



Kingston Bagpuize with Southmoor Parish
Council
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PARISH COUNCIL MEETING Tuesday 6 July 2021, 6.30pm, the Village Hall

Present: Cllr Charlton, Cllr Forster, Cllr Grant (chairman), Cllr Swale, Cllr Warr, Cllr Weeks

District Cllr Eric Batts

6 members of the public

MINUTES

40. **Apologies:** Cllr Smith (away), Cllr Pearce (unwell), Cllr Bello (unknown) County Cllr Ash
41. **Report from District Councillor Cllr Eric Batts:** Appendix 1
42. **Public Participation: an adjournment of 20 minutes to allow the public to ask questions.** Cllr Grant introduced Dickie Tarran, the parish council's grass cutting contractor. Cllr Warr asked the question of District Cllr Batts whether if parish boundaries are moved whether this could mean a move into a different district council. Cllr Batts confirmed district council boundaries will not change. The clerk had received an email regarding the siting of the proposed crossing on A415 from a resident whose property is located at the proposed site, raising concerns about how access to the property will be managed safely. The clerk has forwarded this to County Cllr Ash and Lee Turner of OCC Highways for consideration as they are attempting to move this forward. Cllr Forster as the council's liaison officer had invited a member of the police to attend the meeting regarding the ongoing antisocial and potentially criminal activity in Oxford Road and the Millennium Green, but unfortunately the officer was unable to attend due to a need to self-isolate. Reported that the police had last been called out 5 June and had talked to young people at the scene. There is an ongoing problem of drug taking which is hopefully being addressed.
43. **Approval of minutes of the meeting of 1 June 2021:** agreed to be a true and accurate record of the meeting.
44. **Clerk's report:**
 - New path surfacing has been completed across the recreation ground and along to Fir Tree Close.
 - Poles to support the speed indicator devices have now been erected by OCC so the SIDs themselves can be installed.
 - The clerk had received an email from a resident in Springhill regarding the ongoing concern with speeding, which was brought to the attention of the council. Intention had been expressed previously by the council to install a further two poles for the SIDs, including one on Springhill, so that the SIDs can be rotated. Any other measures would have to be approved by OCC Highways.

- Kingston Colts U9s, who had requested a donation towards kit had confirmed that they have now had the amount donated by a parent.

45. Declarations of interest: none declared

46. Planning Applications for consideration:

- [P21/V1469/HH](#), 2 Bellamy Close Southmoor Abingdon OX13 5AB: Replace flat roof to garage with pitched roof and 4 rooflights – response already to comply with deadline submitted. The council had no objection to the application but wanted it brought to the attention of the Vale that the applicant was using a business vehicle at the property which is parked in the road causing an obstruction, which a hope that the application can include off-road parking for the vehicle.
- [P21/V1484/HH](#), 7 The Yews, Kingston Bagpuize OX13 5PQ: erection of single-storey extension to rear of the property: the council voted no objection to the application.
- [P21/V1636/HH](#), Rimes Close Kingston Bagpuize Abingdon OX13 5AL, proposed single storey rear extension: the council voted no objection to the application.

47. Planning Applications results to be noted:

- P21/V1056/HH**, Court Barn, Town Pond Lane, Southmoor Abingdon OX13 5HS: A proposed single storey extension, second floor rear dormers and internal rearrangement to provide additional bedrooms. **Permission granted.**
- P21/V1199/HH**, 9 Frax Close 9 Abingdon OX13 5AZ, Two storey side extension – **permission granted (with conditions).**
- P21/V0945/HH**, 8 Larch Close, Southmoor, Abingdon, OX13 5DD, detached ancillary garden building: **permission granted.**

48. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts: the clerk advised the council that as two payments were over £5,000 these amounts would need to be broken down to comply with daily payments and authorisation limits for online payments. This was duly noted.

Payments

Date	Method of payment	Payee	Details	Amount (£)	VAT (£)
03/06/2021	SO	Village Hall	Office rental	210.00	
06/06/2021	DC/SO	Giffgaff	Mobile phone contract	5.00	1.00
07/07/2021	DC	VoWH	Planning app, discharge of conditions (pavilion)	116.00	
30/06/2021	DC	Westfield Fasteners	Clips for SIDs	24.43	4.89
25/06/2021	DC	Land Registry	Land reg docs	6.00	
07/07/2021	BACs	AKS Ward	Structural engineers (pavilion)	550.00	110.00
07/07/2021	BACs	BGG	Litter picking (June)	270.00	54.00
07/07/2021	BACs	EJH Legal	Legal services	876.00	
07/07/2021	BACs	GHA Trees	Method statement (pavilion)	345.00	69.00
07/07/2021	BACs	Logs Unlimited	Grass cutting (May)	1218.00	243.60
07/07/2021	BACs	Logs Unlimited	Grass cutting (June)	1395.00	279.00
07/07/2021	BACs	OALC	Training sessions	100.00	20.00
07/07/2021	BACs	OCC	Traffic surveys (Sept 2020)	550.00	110.00
08/07/2021	BACs	Oxford Architects	Architectural Services (pavilion)	13,000	2,600
07/07/2021	BACs	Sorbus	Filling holes on the rec	72.00	14.40
07/07/2021	BACs	Spartan Cleaning	Bus shelter maintenance	140.00	
07/07/2021	BACs	TW Hardscaping	New path across rec	11,835.90	2367.18
07/07/2021	BACs	Ubico	Dog bins	346.19	69.24
07/07/2021	BACs	Clerk	Salary	Confidential	
07/07/2021	BACs	OCC Pension Fund	Pension contributions	Confidential	

Receipts

Date	Method of Receipt	From	Details	Amount (£)
07/06/2021	Ch	Abingdon Stone	Memorial (burial ground)	85.00
09/06/2021	BACs	Tonks Funeral Dirs	Memorial (burial ground)	100.00
15/06/2021	BACs	Abingdon Stone	Memorial (burial ground)	85.00

49. Councillors to be appointed to authorise the month's online payments: Cllr Grant and Cllr Weeks were appointed. Clerk to provide list of payments and copies of invoices.

50. Recreation and Play Facilities:

- a. Update from Cllr Weeks, including June's monthly inspection (Appendix 2) and Recreation Facilities Committee meeting (Appendix 3): memorial bench backing onto School Lane has been vandalised. Merkko is delivering play bark week beginning 12 July: Cllr Weeks and Cllr Smith and two Sorbus employees will be spreading the bark.
- b. Councillors to be appointed for July's monthly inspection: Cllr Weeks and Cllr Swale volunteered to do the inspection.
- c. Council to consider the RFC's recommendation to accept Artisan's quotation for

the disclaimer sign for the outdoor exercise equipment for £98: council voted to accept the quote.

- d. Council to consider the RFC's recommendation that an aerial runway should be the major project for this financial year: the council voted to accept the proposal. Specification to drawn up and quotes sought. Location to be decided.
- e. Council to consider the RFC's recommendation to accept Caloo's quotation for the thermoplastic line marking of the basketball court. Red markings to correspond with full-size court, cost £329, council voted to accept the quote.
- f. Council to consider the RFC's recommendation to accept David Fell's quote for the painting of recreational equipment. £1710 (£110 for tower included), council voted to accept.
- g. Bench base: the iron bench has been refurbished and is awaiting re-installation, however an inspection of the base shows the concrete has deteriorated and needs replacing also. Cllr Weeks has obtained a quote from S&S Building Constructions to do the work for £630 (ex VAT) – council voted to accept quote in order to expedite re-installation of the bench.

- 51. Bloor Homes, transfer of public open space** – update from chairman. Confirmed that all relevant documents had been circulated to councillors and provided on the council's website. A public consultation meeting was held on 29 June attended by councillors, the parish council's solicitor, Emily Harvey from Bloor Homes and local residents. County Cllr Juliette Ash is supporting the parish council in ensuring all options and details are looked at and is contacting key officers at Oxfordshire County Council who will have knowledge of the drainage swales and perhaps be able to provide advice to the parish council. A particular concern is that the money allowed in the S106 is a standard calculation based on the area of land to be adopted, however this does not usually contain drainage swales. A number of questions raised during the meeting have been taken away by Emily Harvey of Bloor and the clerk is awaiting a response. The matter of the proposed parkour which forms part of the discharge of conditions was discussed as this has been an ongoing sticking point although this project is the responsibility of the Vale. An attendee forwarded a suggestion from a resident to create woodland run on the Millennium Green instead, but any variation would have to be agreed between Bloor Homes and the Vale.
- 52. Taylor Wimpey, transfer of public open space** – update: Cllrs Grant, Forster, Swale, Warr and the clerk met with Mike Cleveland from Taylor Wimpey to walk the site. This brought to light a few small areas that do not appear to conform to the description of 'public open space', as well as some dead trees and a section that has been used by residents for parking and thus damaged. This is being brought to the attention of the Vale by both Taylor Wimpey and the clerk with the hope of encouraging a site visit to advise on the matter before moving forward with the proposed transfer.
- 53. Sports field licence:** council to agree contents of licence and to be signed by chairman and clerk. The previously circulated licence was agreed by the council and signed by the chairman, vice-chairman and clerk. The clerk to forward to Kingston Colts and the cricket club for signature.
- 54. Wellington Way meadow garden:** update from chairman/clerk. This project is to start in the autumn and areas have been marked out for the wildflower section. As there are areas of wildflower already growing there will be an attempt to use these with extra seed added which will be significantly cheaper. The cost of the project is being met with S106 monies. Leaflets are going to be circulated within the development, with updates published on Facebook and the council's website.
- 55. Pavilion build:** update from Cllr Warr: pre-tender consultations have been received and tenders will be in this week, with a meeting planned on Friday with the architects with Cllr Warr, Cllr Grant and the clerk to open the tenders. The architect will then produce a report. Planning supervisor appointment required, for which the architects

will obtain quotes. Cllr Forster requested to express thanks to Cllr Warr for pushing this project forward.

- 56. **Burial Ground rules & regulations:** councillor to consider adopting the burial ground committee's recommended revisions. Council voted to adopt the recommendations. To be updated on council's website.
- 57. **Council to consider publication of Cllr Charlton's letter re new footpaths in the KBS News (and other media as appropriate).** Following discussion it was decided best to send letter to landowners in advance to advise that the parish council are working to increase the number of footpaths, followed by an article in KBS News and on social media.
- 58. **Council to consider action to be taken to restore the memorial green to original condition:** a) request reparation works by one of the developers, or b) council to commission works. Clerk to write to developers (Bloor Homes, Ede Homes, Kingerlee and one other) and OCC Highways to request reparation works in the first instance.
- 59. Council to consider closing the meeting to the public to discuss item 60 (under the Public Bodies (Admission to Meetings) Act 1960).
- 60. **Council to approve clerk's salary review in light of successful completion of CILCA qualification.** An incremental salary point was agreed in line with the terms of the clerk's contract, effective from August. The chairman to confirm to the clerk in writing.

61. Next meetings:

Monday 2 August

Monday 6 September

(Details to be confirmed on parish council website and on the relevant meeting agendas).

Meeting concluded 8.30pm

Clerk: Sarah Bates

Signed Chairman Dated

Cllr Eric Batts: Report to July Meeting Kingston Bagpuize with Southmoor Parish Council

Public Meeting Bloor Homes: Following on from the concerns raised at the meeting in relation to the maintenance of the Suds and Swales I have been in contact with the Vale technical services team about who would be responsible for maintenance should both the PC or a residents management company decline to take them on.

The outcome of the discussion was it would not be either the Vale or OCC.

Covid Support: The district council continue to offer advice and support to the most vulnerable members of the community. They also continue and actively encourage those members of the community who have declined to be vaccinated to get vaccinated
Cases continue to rise across not only in the Vale but the whole of Oxfordshire, but are still below the level when the pandemic was at its peak.

Oxfordshire 2050: This is a major policy document that sets out the strategy for growth across the county and has and is being put together by OCC the district councils, the health authority, the Growth Board, the local enterprise partnership and the government. District Councillors were given an update recently on progress of the project and a public consultation is being launched later this month Parish Councils are being actively encouraged to respond to that consultation.

Garden Waste Collection: Delivery requests for new bins has recommenced as has direct debit invoicing for existing and new customers. The delay in both delivery and invoicing was down to the transfer of administration of the service back in house.

Park and Charge: This is a joint venture with the district councils and OCC to install electric charging points in district car parks across the county, thus enabling residents and visitors to charge their cars whilst in Vale car parks the projects is progressing well and the first charging points should be going live later this summer.

Planning: Work continues at a pace on the proposed Vale and South joint local plan and the first phase of this a new joint design guide is due for publication and subsequent consultation later this year. I will keep the council update on progress and dates.

Local planning application: I have submitted a call-in request for Tall Trees Rimes Close, since making that request OCC have made a formal objection on highways grounds.

Parliamentary Boundary Review: The boundary commission have issued their incisal proposals for Oxfordshire which if approved would see Kingston Bagpuize with Southmoor along with the vast majority of the western area of the Vale transferred into the Witney parliamentary constituency, however the area would still remain in the Vale of White Horse district council area. Parish Councils are encouraged to respond the proposals via the boundary commission for England's website by 2nd August.

Vale staffing Changes: The head of legal and Democratic services has recently retired, a new head of service has been appointed and will take up their post in the early autumn.

Council Meetings: The Vale has resumed face to face meeting, although planning is at the moment taking place in a hybrid form with committee members, officers, objectors and supporters in the same room with the public and ward members (if not speaking at the meeting) joining via Zoom.

The next full Vale Council meeting takes place on Wednesday 14th July at Milton Park, the agenda papers and reports can be found on the Vale Website

Cllr Eric Batts
6th July 2021