

**KINGSTON BAGPUIZE WITH SOUTHMOOR PARISH COUNCIL
MEETING
11 JANUARY 2021, 6pm via Zoom**

MINUTES

Present: Cllr Bello, Cllr Charlton, Cllr Forster, Cllr Grant, Cllr Pearce, Cllr Smith, Cllr Warr, Cllr Weeks

149. Apologies: Cllr Swale (workload)

150. Reports from District Councillor Cllr Eric Batts and County Councillor Anda Fitzgerald-O'Connor

Cllr Batts: relevant updates regarding coronavirus measures and advice from the Vale are being passed to the KBS News email group for dissemination. Covid compliance marshals have been deployed to give advice and directives re social distancing and masks. The Lioncourt planning application will be in front of a committee within the next few months. Regarding queries from residents about development of land Cllr Batts confirmed there are no new sites currently approved.

Cllr Fitzgerald: most county council activity has been focused on Covid arrangements and vaccination programme. Cllr Grant asked about the 20's Plenty scheme which is now supported by the County Council. Anda to contact Eddie Reeves, Cllr with responsibility for transport to find out more. Cllr Forster asked about the footway along Spring Hill and suggested that it is not wide enough and may not comply with regulations on stipulated width. Cllr Fitzgerald to look into this.

151. Public Participation: an adjournment of 20 minutes to allow the public to ask questions. No matters were raised. District Cllr Paul Barrow introduced himself as a county council candidate, who was attending the meeting to find out more about the concerns and issues of the parish.

152. Approval of minutes of the meeting of 7 December 2020: these were agreed to be a true and accurate record of the meeting.

153. Clerk's report: Two SIDs were ordered in early December and are due to be despatched shortly. Cllr Bello raised a concern that the clerk should do a self-assessment of the home workplace and check her own insurance covered working from home. The clerk will carry this out.

154. Declarations of interest: none declared

155. Planning Applications for consideration:

- a. P20/V3121/HH: 26 Draycott Road, Replacement side extension (two-storey) with single storey rear extension, erection of detached garden store with associated works including re-cladding exterior facade and external works. The council voted no objection but to raise concerns on over-development of the site. Cllr Warr to compose response to forward to the clerk.

156. Planning Applications results:

- a. P19/V2609/HH, Magnolia View Faringdon Road Southmoor Abingdon OX13 5AF, first floor extension to provide additional bedroom and new porch to main entrance. Permission refused.

- b. P20/V1358/HH, 4 Wood Lane Longworth Southmoor Oxfordshire OX13 5PL, Replace 4' fence with a 6' fence around the property. Permission refused.
- c. P19/V1606/FUL, Springfield Farm, Bullockspit Lane – various amendments and reserved matters. Permission granted.
- d. P16/V1513/FUL, Tall Trees, 11 Rimes Close, KB, Erection of a detached dwelling. Amended plans received 27 February 2017 reducing the size of the proposed dwelling. Corrected location plan received 01 March 2017. Permission granted (with conditions).
- e. P20/V2877/HH, 4 Paddock Mews, single storey entrance porch. Permission granted (with conditions).

157. Accounts: the council to approve payments presented by the clerk, and acknowledge receipts

Payments

Date	Method of payment	Payee	Details	Amount (£)	VAT (£)
03/01/2021	SO	Village Hall	Office rental	210.00	
04/01/2021	DC/SO	Zoom	Monthly licence	11.99	2.40
06/01/2021	DC/SO	Giffgaff	Mobile phone contract	5.00	1.00
13/01/2021	BACs	A&L	Burial ground maintenance	48.00	
13/01/2021	BACs	ARD Playgrounds	Repairs to MUGA	1000.50	200.10
13/01/2021	BACs	ARD Playgrounds	Minor works (playground)	35.50	7.10
13/01/2021	BACs	Autela	Payroll services Q3	40.20	8.04
13/01/2021	BACs	BGG	Litter collection & picking	325.00	65.00
13/01/2021	BACs	EJH Legal	Legal services (Sept-Dec)	300.00	
13/01/2021	BACs	OALC	Training provision x 4	300.00	60.00
13/01/2021	BACs	Spartan Cleaning	Cleaning bus shelters	140.00	
13/01/2021	BACs	Ubico	Dog bins (July)*	348.84	69.77
25/01/2021	BACs	Clerk	Salary (Jan)		
25/01/2021	BACs	OCC Pension Fund	Pension contributions (Jan)		

* Invoice not previously received

Receipts

Date	Method of Receipt	From	Details	Amount (£)
None				

158. Online payments: Councillors to be appointed to authorise the month's online payments: Cllr Bello and Cllr Warr were appointed. Clerk to provide copy of invoices and checklist. Payments to be authorised by 5pm on Wednesday 13 January.

159. Shelter on Millennium Green: council to ratify decision to replace shelter on Millennium Green with reference to quotes received, and consider accepting offer of grant of £3,000 from KBS News towards the cost. Council agreed in principle to replacing shelter but a third quote is still awaited so decision on contractor to be

postponed until February meeting. Council voted to accept KBS News' offer.

160. Recreation and Play Facilities:

a. Cllr Weeks provided an update on play and recreation facilities, including the monthly inspections carried out in December.

- (i) ARD Playgrounds have carried out the minor works to MUGA, which includes the installation of the new back panel, the work was completed on 23 December.
- (ii) The December PC monthly inspection was carried out on by Cllr Smith and Cllr Weeks on 10 December. The report was circulated to all councillors in mid-December. There was one new finding: *There are several trip hazards caused by raised tree roots at the exit of the recreation filed leading onto the stone footpath to Fir Tree Close. Action: Either grind down the raised roots or build up the soil around them.*
- (iii) A preliminary review of the 4-year plan for the play area & recreation ground shows that the Parish Council has completed the programme of work set out for year 2 (2020), apart from the Disability Discrimination Act (DDA) audit, which will be carried forward into year 3 (2021).
- (iv) A recent review of the Sputnik Roundabout and Seesaw carried out by ARD Playgrounds found the roundabout to be satisfactory, except for some minor wear to the top bearing, okay at present. The fixing holding the main beam down on the seesaw found to be missing. There is still some longevity in both pieces of equipment.

b. Councillors to consider the proposals for:

- (i) **Use of CIL monies to purchase and install outdoor gym equipment.** A small working group from the RFC has now completed its research/due diligence and have identified four pieces of outdoor gym equipment – double chest press, double leg press, skier and pull up bars. The estimated cost is £14k - £15k, with the funding coming the Community Infrastructure Levy (CIL) monies already in the possession of the council. An outline plan was discussed in which a public consultation would take place to ascertain residents' views on the proposal. This would be achieved by placing an article in the KBS News with a signpost to the council's website for more information and a chance to air views. The clerk is hoping to set up new parish council Facebook page which would also be used to promote the idea. Siting for the equipment still to be decided with initial suggestion to be the south east corner of the recreation ground or alternatively the Millennium Green by shelter. Council resolved to set up public consultation as agreed with further quotes to be obtained for the equipment.
- (ii) To purchase and install a trampoline in the recreation ground as part of the 2021-22 Recreational Facilities budget. The four-year plan states that the council will continue with its process of reviewing the older equipment within the Fir Tree Close play area and the School Lane recreation ground, endeavouring to budget for one major project each year. Cllr Weeks proposed a trampoline 1.5m² in size, at a cost of £8.8k aimed at slightly older children (12 onwards) installed so the top is level with the ground in the south western area of the recreation ground. The council agreed that this was the preferred piece of equipment, but a decision is to be postponed subject to further research into the safe usage of a ground level trampoline.

c. Council to appoint councillors to carry out this month's inspection. Cllr Weeks volunteered to do the inspection alone to reduce contact during the

coronavirus lockdown restrictions.

161. 2021-22 Budget and Precept: Council to agree budget for 2021-22 (with reference to updated documents prepared by the clerk) and precept request for 2021-22. The figures indicate that a precept of £85,000 is required. This represents an increase of 3.66% or £1.94 p.a. for a band D property. Main factors affecting the increased figure include increased hours for the clerk, proposed new equipment for the recreation ground, funding towards replacing the shelter on the Millennium Green. The council resolved to accept the proposed figure of £85,000. The clerk will request the precept.

162. Sports field signage: council to consider proposal by Cllr Forster to purchase signage for the sports field to ban dogs at a cost of c. £97 each for an A3 sign including pole (costing from Falcon Signs). Concern has been raised as dog owners continue to allow their pets to run free on the sports field. The council resolved to purchase two A3 signs to say "Private Land – no dogs allowed" with graphic. Cllr Warr to update notice previously sent by clerk for inclusion in KBS News February edition.

163. War memorial: council to consider quote for cleaning of memorial stones from Abingdon Stone of £1,125. Council resolved to accept the quote. Clerk to commission the cleaning.

164. Wellington Way meadow Garden: Council to consider three quotes for proposed meadow garden on the public open space at Wellington Way – costs to be covered by S106 monies. Cllr Warr proposed J Drewe seconded by Cllr Grant, motion carried. Cost of the plants to be provided by Sarah Naybour – still awaited.

165. Speed Indicator Devices:

- a. Council to resolve on number and location for four or five of posts to allow rotation of two devices. The council resolved to install just two posts initially, in the area of Petypher House and on the Faringdon Road at the corner of Bellamy Close (to cover footpath exit from school). The clerk to contact Mark Francis at Highways to initiate.
- b. Council to consider purchase of additional vertical mounting bars and solar panel hangers. Motion postponed until efficacy of SIDs is reviewed.

166. Next meetings:

Monday 1 February

Monday 1 March

Clerk: Sarah Bates

Signed Chairman Dated: