



RECREATIONAL FACILITIES COMMITTEE MEETING
ZOOM REMOTE MEETING PLATFORM
TUESDAY 22 JUNE 2021 at 7pm

MINUTES OF MEETING

Present: Cllr Weeks (Chairman), Cllr Forster, Cllr Grant and Cllr Swale

1. Apologies

Cllr Bello (undisclosed)

2. Approval of the minutes of the meeting of the 2 September 2020

The minutes of the previous meeting held on the 2 September 2020 were unanimously approved.

3. Review of the Terms of Reference for the RFC

It was agreed that the terms of reference included all that is required under the existing remit. The terms of reference can always be amended as circumstances change i.e., if the play areas in Kingston Park become the responsibility of the parish council or if in the future councillors vote to delegate some powers to the RFC.

The terms of reference for the RFC were unanimously approved with the following minor changes:

- Replace Chairperson with Chairman
- No requirement for a Vice- Chairperson
- Add a twelve-month review date

4. Review of the RoSPA access audits for the play area and the recreation ground

On 12 May RoSPA carried out the access audits for the Fir Tree Close play area and the School Lane recreation ground.

- Fir Tree Close play area received a score of 83% with the comment that:
'The site's accessibility could be improved'.
- School Lane recreation facility received a score of 78% with the comments that:
'The ball sports facilities on this site are not accessible'.
'Considerable work is required to paths to make them accessible'.

The new pathway from Fir Tree Close through the recreation ground to School Lane will obviously help towards addressing these comments.

5. Visual & Disclaimer Signage for Outdoor Exercise Equipment

Cllr Weeks has been in contact with David Yearley at RoSPA enquiring as to whether besides the visual signage (being provided by Caloo) the parish council also need a disclaimer sign that lists all the dos and don'ts of using the equipment. In his response David provided the information which the British Standard EN 16630:2015 requires on these facilities and said that *"the double signage we are proposing is suitable"*.

It was agreed that the following changes were required to the Caloo visual sign:

- The centre text should read:
**Welcome to the Millennium Green,
Kingston Bagpuize with Southmoor
Outdoor Exercise Equipment**
- At the bottom of the sign, it says "Users of this equipment do so at their own risk. Southmoor Parish Council does not". The full name for the council is Kingston Bagpuize with Southmoor Parish Council.
- When approaching the outdoor exercise equipment, the layout and sequencing of the equipment on the sign should reflect the actual layout of the exercise equipment.

It was agreed to accept the quotation from Artisan for the disclaimer sign, with the following change to the wording, 'Outdoor Gym Equipment' should read 'Outdoor Exercise Equipment'.

6. Aerial Runway

Following a meeting between the parish council and Caloo on 2 June, Caloo were asked to provide the parish council with a costing for the supply and installation of an aerial runway. The aerial runway was tabled as the proposed major project for this financial year, replacing the ground level trampoline (the original proposal) which had been dismissed on health and safety grounds. The question of the location of the aerial runway in the recreation ground was raised and two further potential sites were mentioned, the Millennium Green and public open space at Orchard Gate. The budget allocated for the major project in FY 2021-22 is £8,700.00. The nett price provided by Caloo for a 40-metre aerial runway was £9,345.00, Cllr Swale proposed that the difference could be provided from CIL money.

The committee agreed to recommend to the full council that an aerial runway should be the major project for this financial year and that a specification should be prepared in order that the council could go out for competitive quotations for the supply, delivery, and installation of a 40-metre aerial runway.

7. Improvements to the basketball court

Following a meeting between the parish council and Caloo on 2 June, Caloo were asked to provide the parish council with a costing for improvements to the basketball court. The committee reviewed the three items that make up Caloo's improvements to the basketball court. The consensus was that the costs for extending the tarmac area behind the basketball nets and the acrylic surface paint could not be justified within this year's budget, with the caveat that both items should be put on the

'back burner' for now and to consider budgeting for these in the future. The committee agreed to recommend to the full council to accept Caloo's quotation for the thermoplastic line marking. Cllr Weeks to ask Caloo to separate out the details for the thermoplastic line marking into a new single quotation.

8. Painting of Recreation Equipment

The paintwork on several pieces of recreation equipment is in poor condition, all are covered by open actions.

- Sputnik Roundabout located in Fir Tree Play Area
- Basketball Posts and Backboards located in the School Lane Recreation Ground
- Football Goal Posts located in the School Lane Recreation Ground
- Football Goal Posts located in the Millennium Green

Several different routes were explored to obtain costings.

- A W Grace & Son, Culham - not interested
- RCS Motors, Challow - were interested and a site meeting was arranged. Their quotations are based on all the existing pieces of equipment being removed from the play area or recreation ground and taken to Challow where any necessary repairs, shot blasting and repainting would take place. Their quotation does not include the costings for dismantling the equipment and transporting it to Challow and then collecting the items when they are finished and reinstalling them in the play area or recreation ground. Without doubt the finished items would be excellent, but this is reflected in their costs, plus there would be the additional costs for transportation etc. RCS Motors quotes do not include the goal posts at the Millennium Green.
- Wicksteed Leisure - their quote covers the repainting of the sputnik only, plus repair to the seesaw.
- David Fell - interested and a site meeting was arranged to go through the requirements for each item of equipment. David did not foresee any major problems. It was agreed that we would need to fence off the sputnik to allow sufficient time for the paint to dry. Regarding the goal posts in the recreation ground, these would be washed down and painted in situ, when dry the goals would be lifted out of their sockets and the lower section of the posts cleaned, primed, painted and replaced in a single day. This will require the help of someone like David Christensen to help with lifting the goal frames out of the ground. David Fell has provided a ballpark figure of £1,710 to painting all the equipment mentioned above. The breakdown is materials £400, labour £1,200 and hire of a tower/platform £110. Also, to be included will be the cost to hire security fencing.

Action: Cllr Weeks to contact David Christensen.

Action: Cllr Weeks to obtain costing for the security fencing.

The committee unanimously agreed to recommend to the full council to accept David Fell's quote.

9. Repair to Seesaw

With the committee not accepting Wicksteed's quote for the painting of the sputnik, which included the repair to the seesaw, Cllr Weeks to source alternative suppliers to carry out the repair.

10. Concrete plinth for steel bench

Duncan Logan (DSL Property Maintenance) has had a look at the existing concrete base for the steel bench in the children's playground, his recommendation is that the base needed to be replaced. Unfortunately, he is unable to undertake the work himself and suggested that Sam Rees might be interested. To date efforts to contact Sam have drawn a blank. Cllr Weeks contacted Gary Smith of S & S Building Construction, who are based at Northfield Orchard Farm, Witney Road, Kingston Bagpuize, this afternoon about replacing the concrete base. Mr Smith has promised to visit the playground and look at the existing base and come back with a quote.

11. Date of next meeting

The next meeting will be held in September, date TBC.

Meeting concluded at 8:17pm

David Weeks (Chairman)

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