



Kingston Bagpuize with Southmoor Parish
Council
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KINGSTON BAGPUIZE WITH SOUTHMOOR PARISH COUNCIL MEETING 1 NOVEMBER 2021, 6.30pm, VILLAGE HALL

Present: Cllr Bello, Cllr Charlton, Cllr Forster, Cllr Grant (chairman), Cllr Pearce, Cllr Smith,
Cllr Swale, Cllr Warr, Cllr Weeks

County Cllr Juliette Ash

2 members of the public

MINUTES

- 128. Apologies:** District Cllr Batts
- 129. Reports from** District Councillor Cllr Eric Batts (read by chairman – Appendix 1) and County Councillor Juliette Ash (Appendix 2). Cllr Smith raised the matter of the accident at the junction with A420 and the dangerous nature of the junction. Cllr Ash advised she aims to do safety review and a steering group being formed to look at these issues. Will be looking for input from local parish councils with members encouraged to join the steering group. Cllr Warr raised on behalf of a resident the dangers of trying to cross the A415 above the roundabout, and other problems caused by residents' hedges encroaching onto the walkway. Cllr Ash will advise whether the parish council can write to residents to request they take action in these circumstances.
- 130. Presentation by David Cruchley, Youth Partnerships Manager, Oxfordshire Youth.** David outlined to the meeting the work that National Lottery-funded infrastructure organisation does to support others agencies to achieve projects for young people aged 8-25. Training and support is available for youth workers in communities. Recent collaborations included Clanfield Parish Council and Sonning Common Parish Council to set up youth clubs. The biggest challenge is to recruit youth leaders but Oxfordshire Youth works with groups to identify what the goals and get projects off the ground. County Cllr Ash reminded the council that she has a County Cllr Priority Fund should the parish council wish to apply for it to help with a youth project.
- 131. Public Participation: an adjournment of 20 minutes to allow the public to ask questions.** Member of public raised that there is no wheelchair friendly crossing point on the Hanney Road. Diversion for A415 closure potentially dangerous. Cllr Warr was requested to give an update on the sports pavilion build: discharge of conditions received means the build can start, however it has been put back 4 weeks because of supply chain problems. Sports Field Assoc will need to meet to discuss – Cllr Warr to identify dates for a meeting.
- 132. Approval of minutes of the meeting of 6 October 2021.** These were agreed to be a true and accurate record of the meeting.
- 133. Clerk's report:**
- a. Tree survey will be carried out by Ringrose Tree Services on 16 November.

- b. Footpaths: meetings arranged with the Carter family solicitor regarding proposals for a path south of Wellington Way on 18 November, and with the county council footpaths officer re the proposed replacement of the stile with a gate at Bellamy Close later the same morning.
- c. Three extra SIDs poles from OCC – still awaiting date for installation.
- d. Meeting of the finance committee was held on 27 October for preparatory work on the budget for 22-23. A proposal will be circulated to all councillors in advance of the December meeting when it will be tabled for discussion and/or approval.

134. Declarations of interest: none declared

135. Planning Applications for consideration:

- a. [P21/V2816/LB](#) Lamb And Flag House, Faringdon Road, Longworth OX13 5HN Repairs to roof, which is now ageing and in danger of causing serious, structural problems if not addressed and replace the existing timber framed windows, to the front elevation: the council voted no objection.
- b. [P21/V2936/HH](#), 22 Draycott Road, Southmoor, OX13 5BY First floor extension with box dormers and replacement cladding to existing gable ends: the council voted no objection.
- c. [P21/V2756/HH](#) Kennel Cottage, Oxford Road Kingston Bagpuize OX13 5AP, Proposed two storey extension. Amendment to scheme previously submitted under application P15/V0507/HH: the council voted no objection.
- d. [P21/V2960/HH](#), 5 Redwood Close, Southmoor Abingdon OX13 5DH, Single storey extension to rear elevation: the council voted no objection.

136. Planning Applications results:

- a. [P21/V2371/HH](#), 5 Redwood Close, OX13 5DH: single storey rear extension – permission granted.
- b. [P21/V2392/HH](#), 2 South View, Faringdon Road, OX13 5AF: take down the existing pole and corrugated iron lock up (approx. 9 x 8 "L" shape) and replace with 9 x 8m 3 bay timber frame garage, bays will have roller shutter doors – permission granted.

137. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

- a. Payments

Payee	Details	Method	Amount (£)	VAT (£)	Total payment to payee (£)
HP Instant Ink*	Ink replacement service	DD	2.91	0.58	3.49
Village Hall*	Office rental	SO	210.00	-	210.00
GiffGaff*	Mobile phone	DD	5.00	1.00	6.00
Land Registry*	Land reg docs	DC	3.00	-	3.00
Screwfix*	Road Closed sign and delivery	DC	39.17	7.82	46.99
Microsoft*	Microsoft 365 subs	DD	66.66	13.33	79.99

MS Computers (via Amazon)*	Litter pickers	DC	73.29	14.67	87.97
A-Z Packaging (via Amazon)*	Black bags	DC	5.82	1.17	6.99
Artisan Print	2 signs for Jubilee Fort	BACs	30.00	6.00	36.00
BGG Garden Care	Litter picking	BACs	270.00	54.00	324.00
Merkko	Supply of 3 manhole covers	BACs	173.61	34.72	208.33
Westcotec	Repair of speed sign	BACs	200.00	40.00	240.00
Ubico	Dog bins	BACs	346.19	69.24	415.43
Young's Trees	Tree maintenance, Sports Field	BACs	1,440.00	288.00	1728.00
Clerk	Salary	BACs	Confidential		
OCC Pension Fund	Pension contributions	BACs	Confidential		
* Paid prior to meeting					

b. Receipts

Date	From	Details	Method of Receipt	Amount (£)
27/10/2021	Vale of White Horse DC	CIL monies	BACs	15,310.77

138. Councillors to be appointed to authorise the month's online payments: Cllr Warr and Cllr Grant were duly appointed. The clerk to provide copies of the invoices for payment. Online authorisations to be effected by 5pm, 3 November.

139. Recreation and Play Facilities:

- a. Report from Cllr Weeks, including October's monthly inspection. The monthly inspection took place on 25 October, carried out by Cllr Weeks and Cllr Forster. No new findings but noted that grass needs a final cut, and fir trees on eastern edge of recreation ground need a trim to enable easier access to bins. Millennium Green goalmouths showing increased wear – Cllr Weeks seeking quotes for synthetic surface. Work still awaited on seesaw and jubilee fort. New signage is now on jubilee fort to advise on recommended height and age limits.
- b. Councillors to be appointed for November's monthly inspection. Cllr Weeks and Cllr Grant

140. Burial Ground: council to consider the burial ground committee's recommendation to adopt the revised fees for the burial ground. The burial ground committee had compared pricing structures from a number of different councils and the Church of England to inform the recommendation to the full council. The council voted to accept the recommended revised pricing structure.

141. Bloor Homes, transfer of public open space: council to consider a resolution on one of the following options:

- To accept in total the transfer of public open space as described in S106 agreement relating to planning application P15/V1808/O
- To seek a deed of variation to exclude certain areas.
- To decline the transfer
- To seek further specific advice or information pending a decision at the parish council meeting of December 2021.

Following detailed discussion in which views both for and against the transfer were given, the council voted to decline acceptance of the transfer of the public open space. The council requested the clerk to write to Bloor Homes, the Planning Dept and District

Cllr Batts and County Cllr Ash to advise them of the resolution, and the reason for which was the inclusion of numerous SUDs and an attenuation pond (all unfenced) on the land which the councillors do not feel constitutes “public open space” and which, when the s106 funds are exhausted, will bring a burden of maintenance and subsequent financial resources which the council feels inappropriate for the whole parish to bear.

- 142. Taylor Wimpey, proposed land transfer:** council to decide whether it wishes to commission a land survey before taking a resolution to seek a deed of variation or to agree to a transfer of all land described as public open space on the S106 agreement. The council voted to seek deed of variation to accept the transfer but to exclude the small extraneous parcels of land identified during a site visit and shared previously with Taylor Wimpey. The clerk requested to instruct Frances Webster of Wellers Hedley Solicitors to act on the parish council’s behalf in this respect.
- 143. Council to consider draft document from Vale for arrangements for considering allegations of a breach of the Code of Conduct.** Any comments to be passed on by the clerk. Comments to be submitted to the clerk by Monday 8 November.
- 144. Chairman’s allowance:** council to consider increasing the chairman’s allowance to £500 to facilitate hosting of local dignitaries and military personnel after the Remembrance Sunday service. The council voted to increase the allowance to £500.
- 145. Dog bins:** council to consider purchase and emptying of one or two additional dog bins for next financial year. Council resolved to defer this decision to December when looking at budget as a whole.
- 146.** Council to consider closing the meeting to the public to discuss item 147 (under the Public Bodies (Admission to Meetings) Act 1960). Resolution not required as no members of public remained at the meeting.
- 147. Council to consider request from clerk for an alteration to her contract. Proposal related to requirement to spend 9 hours per week in the village hall office.** The council resolved to make the necessary change to the clerk’s contract. The chairman to write confirmatory letter to the clerk.
- 148. Next meetings:**
- Monday 6 December
- Monday 10 January

Meeting concluded at 9.00pm

Clerk: Sarah Bates