney parish, on the proposed site of new development of 700 homes (Lioncourt). Plan of identified area (which currently contains no properties) circulated to councillors. Council voted to request a change to take in the area that describes the area of the proposed Lioncourt development.
- 166. Queen's Platinum Jubilee:** council to agree on whether or how to mark this event and any required budget. Cllr Smith proposed £2,500 budgeted to contribute to events at the Millennium Green including a beacon, and to go towards a commemorative rose garden at the back of the village hall. Seconded by Cllr Grant. The costs of this will come from Community Infrastructure Levy (CIL) funds received.

167. Next meetings:

Monday 10 January
Monday 7 February

Meeting concluded at 9.05pm

Clerk: Sarah Bates

Signed: Chairman Dated