



Kingston Bagpuize with Southmoor Parish
Council
The Village Hall, Draycott Road
Southmoor
OX13 5BY

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1 September 2021

Dear Councillor

The next meeting of the Parish Council will be held on 6 September 2021 **at 6.30pm** the Swallow Room, the Village Hall.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out below. Public and press are welcome to attend. Members of the public wishing to speak during public participation must inform the clerk via email or in writing by Friday 3 August including the subject matter: if they are unable to attend the meeting they will receive a written response from the clerk in the days following the meeting.

Yours faithfully

A handwritten signature in black ink that reads 'Sarah Bates'.

SARAH BATES
Parish Clerk

AGENDA

- 81. Apologies**
- 82. Reports from** District Councillor Cllr Eric Batts and County Councillor Juliette Ash.
- 83. Public Participation: an adjournment of 20 minutes to allow the public to ask questions.**
- 84. Approval of minutes of the meeting of 3 August 2021.**
- 85. Clerk's report**
- 86. Declarations of interest**
- 87. Planning Applications for consideration:**
 - a. [P21/V1772/HH](#), The Old Rectory, Rectory Lane, Kingston Bagpuize, OX13 5AT, Various internal alterations and amendments to permission P18/V3097/HH including alterations to consented garage, consented orangery and additional basement to orangery
 - b. [P21/V1773/LB](#), address and details as item a. above
 - c. [P21/V2321/HH](#), White House, Springhill, Longworth Abingdon OX13 5HL, Single

storey front extension to link the existing porch and garage. Construction of a pitched roof to replace the flat roofs over the existing porch and garage.

- d. [P21/V2371/HH](#), 5 Redwood Close, Southmoor, Abingdon OX13 5DH, Single storey rear extension
- e. [P21/V2392/HH](#), 2 South View, Faringdon Road, Southmoor, Abingdon OX13 5AF, Take down the existing pole and corrugated iron lock up (approx. 9 x 8 "L" shape) and replace with 9 x 8m 3 bay timber frame garage with roller doors.
- f. [P21/V2395/FUL](#), Lower Lodge Farm, Charney Road Longworth Abingdon OX13 5HW Variation of condition 2 (approved plans) on application ref. P18/V0940/FUL - the scheme has been developed to achieve Passivhaus standards and provide a highly sustainable home. Replacement of existing barn with 1no. new dwelling, carports and works there to P18/V0940/FUL Conditions(s) Condition 2. That the development hereby approved shall be carried out in accordance with the details shown on the following approved plans, 3270.302, 3270.305, 3270.300, 3270.304, 3270.301 and 3270.303, except as controlled or modified by conditions of this permission. Replacement of existing barn with 1no. new dwelling, carports and works there to.

88. Planning Applications results:

- a. **P21/V0883/LB, Appleby Cottage Witney Road Kingston Bagpuize Abingdon OX13 5AN**, replacement of windows (like for like). Permission granted.

89. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

- a. **Payments** (to be updated when invoices received)

Payee	Details	Invoice No(s)	Amount (£)	VAT (£)	Total payment to payee (£)	Date of Payment
HP Instant Ink	Ink replacement service	DD	2.91	0.58	3.49	16/08/2021
Village Hall	Office rental	SO	210.00	-	210.00	03/09/2021
GiffGaff	Mobile phone	DD	5.00	1.00	6.00	06/09/2021
Artisan Print	Signage for outdoor gym	51254	98.00	19.60	117.60	08/09/2021
Autela Payroll	Payroll services (1 st qtr)	6426	42.00	8.40	50.40	08/09/2021
AW Grace	Refurbishment of bench	43619	692.50	138.50	831.00	08/09/2021
BGG Garden Care	Litter picking	560/21	270.00	54.00	324.00	08/09/2021
Logs Unlimited	Grass cutting	210255	888.00	177.60	1065.60	08/09/2021
Moore	External audit fees	307394	400.00	80.00	480.00	08/09/2021
Play Safety	Annual inspection	57992	160.00	32.00	192.00	08/09/2021
Sorbus	Disposal of PC waste	2494	30.00	6.00	36.00	08/09/2021
Spartan	Cleaning of bus shelters	1246	140.00		140.00	08/09/2021
Village Hall	Room hire (1 st qtr)	-	18.00		18.00	08/09/2021
Ubico	Dog bins		Invoice awaited			08/09/2021
Clerk (salary)	Salary		Details awaited			25/09/2021
OCC Pension Fund	Pension contributions		Details awaited			25/09/2021
HMRC	PAYE/NI (1 st qtr)		Details awaited			25/09/2021

- b. **Receipts**
90. **Councillors to be appointed to authorise the month's online payments.**
91. **Council to acknowledge receipt of external audit report.**
92. **Council to acknowledge receipt of budget report from clerk with accompanying notes and bank reconciliation for August 2021. Clerk to receive any question.**
93. **Recreation and Play Facilities:**
- a. Report from Cllr Weeks including August's play & rec inspection
 - b. Council to consider quote from SJ Aplin Playground for repair of seesaw for £856 (ex VAT). Quotes for other minor works from SJ Aplin in the playground are awaited: council to consider approval of these in advance up to £500 to allow all works to be carried out on the same day to make savings on cost of contractor's time.
 - c. Council to consider quotes and report from Cllr Weeks on proposed aerial runway.
 - d. Councillors to be appointed to perform the September play & recreation inspection.
94. **Purchase of further speed indication device (SID):** council to resolve whether to purchase a further SID (quote for £1,974 ex VAT from ElanCity provided to include fixings for 5 poles) and to accept OCC Highways' offer to fund installation of 3 further SID poles on the condition that the three SID devices are moved every 6 weeks. If accepted the positions of the new poles to be agreed. Quote awaited from Spartan Cleaning to move around the devices.
95. **Path on Millennium Green:** council to consider quote received from TW Hardscaping for £8,660 to reinstate path as per map circulated at meeting 2 August 2021. If council resolves to proceed with the work, decision to be made on whether to use CIL monies to cover the costs.
96. **Work on trees on sports field:** council to consider for approval quote from Young's Trees for £1,140 to remove two dead trees and reduce one damaged tree adjacent to Edward Strauss Park.
97. **Cutting back the Waggon Path** – following complaints from local residents council to consider paying for cutting back the main path from the Paddocks to the bridge. Quote to be provided.
98. **Footpath from Bellamy Close to Rimes Lane:** further to item 74 of 2 Aug 2021, council to resolve whether to accept quote from TW Hardscaping for £4,116.80 to resurface the path, and whether to approve replacement of the stile with a gate up to an agreed amount. If approved, council to agree how to fund the costs.
99. **Pavilion build:** Due regard is taken of Councillor Warr's report of circulated to councillors ahead of the meeting outlining the gap between the lowest tender to build and the monies available and potential means for cost cutting. The council to resolve whether to instruct the architects to begin the mobilisation procedure with the contractor as soon as possible pending final parish council approval of the agreed contract sum when the value engineering exercise is complete. The council further to consider a resolution to make a start on the build even if later in the contract it has to pause to address any shortfall in funding.
100. **CIL monies** – council to resolve whether to receive any CIL monies due from the Vale of White Horse District Council in October (amount due £15,311).
101. **Oxfordshire Local Plan 2050:** council to appoint a councillor to respond to the

consultation with the council's views – response to be reported at the October meeting.

- 102. Covers for flagpole mounting, Memorial Green:** council to consider for approval replacing the covers with a cast iron version at a cost of £173.61 for the materials with a quote from Logs Unlimited to do the work of £147.00 (max), totalling £320.61 (allowed for in the budget).
- 103. Council to consider grant application from Enrych for £500 (total council grant budget £4000):** copy of application form provided.
- 104. Remembrance Sunday:** council to decide on number of wreaths to be ordered and any actions required in advance of occasion.
- 105. Council to agree a date for an informal annual planning meeting**
- 106. Next full council meetings:**

Monday 5 October

Monday 2 November