



Kingston Bagpuize with Southmoor Parish
Council
The Village Hall, Draycott Road
Southmoor
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1 December 2021

Dear Councillor

The next meeting of the Parish Council will be held on **6 December at 6.30pm** the Swallow Room, the Village Hall.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out below. Public and press are welcome to attend. Members of the public wishing to speak during public participation must inform the clerk via email or in writing by Thursday 2 December including the subject matter: if they are unable to attend the meeting they will receive a written response from the clerk in the days following the meeting.

Yours faithfully

A handwritten signature in black ink that reads 'Sarah Bates'.

SARAH BATES
Parish Clerk

AGENDA

149. Apologies

150. **Reports from** District Councillor Cllr Eric Batts and County Councillor Juliette Ash.

151. **Public Participation: an adjournment of 20 minutes to allow the public to ask questions.**

152. **Approval of minutes of the meeting of 1 November 2021.**

153. **Clerk's report**

154. **Declarations of interest:**

155. **Planning Applications for consideration:**

P21/V3059/FUL: Webbs Barn Cottage Witney Road Kingston Bagpuize Abingdon OX13 5AN: Construction of new 3 bedroom detached 2 storey dwelling with 2 bay carport

156. **Planning Applications results:**

P21/V2457/FUL, land at Springhill Farm, Southmoor: erection of a detached double garage for ancillary use to dwelling being built on plot 6 of planning application.

Permission granted.

157. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

a. Payments

Payee	Details	Invoice No(s)	Amount (£)	VAT (£)	Total payment to payee (£)	Date of Payment
Post Office	Postage	DC	40.92		40.92	05/11/2021
HP Instant Ink	Ink replacement service	DD	2.91	0.58	3.49	12/11/2021
Waggon & Horses	Remembrance Sunday – entertaining visiting dignitaries	9 – parish council	320.00 + 52.25*	40.00	412.25	14/11/2021
Vale of White Horse	Planning application (new pavilion)	DC	116.00		116.00	23/11/2021
Adobe	Adobe Acrobat Export PDF	DC	17.62	3.52	21.14	25/11/2021
Village Hall	Office rental	SO	210.00	-	210.00	03/12/2021
GiffGaff	Mobile phone	DD	5.00	1.00	6.00	06/12/2021
BGG Garden Care	Litter picking		Awaited			
EJH Legal	Legal services	263	672.00		672.00	08/12/2021
Logs Unlimited	Grass cutting	210656	724.00	144.80	868.80	08/12/2021
Ringrose Tree Services	Tree survey	12217	1600.00	320.00	1920.00	08/12/2021
Rospa Play Safety	Operational inspection	59861	240.00	48.00	288.00	08/12/2021
S J Applin Playgrounds	Playground equipment maintenance/repair	4016	1021.00	204.20	1225.20	08/12/2021
Sorbus Garden Care	Maintenance – Recreation & Play	2741	87.50	17.50	105.00	08/12/2021
Spartan	Cleaning of bus shelters	1373	140.00		140.00	08/12/2021
Ubico	Dog bins		Awaited			
Clerk (salary)	Salary		Awaited			23/12/2021
OCC Pension Fund	Pension contributions		Awaited			23/12/2021

* Amount to be repaid by councillors

b. Council to resolve how payment for Millennium Green path will be met (from CIL monies or general reserves)

c. Receipts

Date	Method of Receipt	From	Details	Amount (£)
05/11/2021	BACs	HMRC	VAT refund	10,511.85
09/11/2021	Cheque	Godfreys Funerals	Burial ground income	66.00
01/12/2021	BACs	Councillor	Repayment to Chairman's allowance (Rem Sun)	16.00

158. Councillors to be appointed to authorise the month's online payments.

159. Council to consider budget proposal for 2022-23 presented by the clerk: documents circulated in advance:

- Budget proposal
- Notes on budget proposal

- CIL statement
- EMR report

160. Council to appoint a nominated user (the clerk) for the business debit card to comply with Bank of Ireland usage changes (form to be signed by existing signatories). This is to set up a security system for use of the debit card online where an activation code is required to complete a payment.

161. Council to ratify email approval to appoint Frances Webster to act for the council with regard to the grant funding agreement for the new pavilion.

162. Taylor Wimpey public open space: council to consider advice from solicitor and Vale Planning Dept to accept some previously rejected identified areas of land as part of the open space.

163. Recreation and Play Facilities:

- a. Report from Cllr Weeks, including November's RoSPA and parish council inspections.
- b. Councillors to be appointed to conduct this month's inspection.

164. Stone bus shelter: council to consider proposal to demolish stone bus shelter on A415 on safety grounds (poor visibility for drivers and pedestrians at the entrance/exit of Co-op) – cost estimated at c. £5,000 (£3,000 in current budget).

165. Boundary change: council to consider requesting boundary change to take in land currently within Fyfield & Tubney parish, on the proposed site of new development of 700 homes (Lioncourt). Plan of identified area (which currently contains no properties) circulated to councillors.

166. Queen's Platinum Jubilee: council to agree on whether or how to mark this event and any required budget.

167. Next meetings:

Monday 10 January

Monday 7 February