

**KINGSTON BAGPUIZE WITH SOUTHMOOR PARISH COUNCIL
MEETING 3 FEBRUARY 2020
7pm Swallow Room, Village Hall**

MINUTES

Present: Cllr Bello, Cllr Charlton, Cllr Forster, Cllr Grant, Cllr Smith, Cllr Warr, Cllr Weeks

10 members of public

- 166. Apologies:** Cllr Swale (bereavement), Cllr Pearce (illness), District Cllr Batts (on holiday), Cllr Anda Fitzgerald-O'Connor (attending other duty).
- 167. Reports from** County Councillor and District Councillor – item cancelled as neither were able to attend the meeting.
- 168. Presentation by Sarah Naybour (landscape and garden designer)** on designs for public open space at Wellington Way. Sarah has offered to provide the Parish Council her services for the nominal sum of £1 to design a landscape and planting scheme on the public open space east of Wellington Way. The cost of implementing the design will be met using S106 art monies (which can be used for soft and hard landscaping). The design included a mix of trees, perennial wildflower mix, swathes of grasses and with optional mounds if funds allow, with the intention of being low maintenance but aesthetically pleasing. Open space in middle will remain for ball games and children to ride bikes, with benches placed around in the trees and planting. The potential problem of the sandy soil will be overcome by ensuring an appropriate seed mix and planting. Sarah's estimate for implementation of the design was c. £13,000 including mounding. Seating costs would be extra. Available are S106 monies for public art of more than £11,000 specifically for Wellington Way, together with a further c. £16,000 from other developments, a portion of which could also be spent on this. Sarah directed the Council to <http://www.pictorialmeadows.co.uk> for reference. A representative of the KBS Tennis Club advised that top soil could be provided by tennis club when making their new courts. Sarah was thanked heartily for her work on this project. Chairman asked for council's approval to move forward with project to get costings/quotes from contractors, which was unanimously given.
- 169. Approval of minutes of the meeting of 6 January 2020.** These were agreed to be a true and accurate record of the meeting.
- 170. Public Participation:** an adjournment of 20 minutes to allow the public to ask questions. Resident raised that a drain opposite Hind's Head Co-op is blocked and floods regularly. Chairman advised that she will raise this with County Cllr Fitzgerald. Also a lake of water at top of Frax Close. Cllr Grant advised that residents could post reports of this nature on FixMyStreet, but that if no update is received to email the clerk. Query regarding the request for a bin at the bus stop outside Petypher Gardens. The Clerk advised that she had been in touch with the Waste Team at the Vale, who are responsible for providing litter bins on the highway. The officer had been to look at the area but not felt there was sufficient need. To be contacted again. Query regarding a possible lay-by for a bus at Petypher House as traffic backs up behind buses stopping heading north on A415. This would be a Highways matter with the complication that the verge where the bus shelter is located is owned by SOHA.
- 171. Declarations of interest:** none
- 172. Planning Applications for consideration:**
- a. **P20/V0198/HH**, Lamb & Flag House, creation of a new vehicular access and parking area, removal of conifers and dropping of kerb. The Council voted with no objections however the Clerk will reply with comment to be written by Cllr Warr

querying why there has been a material to the plans for access and parking from the original planning consent granted (P19/V0904/FUL).

- b. **P20/V0174/HH**, 1 Norwood Avenue, extension, re-modelling and replacement garden buildings. No objections.
- c. **P20/V0200/FUL**, KB Business Park, Demolition of existing buildings, erection of buildings for flexible employment uses (Use Classes B1c and/or B2 and/or B8), associated landscaping, access and facilities. Conservation area, transport & noise are concerns. Planning committee met with Eric Batts so he could take back comments to Vale Planning Committee. Cllr Warr to frame objections on behalf of the Council, to be passed to the Clerk to submit.

173. Planning Applications results:

- a. **P19/V3024/FUL**, Springhill Farm, Variation of condition 2 (approved plans) of application P16/V2925/RM-to change the design and improve internal layout (plot 4) Reserved Matters application following Outline Approval P15/V2942/O for appearance, landscaping and scale. **Permission granted.**
- b. **P19/V2467/FUL**, The Spinney, Oxford Road, erection of 5 detached dwellinghouses and associated highways, landscaping works and ancillary works. **Permission granted.**

174. Accounts:

Payments

Date	Method of payment	Payee	Details	Amount (£) (ex VAT)
03/01/2020	SO	Village Hall	Office rental	205.00
24/01/2020	DC	Land Registry	Land title & registry docs	21.00
25/01/2020	Ch	Clerk	Salary	971.20
25/01/2020	Ch	OCC Pension	Pension contributions	291.80
26/01/2020	DD	Giffgaff	Mobile phone contract	5.00
03/02/2020	Ch	Falcon Signs	Disclaimer signs for PG & Rec	380.72
03/02/2020	Ch	Ubico	Dog bins	146.76
03/02/2020	Ch	OALC	Training	150.00
03/02/2020	Ch	Parish Online/ Geoxphere	Subs to Geoxphere mapping	135.00
03/02/2020	Ch	KBS News	Advertising litter pick	12.00
03/02/2020	Ch	Elizabeth Howlett	Legal services	905.10
03/02/2020	Ch	Dave Motion	IT Services	225.00
03/02/2020	Ch	BGG	Litter picking	300.00
03/02/2020	Ch	Young's Tree Services	Tree surgery (rec & burial ground)	2020.00

Receipts

Date	Method of Receipt	From	Details	Amount (£)
13/01/2020	BACs	Vale of White Horse DC	S106 monies (Pavilion) towards architects' fees	9,750

- 175. Request for grant from KBS Tennis Club: Council to consider request and agree level of grant.** (Supporting document from Tennis Club circulated to members). To create two new tennis courts and resurfacing existing. Gap funding required to tune of £25,000. Duncan Smith attended from the Tennis Club to answer members' questions. Cllr Forster proposed a grant of £1,000, seconded by Cllr Warr, motion carried.

- 176. Report from Cllr Grant on meeting with the Vale regarding the potential transfer of land from Bloor Homes.** Meeting notes from Liz Howlett (PC's solicitor) circulated to members. Cllr Grant outlined the discussions held with Stuart Walker and two other officers. The options are that Parish Council takes the whole of the land on offer, or just the public open space, or none at all, in which case it would be put in the hands of a management company. This company will already be responsible for the drains, highways and lighting. The Parish Council could also become a member of the management company. The District Council are encouraging the Parish Council to take on the public land. The PC's solicitor advises for a complete audit to take place on the land and planting before any handover and is also recommending to take the land in one tranche at the end of the development once the properties are occupied. S106 monies for the design and maintenance of a parkour facility cannot be diverted. A further meeting will be arranged by the Clerk with Bloor and the PC's solicitor to clarify all points with a view to the Parish Council taking a resolution at a future meeting on the taking on of the land offered.
- 177. Recreation and Play Facilities:**
- a. Councillor to be appointed to do the monthly inspection with Cllr Weeks. Cllr Grant volunteered to work with Cllr Weeks.
 - b. Report on monthly play and recreation inspection of 30 January – circulated in advance to members. Three actions raised – play bark is settling under jubilee fort, so will need topping up. Cllr Weeks to obtain costings. Vandalisation of picnic table. Eastern boundary of rec by school lane - work by tree surgeons has exposed branch ends which could be a safety issue. Cllrs Grant and Weeks will investigate and advise Clerk on action required.
- 178. Cllr Smith to update Council on costs associated with the installation and maintenance of Automated Number Plate Recognition (ANPR) cameras.** Discussion around the merits of ANPR over Speed Indication Devices (SIDs). The Clerk has reported that Thames Valley Police have advised that they do not currently support ANPR for speeding so would not act on information passed to them. As this would nullify the potential threat to speeding motorists of an ANPR camera, Cllr Weeks proposed that two SIDs are used to collect data on sections on the road in order to inform future actions towards traffic calming by the Parish Council. Proposal seconded by Cllr Grant and motion then carried. Council to research purchasing two SIDs using CIL monies with a view to further consideration of ANPR in the future. Clerk to research.
- 179. Update on the sports pavilion.** Smaller building now proposed with potential to extend in the future in order to stay within the monies available through S106 as fulfilling all criteria required by the Football Association and the English Cricket Board in order to receive grants was too onerous and restrictive. Architects are producing latest iteration with a view to submitting a planning application in the very near future.
- 180. Council to agree on protocol in event of Her Majesty the Queen's death (or HRH Duke of Edinburgh).** Council resolved that in the event of the death of a senior royal the union flag will be raised to half mast, to be taken down the day after the funeral. In the event of the Queen's death, the flag will be raised on the day of proclamation of next monarch, to then be lowered the following day. A book of condolence would be made available to residents in the Parish Council offices, to be stored within the Parish Council's archives.
- 181. Village Amenities**
- a. Trees and shrubs:
 - b. Dog and litter bins: council to consider installing one bin near sports field – the council resolved to install a bin at the junction of the southern end of the concrete road (running from the A415 on the western side of the pitches) and the sportsfield car park.

- c. Burial Ground:
- d. War Memorial:
- e. Faults:

182. Clerk's holiday allowance: Chairman withdrew this agenda item as the present allocation had been confirmed and status quo agreed before the meeting.

183. Next meetings:

Monday 2 March
Monday 6 April

DRAFT