



Kingston Bagpuize with Southmoor Parish
Council
The Village Hall, Draycott Road
Southmoor
OX13 5BY

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29 September 2021

Dear Councillor

The next meeting of the Parish Council will be held on **4 October at 6.30pm** the Swallow Room, the Village Hall.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out below. Public and press are welcome to attend. Members of the public wishing to speak during public participation must inform the clerk via email or in writing by Friday 1 October 2021 including the subject matter: if they are unable to attend the meeting they will receive a written response from the clerk in the days following the meeting.

Yours faithfully

A handwritten signature in black ink that reads 'Sarah Bates'.

SARAH BATES
Parish Clerk

AGENDA

107. Apologies

108. Reports from District Councillor Cllr Eric Batts and County Councillor Juliette Ash (Cllr Ash may not arrive until later in the meeting in which case her report will be received at that time.

109. Public Participation: an adjournment of 20 minutes to allow the public to ask questions.

110. Approval of minutes of the meeting of 6 September 2021.

111. Clerk's report

112. Declarations of interest:

113. Planning Applications for consideration:

- a. **P21/V2457/FUL**, Land at Springhill Farm Kingston Bagpuize Southmoor, erection of detached double garage
- b. **P21/V2598/HH**, The Cottage Hanney Road Southmoor Abingdon OX13 5HT Ground and first extension and internal alterations

114. Planning Applications results:

- a. **P21/V1636/HH**, 5 Rimes Close, Kingston Bagpuize, OX13 5AL. Proposed single storey rear extension (Additional information received 2 August 2021).
Permission granted

115. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

a. Payments

Payee	Details	Method	Amount (£)	VAT (£)	Total payment to payee (£)
HP Instant Ink*	Ink replacement service	DD	2.91	0.58	3.49
Village Hall*	Office rental	SO	210.00	-	210.00
GiffGaff*	Mobile phone	DD	5.00	1.00	6.00
BGG Garden Care	Litter picking	BACs	Awaited		
Caloo	Outdoor gym equipment	BACs	16,195.50	3,239.10	19,434.60
Enrych	Donation (agreed at meeting of 6 Sept)	BACs	300.00		
David Fell	Painting of play/rec equipment	Ch	1,600	-	1,600
Logs Unlimited	Grass cutting	BACs	Awaited		
Logs Unlimited	Clearing Waggon Path	BACs	110.00	22.00	
Netwise	Website hosting and domain name	BACs	315.00	63.00	378.00
Royal British Legion	Donation agreed at meeting of 6 Sept for poppy wreaths S137	Ch	175.00	-	175.00
Sorbus	Maintenance sports field, supply of padlocks for SIDs	BACs	58.00	11.60	69.60
Spartan	Cleaning of bus shelters	BACs	Awaited	-	
Ubico	Dog bins (Aug)	BACs	346.19	69.24	830.86
Ubico	Dog bins (Sept)	BACs	346.19	69.24	
Clerk (salary)	Salary	BACs	Awaited	-	
OCC Pension Fund	Pension contributions	BACs	Awaited	-	

* Paid prior to meeting

b. Receipts

Date	Method of Receipt	From	Details	Amount (£)
08/09/2021	BACs	VWHDC	Precept (2 nd half)	42,500.00
23/09/2021	BACs	Carters Funeral Dirs	Interment of ashes	150.00

116. Councillors to be appointed to authorise the month's online payments, which will be set up by the clerk.

117. Recreation and Play Facilities:

- a. Report from Cllr Weeks, including September's monthly inspection.
- b. Councillors to be appointed for October's monthly inspection.

- 118. Quote for tree survey:** council to consider for approval quotes to carry out tree survey of the playground, recreation ground, sports field and burial ground.
- 119. Council to consider quote from Spartan Cleaning of £35 to move SIDs on a 6-weekly basis.**
- 120. Taylor Wimpey, transfer of public open space:** council to resolve whether to proceed with proposed transfer of public open space and if so as per the plan on the S106 agreement or whether to request a deed of variation to remove specific identified small areas.
- 121. Bloor Homes:** proposed transfer of public open space. Following receipt from Bloor Homes of answers to some questions raised at the public meeting in June, council to consider its next steps and any instructions for the clerk.
- 122. New footpaths/open space:** following invitation received by the clerk to meet from the Carter family solicitor regarding land commonly used to the south of Wellington Way, councillors to delegate members to attend such a meeting and agree proposed dates.
- 123. Council to consider appointing Wellers Hedley as new solicitors to act in any forthcoming negotiations.**
- 124. Pavilion build:** Council to consider appointment of Oxford Architects as principal designers, RIBA stages 4-6 as outlined in the proposal of 28 May 2021 for a fee of £2,750 plus (if needed) £250 for site visits per half day. Council also to request clerk to confirm in writing to Oxford Architects appointment to take the project through to RIBA stage 6 as outlined in its fee proposal of 28 October 2018.
- 125. Next meetings:**
- Monday 1 November
- Monday 6 December
- Council to decide on date for January meeting
- 126.** Council to consider closing the meeting to the public to discuss item 127 (under the Public Bodies (Admission to Meetings) Act 1960).
- 127. Pavilion build: council to consider** tenders received on 9 July, including terms of appointment and negotiation of proposals outlined by Cllr Warr, project leader.